

April 23, 2019

Pipestone County Commissioner Meeting
April 23, 2019

The Pipestone County Commissioners met with Chairman Chris Hollingsworth, Commissioners Luke Johnson, Bruce Kooiman, Les Nath, and Dan Wildermuth. County Administrator Steve Ewing was also present. Chairman Chris Hollingsworth called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Wildermuth, seconded by Nath to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Kooiman to approve the consent agenda as follows:

1. Approve Minutes of April 9, 2019 Commissioner Meeting
2. Auditors Warrants 4/15/19, 4/19/19
3. Hospital Warrants in the amount of \$418,317.72

Motion carried unanimously.

CULVERT PURCHASES

County Engineer Nick Bergman requested approval to purchase culverts to replace their inventory. There is \$30,000 in the budget for culvert purchases. Bids received were as follows:

True North Steel - \$18,859.91
Contech Engineered Solutions - \$19,620.27

Motion by Kooiman, seconded by Nath to approve the purchase of culverts from True North Steel in the amount of \$18,859.91 and allow Engineer Bergman to purchase more at his discretion. Motion carried unanimously.

ENGINEER APPOINTMENT AND EMPLOYMENT AGREEMENT

Motion by Nath, seconded by Kooiman to approve the appointment of Nicholas Bergman as Pipestone County Engineer for a four-year term effective May 1, 2019 through April 30, 2023.

Motion carried unanimously.

Motion by Johnson, seconded by Wildermuth to approve an Employment Agreement between Pipestone County Engineer Nicholas Bergman and the County of Pipestone effective May 1, 2019 through April 30, 2023. Motion carried unanimously.

PERSONNEL

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Human Resources Coordinator Cathy Feste requested approval to hire Tyler Rippentrop, who is a current full-time Jailer/Dispatcher, as a part-time Deputy Sheriff on Step C of the 2019 pay plan. Rippentrop will remain a full-time employee and will work as a Jailer/Dispatcher and part-time Deputy Sheriff. Motion by Wildermuth, seconded by Nath to approve hiring Tyler Rippentrop as a part-time Deputy Sheriff on Step C of the pay plan effective April 30, 2019. Motion carried unanimously.

HR Coordinator Feste requested approval to hire Anthony Sievert as a part-time Deputy Sheriff on Step B of the 2019 pay plan. Motion by Johnson, seconded by Wildermuth to approve hiring Anthony Sievert as a part-time Deputy Sheriff on Step B of the pay plan effective May 1, 2019. Motion carried unanimously.

FUEL TANK LIMITED SITE INVESTIGATION

County Administrator Steve Ewing clarified the reason for the fuel tank limited site investigation that was approved at the April 9, 2019 meeting was for a 1,000-gallon fuel tank that was removed on November 30, 2017. The bids and scope of work remain the same.

CITY/COUNTY/SCHOOL DISTRICT JOINT COMMITTEE

County Administrator Steve Ewing requested the appointment of two Commissioners to a joint City of Pipestone, Pipestone County and ISD 2689 School District Committee to meet several times per year to collaborate and communicate between the organizations. Motion by Hollingsworth, seconded by Kooiman to appoint Commissioner Hollingsworth and Commissioner Wildermuth to the Joint Committee. Motion carried unanimously.

2019 1st QUARTER BUDGET REPORT

Administrator Ewing and the Board reviewed the 2019 1st Quarter Budget Report.

TAX ABATEMENT PUBLIC HEARING – 9:30AM RESOLUTION 59-15-19

A Tax Abatement Public Hearing was held for a proposed property tax abatement request from Greg and Caitlin Arp. No public comment was received. Motion by Nath, seconded by Kooiman to adopt Resolution 59-15-19 whereas Greg and Caitlin Arp, for Parcel ID 05.013.0900 located in Elmer Township, Pipestone County, have applied for a home tax abatement pursuant to the County's Home Tax Abatement Initiative. The County Board of Commissioners grants abatement of property taxes levied for property by the County for three (3) years, commencing with taxes payable for the assessed value related to the capital improvements outlined. The

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abatement may be modified or terminated at any time by the Board of Commissioners. Motion carried unanimously.

TYLER REISCH – HOME INITIATIVE ABATEMENT DATE

Auditor/Treasurer Tyler Reisch requested to board set May 7, 2019 at 10:00a.m. for a proposed property tax abatement request from Lloyd Zwart, pursuant to Minnesota Statute 469.1813 and 116J.993 through 116J995 consisting of a new home construction located in the City of Edgerton. Motion by Wildermuth, seconded by Johnson to set May 7, 2019 at 10:00 a.m. for the Public Hearing. Motion carried unanimously.

TAX ABATEMENT PUBLIC HEARING – 9:40AM RESOLUTION 59-16-19

A Tax Abatement Public Hearing was held for a proposed property tax abatement request from Gary and Joan DeVries. No public comment was received. Motion by Wildermuth, seconded by Nath to adopt Resolution 59-16-19 whereas Gary and Joan DeVries, for Parcel ID 09.004.0200 located in Osborne Township, Pipestone County, have applied for a home tax abatement pursuant to the County's Home Tax Abatement Initiative. The County Board of Commissioners grants abatement of property taxes levied for property by the County for three (3) years, commencing with taxes payable for the assessed value related to the capital improvements outlined. The abatement may be modified or terminated at any time by the Board of Commissioners. Motion carried unanimously.

COUNTY FINANCE COMMITTEE

Auditor/Treasurer Tyler Reisch and PCMC Finance Director Dave Keeler reviewed current investments and interest rates with Commissioners. Investments strategies were discussed. Consensus of the Board to have Auditor/Treasurer Tyler Reisch and PCMC Chief Financial Officer Dave Keeler meet with local banks to see if there are higher interest rate investment opportunities.

RESTRICTED AND ASSIGNED FUND BALANCES

Auditor/Treasurer Tyler Reisch reviewed the Restricted and Assigned accounts and corresponding 2018 ending balances. Motion by Wildermuth, seconded by Kooiman to approve the following Restricted and Assigned accounts and corresponding 2018 balances:

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COMMISSIONER MEETING REPORT - FINAL REPORT				
Account #	Description	1/1/18 Balance	Increase/Decrease	12/31/18 Balance
Restricted Accounts:				
01-000-2716	Restricted: Fairgrounds Food Stand	\$ -	\$ -	\$ -
01-000-2717	Restricted: Health Cost Management Program	\$ 756.50	\$ -	\$ 756.50
01-000-2718	Restricted: Fairgrounds Beef Barn Bldg	\$ -	\$ -	\$ -
01-000-2751	Restricted: Elections	\$ -	\$ 22,466.31	\$ 22,466.31
01-000-2752	Restricted: Law Library	\$ 29,115.44	\$ 1,518.70	\$ 30,634.14
01-000-2754	Restricted: Recorder Technology Fund	\$ 39,801.51	\$ (1,224.58)	\$ 38,576.93
01-000-2755	Restricted: Recording Process Compliance	\$ 102,641.02	\$ (21,083.77)	\$ 81,557.25
01-000-2756	Restricted: Enhanced 911	\$ (6,560.94)	\$ (16,714.88)	\$ (23,275.82)
01-000-2764	Restricted: Sheriffs Contingency	\$ 3,333.49	\$ (1,274.35)	\$ 2,059.14
01-000-2765	Restricted: School Resource Officer	\$ -	\$ -	\$ -
01-000-2767	Restricted: K9 Sassy Medical Expenses	\$ 1,022.02	\$ (1,022.02)	\$ -
01-000-2768	Restricted: Aggregate Pit Restoration	\$ 4,556.56	\$ 4,067.83	\$ 8,624.39
01-000-2775	Restricted: Transit/UCAP	\$ 6,925.65	\$ (6,925.65)	\$ -
01-000-2779	Restricted: Probation Supervision Fees	\$ 18,750.09	\$ 3,279.88	\$ 22,029.97
01-000-2780	Restricted: DWI Fees	\$ 800.75	\$ -	\$ 800.75
01-000-2781	Restricted: Redemption of Forfeitable Motor Vehicle	\$ 3,510.00	\$ -	\$ 3,510.00
01-000-2782	Restricted: Adm Drug Forfeiture Money	\$ 2,631.50	\$ (2,067.71)	\$ 563.79
01-000-2783	Restricted: Jail Canteen Fund	\$ 3,851.39	\$ (460.00)	\$ 3,391.39
01-000-2785	Restricted: Permit to Carry Fees	\$ 29,430.42	\$ 421.85	\$ 29,852.27
Non Spendable Accounts:				
01-000-2703	Non Spendable: Missing Heirs	\$ 6,523.18	\$ -	\$ 6,523.18
Assigned Accounts:				
01-000-2802	Assigned: Elections	\$ 98,364.19	\$ (6,240.24)	\$ 92,123.95
01-000-2805	Assigned: Buildings	\$ 107,656.90	\$ -	\$ 107,656.90
01-000-2806	Assigned: Capital Improvements	\$ 208,076.89	\$ 250.65	\$ 208,327.54
01-000-2814	Assigned: Ambulance	\$ 30,429.03	\$ 35,000.00	\$ 65,429.03
01-000-2815	Assigned: Solid Waste/Recycling	\$ 735,325.49	\$ (26,379.45)	\$ 708,946.04
01-000-2816	Assigned: Fairgrounds Food Stand	\$ -	\$ -	\$ -
01-000-2817	Assigned: Fairgrounds Beef Barn Project	\$ 177,049.95	\$ (23,679.46)	\$ 153,370.49
01-000-2818	Assigned: Riparian Aid Grant	\$ 91,194.00	\$ -	\$ 91,194.00
01-000-2826	Assigned: County Septic Loan Program	\$ 20,319.27	\$ (4,924.85)	\$ 15,394.42
01-000-2827	Assigned: Radio Communications Systems	\$ 45,000.00	\$ -	\$ 45,000.00
01-000-2828	Assigned: Computer Software/IT Equipment	\$ 200,211.87	\$ -	\$ 200,211.87
01-000-2829	Assigned: Rock River #1 Septic Loan	\$ 15,133.71	\$ (1,261.40)	\$ 13,872.31
01-000-2830	Assigned: Prepaid Court Expense	\$ 773.63	\$ (773.63)	\$ -
01-000-2831	Assigned: AgBMP Septic Loan	\$ 19,135.88	\$ 1,287.20	\$ 20,423.08
01-000-2832	Assigned: Rock River #2 Septic Loan	\$ 12,902.44	\$ (472.06)	\$ 12,430.38
01-000-2865	Assigned: School Resource Officer	\$ 19,281.23	\$ 32,718.77	\$ 52,000.00
		\$ 2,027,943.06	\$ (13,492.86)	\$ 2,014,450.20
				\$ 2,014,450.20

Motion carried unanimously.

Motion by Nath, seconded by Kooiman to adjourn. Motion carried unanimously.

Meeting adjourned at 10:07a.m.

Chris Hollingsworth
Pipestone County Board Chairman

ATTEST:

Steven Ewing
County Administrator

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