

April 9, 2019

Pipestone County Commissioner Meeting  
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The Pipestone County Commissioners met with Chairman Chris Hollingsworth, Commissioners Luke Johnson, Bruce Kooiman, Les Nath, and Dan Wildermuth. County Administrator Steve Ewing was also present. Chairman Chris Hollingsworth called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

**AGENDA**

Motion by Wildermuth, seconded by Nath to approve the agenda. Motion carried unanimously.

**CONSENT AGENDA**

Motion by Johnson, seconded by Kooiman to approve the consent agenda as follows:

1. Approve Minutes of April 2, 2019 Commissioner Meeting
2. Auditors Warrants 4/5/19, 4/8/19
3. Commissioners Warrants/Meal Reimbursements in the amount of \$408,975.63.
4. Hospital Warrants in the amount of \$215,172.83
5. March 2019 Treasurers Report

Motion carried unanimously.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

<b>Vendor Name</b>	<b>Amount Paid</b>
PIPESTONE SOIL & WATER CONS DIST	\$68,289.00
PIPESTONE COUNTY HISTORICAL SOCIETY	\$36,000.00
SOUTHWEST HEALTH & HUMAN SERVICES	\$30,587.25
REGENTS OF THE UNIVERSITY OF MINNESOTA	\$30,296.49
STERIL-KONI USA INC	\$20,612.84
MEINDERS COMMUNITY LIBRARY	\$13,945.80
VAN DYKE SANITATION INC	\$12,750.27
BIOAG ENERGY SERVICES	\$9,353.74
EDGERTON PUBLIC LIBRARY	\$9,297.20
PIPESTONE COUNTY AG SOCIETY	\$9,000.00
AXON ENTERPRISE INC	\$6,715.00
PIPESTONE PUBLISHING CO INC	\$6,382.03
PIPESTONE COUNTY AUDITOR-TREASURER	\$5,811.52
AMAZON MKTPLACE/PMTS	\$5,604.56
PIPESTONE COUNTY HIGHWAY DEPARTMENT	\$5,585.45
O'NEILL O'NEILL & BARDUSON	\$4,792.00
BEYOND LUCID TECHNOLOGIES	\$4,762.32
COUNTIES PROVIDING TECHNOLOGY	\$4,644.00
PIPESTONE COUNTY MEDICAL CENTER	\$4,482.00
EDGERTON AMBULANCE ASSN	\$4,000.00
JASPER AMBULANCE ASSN	\$4,000.00
PIPESTONE FIRE DEPARTMENT	\$3,900.00
AMAZON.COM	\$3,762.94

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HILLYARD INC	\$3,666.85
DOUBLE D GRAVEL INC	\$3,537.50
DORSEY & WHITNEY LLP	\$3,500.00
SOUTHWEST INITIATIVE FOUNDATION	\$3,168.00
MACQUEEN EQUIPMENT GROUP	\$3,093.96
PIPESTONE AMBULANCE ASSN	\$3,000.00
PIPESTONE SR CITIZENS CENTER	\$3,000.00
SOUTHWEST MN WORKFORCE DEVELOPMENT BOARD	\$2,550.00
CASCADE ENGINEERING	\$2,517.00
PENGUIN MANAGEMENT INC	\$2,508.00
MARSHALL TRUCK SALVAGE INC	\$2,500.00
MN COUNTIES INTERGOVERNMENTAL TRUST	\$2,500.00
PIPESTONE PERFORMING ARTS CENTER INC	\$2,500.00
AREA II MN RIVER BASIN PROJECTS INC	\$2,483.00
DARL'S LAWN CARE & LANDSCAPING	\$2,030.00
RUNCHEY LOUWAGIE & WELLMAN	\$2,000.08

Warrants over \$2,000	\$349,128.80
Number of Claims under \$2,000	171
Warrants under \$2,000	\$59,846.83
Total	<u>\$408,975.63</u>

**COURTHOUSE PARKING LOT BID OPENING DATE**

County Engineer Nick Bergman and Building and Grounds Supervisor Wayne Drew requested board approval to set the bid opening date for the Courthouse Parking Lot project. Motion by Wildermuth, seconded by Kooiman to set the bid opening for the Courthouse Parking Lot project on May 14, 2019 at 10:30a.m. Motion carried unanimously.

**TRANSPORTATION FUNDING RESOLUTION 59-12-19**

Motion by Wildermuth, seconded by Johnson to approve Resolution 59-12-19 which states that the Pipestone County Board of Commissioners encourages the Minnesota Legislature to pass and the Governor to sign a bill that brings adequate funding to Minnesota's statewide transportation system. Motion carried unanimously.

**GPS PURCHASE**

Engineer Nick Bergman requested approval to purchase a Trimble GPS system for the Engineering Department. There was \$50,000 in the budget over two years for this item. The options to purchase from Frontier Precision off the State Contract are as follows:

1. Keep existing system and buy new R10 rover and base: \$60,000
2. Trade in existing system and buy new R10 rover and base: \$53,000
3. Keep existing system and buy new rover, data collectors, and software update: \$39,518.91

Engineer Bergman stated that they would like to keep their old GPS due to the low trade-in value and the assistance it would provide their department to keep it as a second set.

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Motion by Wildermuth, seconded by Nath to approve purchase of a new Trimble GPS system with virtual base connection from Frontier Precision for \$39,518.91 and to keep the old GPS system. Motion carried unanimously.

### **CSAH 13 PROJECT**

Engineer Bergman stated that he would like to push the CSAH 13 widening and paving project back one year due to the Corps of Engineers wanting to do a longer permit process, which can take 3-4 months. Motion by Wildermuth, seconded by Johnson to postpone the CSAH 13 widening and paving project to next year and divert the funds for other bridge repairs. Motion carried unanimously.

### **UCAP FAMILY HOMELESS PREVENTION AND ASSISTANCE PROGRAM**

UCAP Family Services Manager Michelle Jensen and UCAP Case Manager Shelly Rykhus gave an overview of the Emergency Housing Program that United Community Action Partnership (UCAP) administers. Jensen requested approval of Resolution 59-14-19 which states that the County of Pipestone supports United Community Action Partnership in its application and implementation of the proposed Family Homeless Prevention and Assistance Program for the period of July 1, 2019 to June 30, 2021. Motion by Wildermuth, seconded by Nath to approve Resolution 59-14-19 Family Homeless Prevention and Assistance Program Resolution as presented. Motion carried unanimously.

### **TYLER REISCH – HOME INITIATIVE ABATEMENT**

Auditor/Treasurer Tyler Reisch requested the board to set April 23, 2019 at 9:40a.m. for a proposed property tax abatement request from Gary and Joan DeVries, pursuant to Minnesota Statute 469.1813 and 116J.993 through 116J995 consisting of a new home construction located in Township of Osborne. Motion by Kooiman, seconded by Johnson to set April 23, 2019 at 9:40 a.m. for the Public Hearing. Motion carried unanimously.

Auditor/Treasurer Reisch requested that the board consider extending the Home Abatement Program in the near future so landowners can be informed if it will expire at the end of this year or if it will be extended. Consensus of the board to consider at a May board meeting to contact County Attorney Damain Sandy and ensure that they are meeting legal requirements for the extension of the program.

### **PERSONNEL**

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Human Resources Coordinator Cathy Feste announced that Jim Lustfield has been appointed as the Highway Maintenance Worker / Intermittent Foreman effective April 8, 2019.

HR Coordinator Feste requested approval to issue Junior Appraiser Nate Stoel and Assessing Technician Kim Murphy County credit cards. Motion by Wildermuth, seconded by Nath to approve the issuance of County credit cards to Junior Appraiser Nate Stoel and Assessing Technician Kim Murphy. Motion carried unanimously.

#### **LIMITED SITE INVESTIGATION OF COURTHOUSE GROUNDS**

County Administrator Steve Ewing requested approval of a Limited Site Investigation in the area of a former 3,000-gallon diesel tank that ran the old generator and provided fuel for the old dual fuel boiler system. MPCA is requiring ground water sampling in the area West and North of the law enforcement center parking lot. Two quotes were obtained:

WCEC - \$7,530.00

Metco - \$8,053.00

Ninety percent (90%) of the cost is reimbursable to the County under the Minnesota Petrofund.

Motion by Kooiman, seconded by Nath to approve bid of WCEC (West Central Environmental) for Limited Site Investigation work. Motion carried unanimously.

#### **OUT OF STATE TRAVEL REQUEST**

Commissioner Johnson stated that the Highway 23 Coalition has a planned trip to Washington DC on June 18 – 20, 2019 and seven members of the coalition have committed to attending. They are hoping to have 10 or more attend and have stated they will provide \$500.00 per attendee to travel. Commissioners stated that while they support the work of the group, they would not support the expenses of a trip to Washington D.C. No motion was made to approve the request.

#### **COUNTY ADMINISTRATOR PERFORMANCE EVALUATION**

Administrator Steve Ewing requested a closed session as per Minnesota Statutes 13D.05 Subd 3 (a) for his annual performance evaluation. Motion by Nath, seconded by Kooiman to close the meeting for Administrator Ewing's annual performance evaluation as per Minnesota Statutes 13D.05 Subd 3 (a). Motion carried unanimously. Meeting closed at 10:03a.m. Present: Chairman Chris Hollingsworth, Commissioners Johnson, Kooiman, Nath, Wildermuth, Administrator Ewing, HR Coordinator Feste. Motion by Kooiman, seconded by Wildermuth to

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open the meeting. Meeting opened at 10:18a.m. Motion carried unanimously. Motion by Wildermuth, seconded by Nath to approve satisfactory performance evaluation of County Administrator Steve Ewing and grant appropriate step increase. Motion carried unanimously.

Motion by Johnson, seconded by Nath to adjourn. Motion carried unanimously.

Meeting adjourned at 10:19a.m.

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Chris Hollingsworth  
Pipestone County Board Chairman

ATTEST:

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Steven Ewing  
County Administrator

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