

The Pipestone County Commissioners met with Chairman Dan Wildermuth, Commissioners Chris Hollingsworth, Luke Johnson, Bruce Kooiman, and Les Nath. Human Resources Coordinator/ Interim Administrator Cathy Feste and County Attorney Damain Sandy were also present. Chairman Wildermuth called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Nath, seconded by Hollingsworth to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Kooiman to approve the consent agenda as follows:

1. Approve Minutes of January 23, 2018

Motion carried unanimously.

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

Engineer Halbersma provided an update on project updates, projects under contract, and projects in the planning stage.

Engineer Halbersma requested the board set letting dates for the following bituminous overlay projects: SAP 059-607-022, SAP 059-610-038, SAP 059-610-039, SAP 059-622-044, SAP 059-623-004, SAP 059-626-002, SAP 059-630-010, and SAP 059-658-001. Motion by Kooiman, seconded by Nath to set the letting date for the bituminous overlay projects for March 6, 2018 at 10:30a.m. in the Commissioners Room. Motion carried unanimously.

Engineer Halbersma requested the board set a letting date for seal coat project SAP 059-6030-012. Motion by Nath, seconded by Hollingsworth to set the letting date for seal coat project SAP 059-6030-012 for March 6, 2018 at 10:30a.m. in the Commissioners Room. Motion carried unanimously.

ROAD AND BRIDGE STAFF UPDATE

Engineer Halbersma announced his retirement effective April 30, 2018. Halbersma and Senior Staff Engineer Nick Bergman plan to meet with the Personnel Committee to discuss transition plans.

Halbersma requested approval to hire a full-time temporary Highway Worker for the summer construction season at a wage of \$15.00 per hour. Motion by Hollingsworth, seconded by Kooiman to authorize the hiring of a full-time temporary Highway Worker for the 2018 summer construction season at a wage of \$15.00 per hour. Motion carried unanimously.

ROAD AND BRIDGE EQUIPMENT PURCHASES

Engineer Halbersma presented the following bids off the State contract for purchase of a new Motor Grader to replace the 2011 Cat 140M motor grader in Ruthton.

	Caterpillar 140M3 (Zeigler)	John Deere 772GP* (RDO)
Base price	\$312,605.00	\$293,757.00
(less trade in of our 2011 Cat 140M)	-\$104,000.00	-\$ 85,000.00
Rear wing bracket	\$ 1,816.66	included
Oil sample kits	<u>\$ included</u>	<u>\$ 522.00</u>
Total purchase price	\$210,421.88	\$209,279.00

Halbersma reported that his best guess to the trade-in value in 5-7 years is the Caterpillar will be worth \$10,000 to \$15,000 more than the John Deere. There is \$225,000.00 in the budget for this purchase. Motion by Johnson, seconded by Hollingsworth to authorize purchase of the Caterpillar 140M3 from Zeigler totaling \$210,421.88. Motion carried unanimously.

Engineer Halbersma presented the following bid off the State contract for purchase of truck chassis and truck box. There is \$200,000.00 in the budget for this purchase.

*New Freightliner 114SD from I-State Truck Center
Inver Grove Heights, MN (State Contract)*

Base Price	\$ 113,388.00
Trade in Allowance	<u>\$ -35,000.00</u>
Trade Difference	\$ 78,388.00*

Additional limited Engine warranty: 7 years/250,000 miles for	\$5,735.00
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Towmaster Truck Equipment (State Contract)

Truck Body and snow Equipment	\$99,141.00
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Freightliner Truck, warranty, and Equipment Total: \$ 183,264.00

Motion by Nath, seconded by Kooiman to authorize purchase of the truck chassis and truck box from I-State Truck Center in Inver Grove Heights, MN for a total of \$183,264.00 which includes the truck, warranty, and equipment. Motion carried unanimously.

Engineer Halbersma presented the following bids off the State contract for purchase of a pickup to replace either the 2001 Chevrolet with 180,000 miles or the 1998 Chevrolet with 142,000 miles.

There is \$27,000 in the 2018 budget for this purchase. Halbersma recommended the Dodge Ram over the Chevrolet because of the bigger engine (6.4L for the Dodge versus the 6.0L for the Chevrolets) and the Dodge’s larger cab room.

Chevrolet 2500HD 4WD Double Cab.....	\$27,595.86 (plus any tax or license)
Chevrolet 2500HD 4WD Crew Cab.....	\$30,058.40 (plus any tax or license)
Dodge Ram 2500 Tradesman, 4WD Quad Cab.....	\$28,848.00 (plus any tax or license)

Motion by Nath, seconded by Hollingsworth to approve the purchase of the Dodge Ram 2500 Tradesman, 4WD Quad Cab at a purchase price of \$28,848.00. Motion carried unanimously.

Motion by Hollingsworth, seconded by Kooiman to approve the purchase of a lift gate for \$2,297.00 from North Central in St. Cloud off the State Contract. There is \$4,500.00 in the budget for this purchase. Motion carried unanimously.

HATFIELD SPEED SIGNS

Motion by Kooiman, seconded by Nath to authorize cost-share for speed signs installed in the City of Hatfield per Highway policy. Motion carried unanimously.

HIGHWAY MAINTENANCE UPDATES

Engineer Halbersma reported that the maintenance crew went out eight times in the month of January.

Commissioners inquired about the aggregate tax collection being lower than what was projected. Concerns were raised if contractors were reporting their tax correctly. Discussion followed if an audit should be done to ensure that all aggregate tax is being reported. Consensus of the board to have Auditor Tyler Reisch and County Attorney Damain Sandy work together on options for the audit and collection of aggregate tax from contractors.

TYLER REISCH – ELECTION EQUIPMENT GRANT AGREEMENT

Auditor Tyler Reisch reported that Pipestone County received \$40,876.31 for the purchase of new election equipment. Reisch requested approval of the State of Minnesota Voting Equipment Grant Agreement which states that Pipestone County was awarded \$38,264.61 for the purchase of O.S. Counters/Assistive Voting Devices with a requirement of a 100% match of local funds, and that Pipestone County was awarded \$2,611.70 for the purchase of electronic rosters with a requirement of a \$870.57 match of local funds. Motion by Johnson, seconded by Nath to approve the State of Minnesota Voting Equipment Grant Agreement and authorize board chair signature. Motion carried unanimously.

FAIRGROUNDS PUBLIC ADDRESS SYSTEM PURCHASE

Building and Grounds Maintenance Supervisor Wayne Drew requested approval to purchase a public address system from 3D Security, Inc. in the amount of \$10,608.08. This system includes several wireless speakers, microphones, antennas, and the necessary controller components. Drew stated that he received another bid in 2017 for over \$20,000 with less capabilities. Drew also stated that he received a grant in the amount of \$10,500.00 to almost fully fund the project. Motion by Kooiman, seconded by Hollingsworth to authorize purchase of the public address system from 3D Security, Inc. in the amount of \$10,608.08. Motion carried unanimously.

UNITED COMMUNITY ACTION PARTNERSHIP AMENDMENT / BUS TITLE TRANSFER

Nick Leske of United Community Action Partnership (UCAP) requested approval of a 2018 Amendment to the United Community Action Partnership Transportation Agreement which states that UCAP shall obtain titles and registration of vehicles for the purpose of providing transportation services in the Pipestone County service area and Pipestone County shall transfer the titles to UCAP. The County will maintain a vested interest up to 20% of the vehicle until it is scheduled to be replaced in accordance to the State Transportation Investment Plan. Motion by Hollingsworth, seconded by Kooiman to approve the 2018 Amendment to United Community Action Partnership Transportation Agreement and sign over the Bus Titles to UCAP. Motion carried unanimously.

PERSONNEL

Human Resources Coordinator Cathy Feste presented for approval the negotiated bargaining agreement between Pipestone County and the American Federation of State, County and Municipal Employees (AFSCME) Local Union number 2424 – Highway Unit effective January 1, 2018 through December 31, 2020. Motion by Johnson, seconded by Nath to approve the bargaining agreement between Pipestone County and the American Federation of State, County and Municipal Employees (AFSCME) Local Union number 2424 – Highway Unit effective January 1, 2018 through December 31, 2020. Motion carried unanimously.

PLUM CREEK LIBRARY SYSTEM AGENCY AGREEMENT

Motion by Nath, seconded by Kooiman to approve renewal of the Plum Creek Library System Agency Agreement by and among the counties of Cottonwood, Jackson, Lincoln, Lyon,

Murray, Nobles, Pipestone, Redwood, and Rock and authorize board chair signature. Motion carried unanimously.

COMMITTEE REPORTS

Commissioners reported on the following Committee Meetings:

Commissioner Johnson: Highway union negotiations, District 8 Land Use, MN Hospital Association Trustee Council, Minnesota Hospital Association conference, Highway union negotiations, David Hughes Congressional Candidate, Courthouse union negotiations, Prime Health, Southwest Regional Solid Waste Commission, One Watershed One Plan, Solid Waste Committee, Republican Caucus

Commissioner Hollingsworth: Law Enforcement Liaison Meeting, County Administrator Interviews, Explore Southwest,

Commissioner Kooiman: PCMC Plant Operations, Personnel Committee, SRDC

Commissioner Nath: PrimeWest, Central School, PCMC Plant Operations, County Administrator Interviews, Highway union negotiations, Soil and Water, Personnel Committee, SWHHS, Highway union negotiations, Courthouse union negotiations, Radio Board, Collaborative Board

Commissioner Wildermuth: County Administrator Interviews, SEED, Pipestone Area Coalition, Minnesota Hospital Association, SMOC, SWHHS, Legislative Forum, Explore Southwest.

Motion by Nath, seconded by Hollingsworth to adjourn. Motion carried unanimously. Meeting adjourned at 10:39a.m.

Dan Wildermuth
Pipestone County Board Chair

ATTEST:

Cathy Feste
Human Resources Coordinator