

The Pipestone County Commissioners met with Chairman Dan Wildermuth, Commissioners Chris Hollingsworth, Luke Johnson, Bruce Kooiman, and Les Nath. County Administrator Steve Ewing was also present. Chairman Dan Wildermuth called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

**AGENDA**

Motion by Kooiman, seconded by Hollingsworth to approve the agenda as amended.

Motion carried unanimously.

**CONSENT AGENDA**

Motion by Johnson, seconded by Nath to approve the consent agenda as follows:

1. Approve Minutes of July 24, 2018
2. Auditors Warrants 7/27/18, 8/3/18
3. Hospital Warrants in the amount of \$344,461.33

Motion carried unanimously.

**PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE**

**PLANNING STAGE**

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

Motion by Nath, seconded by Kooiman to approve right-of-way payments to the following landowners for project SAP 59-613-15: Brent Tuinstra in the amount of \$3,235.00 and Lynda Muller in the amount of \$2,615.00. Motion carried unanimously.

Motion by Hollingsworth, seconded by Johnson to approve final payments for SAP 059-597-002 and SAP 059-599-091 to R & G Construction Inc, Marshall, MN in the amount of \$14,482.65. Motion carried unanimously.

Motion by Nath, seconded by Johnson to approve final payment for SAP 059-030-012 to Morris Seal Coat and Trucking Inc., Le Center, MN in the amount of \$10,816.76.

Motion by Kooiman, seconded by Nath to purchase culverts from Contech Engineered Solutions at a cost of \$13,291.88. The two bids received were as follows:

Contech Engineered Solutions	\$13,291.88
True North Steel	\$14,198.88

Motion carried unanimously.

Engineer Bergman gave an overview of maintenance updates that staff have been working on in the past month.

Engineer Bergman stated that there was \$50,000 in the 2018 budget for a new GPS system, and since that wasn't purchased yet and their construction season is over, he would like to make the purchase at the end of this year or early next year to get the latest model.

**SOCIAL HOST ORDINANCE**

Program Coordinator Steve Beekman and members of the Pipestone Area Coalition joined the meeting to present the proposed Social Host Ordinance. County Attorney Damain Sandy and Chief Deputy Mike Hamann were also present. The social host ordinance was developed as part of a community effort to curb alcohol, marijuana, and controlled substance use among minors in Pipestone County. This ordinance could impose a penalty of a misdemeanor on the property owner. Per Section IV of the ordinance It is unlawful for any person(s) to:

- a. Host or allow an event or gathering at any residence, premises, or any other private or public property where alcohol or alcoholic beverages, marijuana or controlled substances are present when the person knows or reasonably should know that an underage person will or does:
  - 1. Consume any alcohol or alcoholic beverage, marijuana or controlled substance; or
  - 2. Possess any alcohol or alcoholic beverage, marijuana or controlled substance with the intent to consume it; and
  - 3. The person fails to take reasonable steps to prevent possession or consumption by the underage person(s).
- b. A person is criminally responsible for violating division (1) above if the person intentionally aids, advises, hires, counsels, or conspires with or otherwise procures another to commit the prohibited act.
- c. A person who hosts an event or gathering does not have to be present at the event or gathering to be criminally responsible.

Pipestone Area Coalition members, Chief Deputy Mike Hamann, and County Attorney Damain Sandy voiced support of the ordinance with the language as it is written. Motion by Kooiman, seconded by Nath to approve the Social Host Ordinance language as written and to move forward with the process of implementing the ordinance. Motion carried unanimously.

Motion by Wildermuth, seconded by Kooiman to set the public hearing date for the Social Host Ordinance for September 4, 2018 at 10:00a.m. in the Commissioners Room of the Courthouse. Motion carried unanimously.

**RESOLUTION 59-26-18**

Chief Deputy Mike Hamann presented Bureau of Criminal Apprehension (BCA) Resolution 59-26-18 which renews existing agreements with the State of Minnesota for the

Sheriff's Office to use systems and tools available on the State's criminal justice data communications network for which the County is eligible. The annual cost for this system is \$1,080.00 and the agreement is effective on the date the BCA obtains all required signatures for a period of five years. Motion by Nath, seconded by Kooiman to adopt Resolution 59-26-18 renewing the agreement with the State of Minnesota for Pipestone County Sheriff to use systems and tools available over the State's criminal justice data communications network for which the County is eligible at a cost of \$1,080.00 per year for a period of five years. Motion carried unanimously.

**BILL FOLGER – USIC LOCATING CONTRACT**

Information Technology Director Bill Folger stated that the previous fiber optic locating company cancelled the contract in our geographic area, and he is looking for approval of a new contract with USIC Locating Services, LLC. Cost of the Service is as follows: \$20.00 per ticket received from the one call, \$35.00 per emergency call out ticket, \$13.00 project price per quarter hour for tickets that exceed 30 minutes, and \$1,500.00 for the annual service fee. Motion by Nath, seconded by Hollingsworth to approve the Underground Facilities Locating and Marking Service Agreement between USIC Locating Services, LLC, and Pipestone County effective August 3, 2018. Motion carried unanimously.

**JOHNSON CONTROLS PROPOSAL**

Dean Schulze of Johnson Controls joined the meeting to present information on a proposal for an upgrade to the County's HVAC control monitoring system. Johnson Controls is currently offering ADS Server Software for free as long as the County upgrades to the new Metasys User Interface and Graphics, provides the Server hardware platform, and upgrade the Software Subscription to an ADS Server Software Subscription. Cost of the proposal is \$13,900.00, which includes implementation of the new server software, installation of the new MUI interface, verify operations, and a three year ADS Server Software Subscription. Motion by Kooiman, seconded by Nath to approve the proposal from Johnson Controls at a cost of \$13,900.00 to upgrade the Metasys system. Motion carried unanimously.

**KYLE KRIER – RECYCLING UPDATE, GIS SURVEY**

Environmental Administrator Kyle Krier provided an update on the Recycling Grant. Pipestone County has not received the grant agreement back from the MCPA yet, and cannot order the recycling carts until the agreement has been returned. Since the carts take 6-8 weeks to

be delivered, single-stream recycling will likely not start until after October 1, 2018.

Administrator Krier presented a draft letter to be sent to Tri-County Recycling for them to extend our ability to take our recyclables to their center. Consensus of the Board to approve the letter.

Administrator Krier requested approval of a letter to be sent to Weaver Consultants Group which states the estimate of 100 tons of waste per year is being disposed of at the Nobles County Landfill. Motion by Kooiman, seconded by Nath to approve the letter and authorize board chair signature. Motion carried unanimously.

Administrator Krier requested approval of a proposal from ProWest and Associates to conduct onsite meetings with county departments to determine Geographic Information Systems (GIS) needs within Pipestone County. The survey and needs assessment costs \$5,891.60. Motion by Nath, seconded by Hollingsworth to approve the survey and needs assessment from ProWest and Associates at a cost of \$5,891.60. This expense will be taken from the buffer compliance fund. Motion carried unanimously.

#### **2018 SECOND QUARTER BUDGET REVIEW**

Administrator Steve Ewing reviewed the 2018 2<sup>nd</sup> Quarter Budget report.

#### **COUNTIES PROVIDING TECHNOLOGY ALTERNATE**

Motion by Wildermuth, seconded by Johnson to appoint Commissioner Nath as the alternate for the Counties Providing Technology Joint Powers Board. Commissioner Hollingsworth is the primary representative. Motion carried unanimously.

#### **COMMITTEE REPORTS**

Commissioners reported on the following committee meetings:

Commissioner Johnson: Board of Equalization Training, AREA II, RCRCA, Soil and Water District, Minnesota Hospital Association Trustee Council, MHA, SMOC Annual Meeting, MISO Tour, Prime Health, AREA II, RCRCA

Commissioner Hollingsworth: Insurance Committee, Law Enforcement Liaison, Southwest Mental Health, Friends of the Casey Jones Trail, MHA Trustee Conference, CPT, PCMC Board Meeting, Explore Southwest

Commissioner Kooiman: PCMC Plant Operations, Personnel, Fair Board, SRDC, Transportation

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Commissioner Nath: PCMC Plant Operations, Rock County PrimeWest Presentation, Southwest Mental Health, Jackson County and Cottonwood County PrimeWest presentation, Personnel, Fair Board, SWHHS, Nobles County PrimeWest presentation.

Commissioner Wildermuth: Law Enforcement Liaison, Pipestone Area Coalition, Friends of Casey Jones Trail, Minnesota Hospital Association, SMOC Annual Meeting, SWHHS

Motion by Hollingsworth, seconded by Johnson to adjourn. Motion carried unanimously.  
Meeting adjourned at 11:47a.m.

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Dan Wildermuth  
Pipestone County Board Chairman

ATTEST:

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Steven Ewing  
County Administrator