

May 14, 2019

Pipestone County Commissioner Meeting
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The Pipestone County Commissioners met with Vice-Chairman Bruce Kooiman, Commissioners Luke Johnson, Les Nath, and Dan Wildermuth. County Administrator Steve Ewing was also present. Chairman Chris Hollingsworth absent. Vice-Chairman Kooiman called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Wildermuth, seconded by Nath to approve the agenda. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

CONSENT AGENDA

Motion by Johnson, seconded by Nath to approve the consent agenda as follows:

1. Approve Minutes of May 7, 2019 Commissioner Meeting
2. Auditors Warrants 5/10/19, 5/13/19
3. Commissioners Warrants/Meal Reimbursements in the amount of \$461,432.88.
4. Hospital Warrants in the amount of \$450,063.47
5. April 2019 Treasurers Report

Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth.

Motion carried.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

Vendor Name	Amount Paid
RDO EQUIPMENT COMPANY	\$203,489.00
FRONTIER PRECISION INC	\$38,627.90
TRI-COUNTY RECYCLING CENTER	\$24,681.09
PIPESTONE SOIL & WATER CONS DIST	\$21,368.35
CHANDLER CO-OP	\$15,172.50
VANGUARD APPRAISALS INC	\$12,581.50
PIPESTONE COUNTY MEDICAL CENTER	\$11,506.02
AMAZON MKTPLACE/PMTS	\$10,578.89
MN POLLUTION CONTROL AGENCY SL	\$8,560.25
BOLTON & MENK INC	\$6,722.64
PIPESTONE COUNTY HIGHWAY DEPARTMENT	\$5,837.44
SAFEASSURE CONSULTANTS INC	\$5,321.83
O'NEILL O'NEILL & BARDUSON	\$4,792.00
COUNTIES PROVIDING TECHNOLOGY	\$4,524.00
PIPESTONE PUBLISHING CO INC	\$4,074.21
AMERICAN SOLUTIONS FOR BUSINESS	\$3,585.08
CHILD'S VOICE ROUTE #6361	\$3,013.22
REVIZE LLC	\$2,790.00
JER'S ELECTRIC INC.	\$2,703.63
EDGERTON ENTERPRISE	\$2,421.09
NORTH AMERICAN SYSTEMS	\$2,285.50

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TRANSMEDIC BILLING	\$2,105.74
RUNCHEY LOUWAGIE & WELLMAN	\$2,010.88
Warrants over \$2,000	\$398,752.76
Number of Claims under \$2,000	198
Warrants under \$2,000	<u>\$62,680.12</u>
Total	<u>\$461,432.88</u>

SWHHS UPDATE

Southwest Health and Human Services (SWHHS) Director Beth Wilms and SWHHS Fiscal Manager Sarah Kirchner reviewed some of the programs and work that's being done and the financial well-being of the Agency, including several cost-saving measures and cash and investment fund balances.

CONDITIONAL USE PERMIT – EDGERTON AREA HOT MIX PLANT

Environmental Administrator Kyle Krier joined the meeting to present Findings of Fact, Conclusions and Recommendations following a Conditional Use Permit hearing for an application to operate an asphalt plant, gravel crushing, and storage of recycled asphalt pursuant to the Pipestone County Zoning Ordinance located in the SW Section of Osborne Township, Section 16. The application is being made by Central Specialties, Inc. and owner David R. Hulstein. Motion by Johnson, seconded by Nath to accept the Findings of Fact, Conclusions and Recommendations and approve the Conditional Use Permit application by Central Specialties, Inc. and owner David R. Hulstein to operate an asphalt plant, gravel crushing, and storage of recycled asphalt pursuant to the Pipestone County Zoning Ordinance located in the SW Section of Osborne Township, Section 16. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

COUNTY VEHICLE PURCHASE

County Administrator Steve Ewing requested approval to purchase a second County vehicle for employee use. Quotes received were as follows:

<i>Vehicle Model</i>	<i>Dealership</i>	<i>Cost</i>
New 2019 Chevy Equinox LT AWD	Amdahl Motors, Pipestone, MN	\$26,135.00
Used 2018 Chevy Equinox LT AWD with 26,640 miles	Amdahl Motors, Pipestone, MN	\$21,000.00
New 2019 Chevy Equinox LT AWD	DeBoer Motors, Edgerton, MN	\$30,040.00

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Motion by Wildermuth, seconded by Nath to approve purchase of the 2019 Chevy Equinox LT AWD from Amdahl Motors of Pipestone, MN at a cost of \$26,135.00. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

PERSONNEL

Human Resources Coordinator Cathy Feste requested approval of updated job descriptions for the Office Assistant/Paramedic and Paramedic. Motion by Nath, seconded by Wildermuth to approve the Office Assistant/Paramedic job description. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Motion by Kooiman, seconded by Wildermuth to approve the updated Paramedic job description. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

PROBATION SECRETARIAL CONTRACT

Motion by Johnson, seconded by Nath to approve the Joint Powers Agreement between the State of Minnesota and Pipestone County for probation secretarial services provided to the State agent office located in Pipestone, MN. The term of the agreement is from July 1, 2019 through June 30, 2021 with payment to Pipestone County in the amount of \$66,868.42 over two years. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

COURTHOUSE PARKING LOT BID OPENING – 10:30am

Engineer Nick Bergman and Building and Grounds Maintenance Supervisor Wayne Drew opened bids for replacement of the existing parking lot at the Pipestone County Courthouse. County Attorney Damain Sandy was also present.

Bids received were as follows:

<i>Company</i>	<i>Location</i>	<i>Bid Amount</i>
Hulstein Excavating	Edgerton, MN	\$182,748.50
Martinez Concrete LLC	Pipestone, MN	\$164,018.55
Musch Construction, Inc	Pipestone, MN	\$204,153.05

Bids were taken for review.

Attorney Sandy reported that bid bonds were acceptable. Engineer Bergman reported that there was an irregularity on the low bid from Martinez Concrete LLC. Some of the unit prices were not completed on the bid specifications. The corrected bid amount is \$164,016.81. Motion by Wildermuth, seconded by Nath to waive irregularities of missing some unit prices and

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award bid to Martinez Concrete LLC of Pipestone, MN in the amount of \$164,016.81. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

DITCH REPAIR QUOTE

Motion by Johnson, seconded by Nath to table the discussion on the ditch repair quote to a later Commissioner meeting. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Motion by Johnson, seconded by Kooiman to adjourn. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried. Meeting adjourned at 11:05a.m.

Bruce Kooiman
Pipestone County Board Vice-Chairman

ATTEST:

Steven Ewing
County Administrator

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