

The Pipestone County Commissioners met with Chairman Dan Wildermuth, Commissioners Chris Hollingsworth, Luke Johnson, Bruce Kooiman, and Les Nath. County Administrator Steve Ewing was also present. Chairman Dan Wildermuth called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Kooiman, seconded by Nath to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Hollingsworth to approve the consent agenda as follows:

1. Approve Minutes of November 27, 2018
2. Auditor Warrants 11/29/18, 12/7/18
3. Commissioners Warrants/Meal Reimbursements in the amount of \$267,750.13
4. Hospital Warrants in the amount of \$322,660.17
5. Treasurers Report November 2018

Motion carried unanimously.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

Vendor Name	Amount Paid
DRC INC	\$ 57,380.00
BOLTON & MENK INC	\$ 22,494.38
PIPESTONE/CITY OF	\$ 22,270.45
COUNTIES PROVIDING TECHNOLOGY	\$ 18,844.00
COMPASS MINERALS	\$ 10,631.64
O'NEILL O'NEILL & BARDUSON	\$ 9,386.00
VAN DYKE SANITATION INC	\$ 9,034.92
PIPESTONE COUNTY HIGHWAY DEPARTMENT	\$ 8,005.00
H&L MESABI	\$ 7,342.50
ELECTION SYSTEMS & SOFTWARE INC	\$ 6,486.82
OLANDER/KEVIN	\$ 5,987.00
QUIST PLUMBING & HEATING INC	\$ 4,128.27
SEACHANGE PRINTING & MARKETING SVS LLC	\$ 3,777.76
EDGERTON ENTERPRISE	\$ 3,472.19
ZIEGLER INC	\$ 3,344.65
PIPESTONE COUNTY MEDICAL CENTER	\$ 2,892.27
ACTION SPORTS INC	\$ 2,806.33
AMERICAN SOLUTIONS FOR BUSINESS	\$ 2,731.20
NOBLES COUNTY AUDITOR TREASURER	\$ 2,703.99
JER'S ELECTRIC INC.	\$ 2,352.14
MORRIS ELECTRONICS INC	\$ 2,218.11

Warrants over \$2,000	\$ 208,289.62
Number of Claims under \$2,000	171
Warrants under \$2,000	\$ 59,460.51
Total	<u>\$ 267,750.13</u>

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

Motion by Nath, seconded by Hollingsworth to approve right of way payments, as Auditor Warrants, for project SAP 59-613-15 to Alan and Kelly Jones in the amount of \$18,120.00 and Greg and Cindy Matthiesen in the amount of \$2,610.00. Motion carried unanimously.

HIGHWAY SUPPLIES PURCHASES

Engineer Bergman requested approval to purchase approximately 22,500 pounds of crack sealant material. Bids received were as follows:

<i>Bidder</i>	<i>Amount</i>
Konrad Materials	\$10,890
Midstates Equipment and Supply	\$11,250
Brockwhite	\$11,390

Motion by Kooiman, seconded by Nath to approve the purchase of 22,500 pounds of crack sealant material from Konrad Materials in the amount of \$10,890.00. Motion carried unanimously.

Engineer Bergman requested approval to purchase aggregate base stabilizer (Base One) from Team Lab at a cost of \$69,575.00. Since they have the patent on this product there are no competitive bids, but the price quoted includes a 17% discount. Motion by Johnson, seconded by Hollingsworth to purchase Base One aggregate base stabilizer from Team Lab at a cost of \$69,575.00. Motion carried unanimously.

Engineer Bergman reported on maintenance activities that the Highway department worked on last month, including regular maintenance, plowing and sanding a total of five days, ditch clean up, and placement of snow fences.

COUNTY LAW ENFORCEMENT CONTRACT APPROVALS

County Administrator Steve Ewing presented 2019 law enforcement contracts between the County of Pipestone and the municipalities within the County for law enforcement services effective January 1, 2019 through December 31, 2019. Sheriff Keith Vreeman met with each municipality and the contracts have already been approved by each City Council. Motion by Kooiman, seconded by Nath to approve the law enforcement contracts with costs as follows:

<i>Municipality</i>	<i>Population</i>	<i>Cost per Resident</i>	<i>Total</i>
Woodstock	124	38.20	\$4,737.00
Ihlen	63	\$38.20	\$2,407.00
Trosky	86	\$38.20	\$3,285.00
Hatfield	54	\$38.20	\$2,063.00
Ruthton	241	\$38.20	\$9,206.00
Holland	187	\$38.20	\$7,143.00
Edgerton	1,189	\$57.28	\$68,106.00
Jasper	633	\$57.28	\$36,258.00
Pipestone Dispatch			\$178,918.00
Pipestone Sheriff			\$665,218.00

Motion carried unanimously.

SHERIFF’S OFFICE LAPTOPS

IT Director Bill Folger requested approval to purchase laptops for each squad vehicle in the Sheriff’s Office. Quotes received were as follows:

<i>Supplier and Computer Brand</i>	<i>Cost</i>
Dell Inc. - 14 ea. Latitude 14 Rugged 5414 & 1 ea. Latitude 7212 Rugged Tablet	\$46,177.60
CDWG, Inc. – 14 ea. HP GeTac S410	\$51,220.93

Motion by Kooiman, seconded by Hollingsworth to approve the purchase of fourteen Dell Latitude 5414 laptops and one Latitude 7212 Rugged Tablet from Dell, Inc. at a cost of \$46,177.60. This purchase will be paid from the 2018 IT budget. Motion carried unanimously.

FAMILY SERVICES BUILDING REMODEL

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County Administrator Steve Ewing requested approval of a Professional Services Proposal for the design phase and bidding and contract administration phase from Falls Architecture Studio, LLC in the amount of \$4,500.00. Family Services Supervisor Stacy Jorgensen has requested some remodeling to the Pipestone Family Services building to create more office space and address some safety issues. Commissioners questioned the need for more remodeling since there was a remodel done to the building in 2015. Motion by Wildermuth, seconded by Hollingsworth to table the decision to move forward with the remodel and hiring of an architect until a later date and invite Stacy Jorgensen to a Commissioners Meeting to go over the proposed changes. Motion carried unanimously.

LOCAL OPTION DISASTER ABATEMENT

Auditor Tyler Reisch presented an abatement request on Jason and Chinelle Christensen's homestead, located at 810 5th St, SW in Pipestone, which was destroyed by a fire on April 21, 2018. Minnesota Statute 273.1235 (Local Option Disaster Credit) states that the County Board may approve an abatement for any individual who has lost substantial value due to a disaster. The abatement will adjust the tax value, so all taxing authorities will see a decrease in distributed taxes. However, taxing authorities are allowed to levy the abated amount the year following the abatement. The pro-rated abatement is estimated to be \$1,371.47. Motion by Hollingsworth, seconded by Johnson to approve the tax abatement on the Christensen property located at 810 5th St SW in Pipestone. Motion carried unanimously.

BEEF BARN DONATION

Motion by Nath, seconded by Kooiman to accept the second installment of a Beef Barn donation from First Bank and Trust in the amount of \$10,000.00. Motion carried unanimously.

COURTHOUSE STUCCO AND STEPS REPAIR

Building and Grounds Maintenance Supervisor Wayne Drew presented a quote from Michael Johnson Contracting, Inc. of Sioux Falls, SD to fix the stucco on the outside of the Law Enforcement Center and to fix the steps on the east and west entries to the Courthouse at a cost of \$41,410.00. Motion by Wildermuth, seconded by Hollingsworth to approve the quote of \$41,410.00 from Michael Johnson Contracting, Inc. of Sioux Falls, SD for the repair and replacement of stucco and fixing the steps on the east and west entries of the Courthouse. Motion carried unanimously.

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2019 COST OF LIVING ADJUSTMENT, NON-UNION

Motion by Johnson, seconded by Wildermuth to set the 2019 COLA for Non-Union employees at two and a half percent (2.5%). Motion carried unanimously.

2019 ASSISTANT COUNTY ATTORNEY SALARIES

Motion by Kooiman, seconded by Johnson to set the 2019 salary for Assistant County Attorney Cassie Loeffler at \$46,215.00. Motion carried unanimously.

Motion by Kooiman, seconded by Hollingsworth to set the 2019 salary for Assistant County Attorney Scott Barduson at \$27,675.00. Motion carried unanimously.

2019 ELECTED OFFICIAL SALARIES, 2019 COMMISSIONER SALARY

Motion by Nath, seconded by Hollingsworth to set the 2019 salary for County Attorney Damain Sandy at \$74,825.00. Motion carried unanimously.

County Recorder Mary Ann DeGroot addressed the Board and requested a 5% increase to her salary in 2019. Motion by Kooiman, seconded by Nath to set the 2019 salary for County Recorder Mary Ann De Groot at \$75,850.00, a 2.50% increase. Yeas: Kooiman, Nath, Wildermuth. Nays: Hollingsworth, Johnson. Motion carried.

Motion by Nath, seconded by Kooiman to set the 2019 salary for County Sheriff Keith Vreeman at \$92,250.00. Motion carried unanimously.

Motion by Nath, seconded by Kooiman to set the 2019 salary for Auditor/Treasurer Tyler Reisch at \$85,000.00. Auditor Reisch addressed the board with some area salary comparisons. Yeas: Hollingsworth, Kooiman, Nath, Wildermuth. Nay: Johnson. Motion carried.

Motion by Johnson, seconded by Kooiman to set the 2019 Commissioner salary at \$21,525.00. Commissioners Hollingsworth and Wildermuth voiced their objection to an increase in salary for Commissioners. Yeas: Johnson, Kooiman, Nath. Nays: Hollingsworth, Wildermuth. Motion carried.

RESOLUTION 59-38-18 2019 TAXES PAYABLE LEVY, RESOLUTION 59-39-18 2019 COUNTY BUDGET

Commissioner Johnson stated that he would like the Board to go through the budget again before the final adoption of the Levy and Budget. Consensus of the Board to set a budget

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meeting date for December 18, 2018 at 1:00p.m. in the Commissioners Room and consider the levy and budget for final adoption at the December 26, 2018 Commissioners meeting.

CHRISTMAS EVE CLOSING REQUEST – RESOLUTION 59-40-18

Human Resources Coordinator Cathy Feste requested approval to close the Pipestone County Offices on Christmas Eve, December 24, 2018, because the holiday falls on a Monday between the weekend and a day and a half holiday. Normally offices close at noon Christmas Eve if it falls on a Monday through Thursday. Statute 373.052 allows the County Board to close county offices by resolution for legal holidays and holidays established by the County Board. Motion by Kooiman, seconded by Hollingsworth to authorize the closing of Pipestone County Offices on December 24, 2018 and authorize it as an 8-hour paid holiday. Motion carried unanimously.

COMMITTEE REPORTS

Commissioners reported on the following committee meetings:

Commissioner Johnson: Minnesota Transportation Alliance Annual Meeting, Canvassing Board, One Watershed One Plan, Hospital Board, Regional Solid Waste Meeting, Prime Health, Township Officer Annual Meeting, AMC Annual Conference, MPCA Staff Meeting for Environmental Resources Committee, BWSR Meeting, AREA II, RCRC, Solid Waste Committee, Truth in Taxation.

Commissioner Hollingsworth: AMC District 8, Nurse Family Partnership, Southwest Mental Health, Building and Grounds, Canvassing Board, Friends of the Casey Jones Trail, Hospital Board, Extension, Building and Grounds, PCMC Executive Meeting, AMC Annual Conference.

Commissioner Kooiman: PCMC Plant Operations, SRDC, Personnel

Commissioner Nath: PrimeWest, PCMC Plant Operations, Southwest Mental Health, Soil and Water, Building and Grounds, CPT, Personnel, Extension, Building and Grounds, SWHHS, Radio Board, AMC Annual Conference, PCMC Plant Operations, Truth in Taxation.

Commissioner Wildermuth: AMC District 8, Transit Committee, Southwest 18 Mental Health Consortium, Casey Jones Trail, SMOC, Solid Waste, Rural Minnesota Energy Board, AMC Annual Conference,

Motion by Hollingsworth, seconded by Johnson to adjourn. Motion carried unanimously. Meeting adjourned at 11:30a.m.

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Dan Wildermuth
Pipestone County Board Chairman

ATTEST:

Steven Ewing
County Administrator

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