

The Pipestone County Commissioners met with Chairman Dan Wildermuth, Commissioners Chris Hollingsworth, Luke Johnson, and Bruce Kooiman. County Administrator Steve Ewing was also present. Commissioner Les Nath absent. Chairman Dan Wildermuth called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Kooiman, seconded by Hollingsworth to approve the agenda as amended.

Yeas: Hollingsworth, Johnson, Kooiman, Wildermuth. Nay: None. Absent: Nath. Motion carried.

CONSENT AGENDA

Motion by Johnson, seconded by Hollingsworth to approve the consent agenda as follows:

1. Approve Minutes of July 3, 2018
2. Commissioner Warrants/Meal Reimbursements in the amount of \$230,300.49.
3. Hospital Warrants in the amount of \$301,205.28
4. Treasurer’s Report June 2018

Yeas: Hollingsworth, Johnson, Kooiman, Wildermuth. Nay: None. Absent: Nath.

Motion carried.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

Vendor Name	Amount Paid
Martinez Concrete LLC	\$ 52,600.00
Regents Of The University Of Minnesota	\$ 29,644.38
BioAg Energy Services	\$ 17,387.32
O'Neill O'Neill & Barduson	\$ 9,386.00
Van Dyke Sanitation Inc	\$ 9,183.09
Northland Trust Services Inc	\$ 8,943.75
Pipestone County Highway Department	\$ 8,421.20
Johnson Controls Inc	\$ 7,536.00
Bolton & Menk Inc	\$ 6,211.00
Southwest Glass Center Inc	\$ 4,821.50
Computer Professionals Unlimited Inc	\$ 4,711.70
SeaChange Printing & Marketing Svs LLC	\$ 4,676.92
Pipestone/City Of	\$ 4,495.01
Smith & Johnson	\$ 3,791.97
Royal Tire Inc	\$ 2,707.63
Surplus Warehouse of Willmar Inc	\$ 2,460.00
AMAZON MKTPLACE/PMTS	\$ 2,436.15
Heartland Paper Company	\$ 2,432.92
Election Systems & Software Inc	\$ 2,351.50

July 10, 2018

Commissioner Of Transportation	\$	2,047.60
Tri-County Recycling Center	\$	2,021.00
Warrants over \$2,000	\$	188,266.64
Number of Claims under \$2,000		152
Warrants under \$2,000	\$	42,033.85
Total	\$	<u>230,300.49</u>

COUNTIES PROVIDING TECHNOLOGY (CPT) JOINT POWERS AGREEMENT

County Administrator Steve Ewing and County Auditor Tyler Reisch presented information on a Counties Providing Technology Joint Powers Agreement. Chad Swanson of Computer Professionals Unlimited, Inc. (CPUI), located in Morris, MN is planning to sell his software company, which currently provides software for the County’s tax system, HR, Payroll, web timesheets, and cash drawer system. Counties that are currently using the products were approached about purchasing the business rather than it being sold to a private company in order to ensure that the system would stay in place moving forward. Assessor Joyce Schmidt, Treasurer Steve Weets, IT Director Bill Folger, and Administrator Steve Ewing recommend the County approve the Joint Powers Agreement. At this time, they are unsure how many counties will join the Joint Powers but it will likely be at least 17 counties, with a cost of \$200,000 - 300,000 per County. It is expected that any County joining the Joint Powers will be paid back with dividends in five to six years. Treasurer Weets gave some background on the history of County tax-software systems and stated he felt this was a good idea as a cost-control measure and also that Counties would have input on the programming and enhancements of the system. Motion by Kooiman, seconded by Hollingsworth to approve the Counties Providing Technology (CPT) Joint Powers Agreement which outlines the terms and conditions and states that the general purpose of the Agreement is to provide for a Joint Powers Organization (JPO) through which the parties may jointly and cooperatively provide for the development, operation and maintenance of technology applications and systems, and the support and management of such systems for the use and benefit of the parties and other governmental units. Yeas: Hollingsworth, Johnson, Kooiman, Wildermuth. Nay: None. Absent: Nath. Motion carried.

BLEACHER INSPECTION

County Administrator Steve Ewing presented a proposal from IEA in which they would provide a site evaluation and certifications of the four bleacher systems at the fairgrounds. This would complete the Minnesota Bleacher Safety Act Certificate of Compliance for the Pipestone

County Fairgrounds to submit to the Minnesota Department of Labor and Industry. According to their guidelines, structural inspections must be completed every ten years, and bleacher footboard and guardrails must be re-inspected every five years. City of Pipestone Building Inspector Doug Fortune stated that he could perform the five-year inspection. IEA's fee associated with the project is \$3,000.00. Motion by Johnson, seconded by Hollingsworth to approve hiring IEA to provide a site evaluation and certifications of the four bleacher systems at the fairgrounds at a cost of \$3,000.00. Yeas: Hollingsworth, Johnson, Kooiman, Wildermuth. Nay: None. Absent: Nath. Motion carried.

PERSONNEL

Human Resources Coordinator Cathy Feste announced that Pam Hubner resigned as a full-time Jailer/Dispatcher from the Pipestone County Sheriff's Office on July 3, 2018. Motion by Hollingsworth, seconded by Kooiman to approve Pam Hubner's resignation effective July 3, 2018. Yeas: Hollingsworth, Johnson, Kooiman, Wildermuth. Nay: None. Absent: Nath. Motion carried. HR Coordinator Feste reported that they are currently advertising to fill her position.

INTEGRITY EMPLOYEE BENEFITS AGREEMENT

Human Resources Coordinator Cathy Feste requested approval for the Board to approve securing Integrity Employee Benefits, LLC as the agent of record for Pipestone County's ancillary benefits plans of life insurance, dental, long term disability, and vision. They would provide services of bidding out insurance plans to compare with the market, building and supporting an HRconnection website, communicate the plans during open enrollment through employee group meetings, and assist with implementing an online enrollment software program. There is no charge for these services as Integrity Employee Benefits, LLC is compensated by contracted insurance companies. Integrity has several public entity clients Statewide including the majority of Counties that participate in Prime Health. Motion by Johnson, seconded by Kooiman to approve securing Integrity Employee Benefits, LLC as the agent of record for Pipestone County's ancillary benefits plans. Yeas: Hollingsworth, Johnson, Kooiman, Wildermuth. Nay: None. Absent: Nath. Motion carried.

BRAD BURRIS – BOARD OF CONSULTORS

Pipestone County Medical Center CEO Brad Burris presented information on the Avera Health Board of Consultors. The purpose of this board is to provide a vehicle to involve trustees and physicians from throughout Avera Health to assist in development of a system approach to

July 10, 2018

health care and to advise the Avera Health President /CEO on health care issues from a local, state, and national perspective. This group serves as an advising/consulting body to the Avera Health President/CEO on the development of a system approach for the delivery of health care services. They are seeking a representative from the Pipestone County Board with a term of two years. Motion by Hollingsworth, seconded by Kooiman to appoint Commissioner Johnson to the Avera Health Board of Consultants. Yeas: Hollingsworth, Johnson, Kooiman, Wildermuth. Nay: None. Absent: Nath. Motion carried.

Motion by Hollingsworth, seconded by Johnson to adjourn. Motion carried unanimously.

Meeting adjourned at 9:35a.m.

Dan Wildermuth
Pipestone County Board Chair

ATTEST:

Steven Ewing
County Administrator

July 10, 2018