

April 2, 2019

Pipestone County Commissioner Meeting
April 2, 2019

The Pipestone County Commissioners met with Chairman Chris Hollingsworth, Commissioners Luke Johnson, Bruce Kooiman, Les Nath, and Dan Wildermuth. Human Resources Coordinator Cathy Feste was also present. County Administrator Steve Ewing absent. Chairman Chris Hollingsworth called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Kooiman, seconded by Wildermuth to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Nath to approve the consent agenda as follows:

1. Approve Minutes of March 26, 2019 Commissioner Meeting
2. Auditors Warrants 3/29/19

Motion carried unanimously.

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

Motion by Nath, seconded by Wildermuth to approve the following right-of-way payments for project SAP 59-613-15.

<u>Project</u>	<u>Land Owner:</u>	<u>Payment:</u>
SAP 59-613-15	Brad & Michelle Tuinstra	\$28,590.00
SAP 59-613-15	Norman Benson Trust	\$3,770.00
SAP 59-613-15	Margaret Tuinstra	\$6,070.00

Motion carried unanimously.

Engineer Bergman requested the board set a letting date for overlay and two box culvert projects. Motion by Johnson, seconded by Kooiman to set a letting date of May 7, 2019 at 10:30a.m. for a bid opening on the following projects.

- 1) SAP 059-602-028, SAP 059-608-026, & CP 2019-067 (2019 OVERLAYS)
- 2) SAP 059-608-024, SAP 059-598-027 (BOX CULVERTS - CSAH 8 & CH 107)
- 3) SAP 059-599-099, SAP 059-599-100 (BOX CULVERTS - AETNA TWSP)

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Motion carried unanimously.

Engineer Bergman provided an update on snow plow and other maintenance activities for the month of March.

2018 COUNTY FEEDLOT OFFICER ANNUAL REPORT

Environmental Administrator Kyle Krier and SWCD Conservationist Adam Ossefoort joined the meeting to present the 2018 County Feedlot Officer Annual Report required by MPCA. Motion by Johnson, seconded by Nath to approve the 2018 County Feedlot Officer Annual Report and authorize Board Chair signature. Motion carried unanimously.

PERSONNEL

Human Resources Coordinator Cathy Feste requested approval of an updated Mechanic job description. Motion by Nath, seconded by Wildermuth to approve the revised Mechanic job description. Motion carried unanimously.

HR Coordinator Feste requested approval of a Letter of Agreement between Pipestone County and AFSCME Council 65, Local 2424 – Highway Union to establish a pay scale for the Engineering Aide position. Motion by Kooiman, seconded by Nath to approve the Letter of Agreement between Pipestone County and AFSCME Council 65, Local 2424 – Highway Union and authorize signatures. Motion carried unanimously.

MARY ANN DE GROOT – TEMPORARY OFFICE POSITIONS

Recorder Mary Ann De Groot requested approval to hire two part-time temporary Clerical Office Assistants to complete a real estate records scanning project in the Recorder's Office. The hourly pay rate will be \$12.00 per hour and costs for these positions will be reimbursed by the Recorder's Compliance Fund. Motion by Kooiman, seconded by Wildermuth to authorize hiring of two part-time temporary Clerical Office Assistants in the Recorder's Office. Motion carried unanimously.

HOME TAX ABATEMENT PUBLIC HEARING DATE

Auditor/Treasurer Reisch requested the board to set April 23, 2019 at 9:30a.m. for a proposed property tax abatement request from Greg and Caitlin Arp, pursuant to Minnesota Statute 469.1813 and 116J.993 through 116J.995 consisting of a new home construction located in Township of Elmer. Motion by Wildermuth, seconded by Nath to set April 16, 2019 at 9:30 a.m. for the Public Hearing. Motion carried unanimously.

COMMITTEE REPORTS

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Commissioners reported on the following committee meetings:

Commissioner Nath: Road and Bridge Public Hearing, Building and Grounds, PrimeWest, PCMC Plant Operations, Southwest Mental Health, SWCD, Southwest PIC, PCMC Board, SWHHS, Extension, Radio Board.

Commissioner Kooiman: Road and Bridge Public Hearing, PCMC Plant Operations, SRDC Transportation, Buffalo Ridge Drug Task Force.

Commissioner Johnson: Solid Waste, AREA II, RCRCA, One Watershed One Plan, PCMC Board, Veterans Town Hall with Collin Peterson, Highway 23 Coalition, Solid Waste Commission, Hospital Association Trustee Council, Day at the Capitol.

Commissioner Wildermuth: Road and Bridge Public Hearing, Solid Waste Committee, Building and Grounds, Southwest 18 Mental Health Consortium, Explore Southwest, SMOC, Solid Waste Commission, Rural Minnesota Energy Board.

Commissioner Hollingsworth: Road and Bridge Public Hearing, PCMC Board Meeting, CPT.

Motion by Wildermuth, seconded by Nath to adjourn. Motion carried unanimously.
Meeting adjourned at 10:09a.m.

Chris Hollingsworth
Pipestone County Board Chairman

ATTEST:

Cathy Feste
Human Resources Coordinator

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