

The Pipestone County Commissioners met with Vice-Chairman Bruce Kooiman, Commissioners Luke Johnson, Les Nath, and Dan Wildermuth. County Administrator Steve Ewing was also present. Chairman Chris Hollingsworth was absent. Vice-Chairman Kooiman called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Nath, seconded by Wildermuth to approve the agenda. Ayes: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

CONSENT AGENDA

Motion by Johnson, seconded by Wildermuth to approve the consent agenda as follows:

1. Minutes of December 3, 2019
 - a. Minutes TNT Public Meeting December 2, 2019
 - b. Special Budget Meeting December 13, 2019
2. Auditors Warrants 12/6/19, 12/13/19, 12/16/19
3. Commissioners Warrants/Meal Reimbursements in the amount of \$360,775.68
4. Hospital Warrants \$328,807.99
5. November 2019 Treasurers Report

Ayes: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth.

Motion carried.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

Vendor Name	Amount Paid
BIOAG ENERGY SERVICES	\$29,983.69
PAPIK MOTORS	\$29,800.00
ERICKSON ENGINEERING CO INC	\$28,297.65
MN DEPT OF CORRECTIONS	\$26,932.12
PIPESTONE/CITY OF	\$22,270.45
DOUBLE D GRAVEL INC	\$19,228.12
PIPESTONE SOIL & WATER CONS DIST	\$13,565.88
VAN DYKE SANITATION INC	\$13,121.58
COMPASS MINERALS	\$10,416.58
SURPLUS WAREHOUSE OF WILLMAR INC	\$9,995.00
O'NEILL, O'NEILL & BARDUSON	\$9,584.00
MOTOROLA SOLUTIONS INC	\$9,043.00
PIPESTONE COUNTY HIGHWAY DEPARTMENT	\$8,208.10
DAKOTA FLUID POWER INC	\$5,545.62
PIPESTONE COUNTY MEDICAL CENTER	\$5,101.67
MORRIS ELECTRONICS INC	\$4,936.15
COUNTIES PROVIDING TECHNOLOGY	\$4,573.10
OLANDER/KEVIN	\$4,300.00
TRANSMEDIC BILLING	\$4,181.21

GROWMARK INC	\$4,150.01
SHI INTERNATIONAL CORP	\$4,095.00
S&S TRUCK REPAIR INC	\$3,489.14
FIALA P.E./ERNEST	\$3,200.00
PIPESTONE PUBLISHING CO INC	\$3,052.90
EVERETT TIRE & AUTO	\$3,047.95
AMERICAN SOLUTIONS FOR BUSINESS	\$2,790.34
ROGGENBUCK/JAMES JOHN	\$2,750.00
DENNYS AUTO PARTS	\$2,333.20
LIFEBLANKET	\$2,268.00
ASSN OF MN COUNTIES	\$2,175.00

Warrants over \$2,000	\$292,435.46
Number of Claims under \$2,000	191
Warrants under \$2,000	\$68,340.22
Total	<u>\$360,775.68</u>

SKID STEER PURCHASE

Building and Grounds Maintenance Supervisor Wayne Drew presented the following quotes for purchase of a new skid steer.

<i>Dealer</i>	<i>Model</i>	<i>Price</i>
Titan Machinery, Pipestone, MN	Case SR210	\$36,000.00
John Deere, Pipestone, MN	John Deere 320G	\$35,000.00

Supervisor Drew indicated that the John Deere would not be available until June of 2020 and the Case is in stock so would recommend the purchase of the Case SR210 Skid Steer from Titan Machinery at a cost of \$36,000.00 with 50% of the cost from the Maintenance budget and 50% coming from the Fairgrounds budget. Motion by Wildermuth, seconded by Nath to authorize purchase of the Case SR210 Skid Steer from Titan Machinery at a cost of \$36,000.00. Ayes: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

CITY LAW ENFORCEMENT CONTRACTS

Sheriff Keith Vreeman presented 2020 law enforcement contracts between the County of Pipestone and the municipalities within the County for law enforcement services effective January 1, 2020 through December 31, 2020. Sheriff Keith Vreeman stated that the contracts have already been approved by each City Council. Motion by Johnson, seconded by Nath to approve the law enforcement contracts with costs as follows:

<i>Municipality</i>	<i>Population</i>	<i>Cost per Resident</i>	<i>Total</i>
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Ruthton	241	\$39.35	\$9,483.00
Holland	187	\$39.35	\$7,359.00
Hatfield	54	\$39.35	\$2,125.00
Woodstock	124	\$39.35	\$4,879.00
Trosky	86	\$39.35	\$3,384.00
Ihlen	63	\$39.35	\$2,479.00
Edgerton	1,189	\$59.00	\$70,151.00
Jasper	633	\$59.00	\$37,347.00
Pipestone Dispatch			\$184,286.00
Pipestone Sheriff			\$690,644.00

Ayes: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth.

Motion carried.

NOBLES JAIL FACILITY CONTRACT

Sheriff Keith Vreeman presented for approval a Contract for Jail Services between Nobles County and Pipestone County in which Nobles County agrees to accept Pipestone County inmates at a cost of \$60.00 per day. Motion by Wildermuth, seconded by Nath to approve the Jail Services Contract between Nobles County and Pipestone County effective January 1, 2020. Ayes: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent:

Hollingsworth. Motion carried.

MISSOURI RIVER WATERSHED PARTNERSHIP JPA

Motion by Johnson, seconded by Wildermuth to approve the revised 2019 Missouri River Watershed Partnership Joint Powers Agreement. Ayes: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

CERTIFICATES OF APPRECIATION

Motion by Johnson, seconded by Nath to approve Certificates of Appreciation and Recognition of Ryan Weinkauff for his service on the Board of Appeals and Leon Mortland for his service on the Pipestone County Planning Commission. Ayes: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

PERSONNEL

December 17, 2019

Human Resources Coordinator Cathy Feste announced that Highway Maintenance Worker Rick Beyers will be retiring on January 24, 2020. Motion by Wildermuth, seconded by Johnson to accept the Resignation of Rick Beyers as a Highway Maintenance Worker effective January 24, 2020. Ayes: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

ATTORNEY'S OFFICE SALARY SETTING

County Attorney Damain Sandy and Assistant County Attorney Cassie Loeffler joined the meeting. Attorney Sandy announced that Assistant County Attorney Cassie Loeffler will be resigning from her position effective December 31, 2019. Attorney Sandy and Assistant Attorney Loeffler reviewed statistics on the County Attorney's workload and caseload in comparison to neighboring Counties. Motion by Wildermuth, seconded by Nath to approve the following salaries for the Attorney's Office in 2020. County Attorney Damain Sandy - \$79,314.50, Assistant County Attorney Scott Barduson - \$29,335.50 and Cassie Loeffler's Assistant County Attorney position - \$48,892.50. Ayes: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried. Attorney Sandy announced that they are currently advertising for a replacement for Assistant County Attorney Loeffler's position.

ELECTED OFFICIAL SALARY SETTING

Motion by Wildermuth, seconded by Nath to approve the 2020 Elected Official Salaries as follows: Auditor/Treasurer Tyler Reisch - \$87,550.00, Recorder Mary Ann DeGroot - \$78,125.50, and Sheriff Keith Vreeman - \$95,017.50. Ayes: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

2020 NON-UNION COLA

Motion by Nath, seconded by Johnson to approve the 2020 Non-Union Cost of Living Adjustment (COLA) at 3.0%. Ayes: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

COMMISSIONER 2020 SALARIES

Motion by Wildermuth to set the 2020 Commissioner Salaries at the same as the 2019 salary of \$21,525.00. Motion failed for lack of a second.

Motion by Johnson, seconded by Kooiman to set the 2020 Commissioners Salary at \$22,170.75. Ayes: Johnson, Kooiman, Nath. Nay: Wildermuth. Absent: Hollingsworth. Motion carried.

December 17, 2019

ROAD AND BRIDGE ITEMS

Engineer Bergman requested approval of Right of Way Payments. Motion by Wildermuth, seconded by Nath to approve the following right-of-way payments for projects SAP 59-599-101, SAP 59-599-108, and CSAH 25:

<i>Project</i>	<i>Land Owner</i>	<i>Payment</i>
SAP 59-599-101	Scott and Tanya Reed	\$630.00
SAP 59-599-101	Travis and Angela Van Holland	\$630.00
SAP 59-599-108	Darlene Muller	\$1,330.00
CSAH 25	Steven Hagedorn	\$7,440.00
CSAH 25	Honee Lee and Robert Longstreet	\$2,480.00
CSAH 25	William and Carol Hagedorn	\$2,480.00

Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth.

Motion carried.

Engineer Bergman presented for approval Resolution 59-46-19 Amending the Prioritized Bridge Replacement List, which states that the following deficient bridges are added to the list of high priority bridges and Pipestone County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available.

Old Bridge Number	Road Number or Name	Total Project Cost	Township or State Bridge Funds	Federal Funds	Local or State Aid Funds	Proposed Construction Year
LT 10	CSAH 56	\$105,000	\$85,000		\$20,000	2020
LT 10	CSAH 18	\$130,000	\$110,000		\$20,000	2023
96454	CSAH 25	\$110,000	\$100,000		\$10,000	2023
59J31	TWSP 48	\$105,000	\$95,000		\$10,000	2024
L3741	TWP 102	\$85,000	\$75,000		\$10,000	2024
92095	CSAH 15	\$150,000	\$130,000		\$20,000	2024
L3586	CSAH 15	\$195,000	\$175,000		\$20,000	2024
L3682	TWP 289	\$170,000	\$150,000		\$20,000	2024
L3631	TWP 263	\$220,000	\$200,000		\$20,000	2024

Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth.

Motion carried.

Engineer Bergman requested approval of a road swap with Grange Township. The road swap is beneficial to both parties as the two segments of road that Pipestone County would take over would need bridge work done that the County has more resources to repair, and the advantage to the County is that it would shorten our route time and reduce routine maintenance costs by lessening the County's overall miles. Grange Township would take over all maintenance and construction responsibilities from Pipestone County on the following segments of road:

- 181st St from 90th Ave to 100th Ave (1 mile)
- 141st St from Hwy 23 to 120th Ave (0.56 miles)
- 120th Ave from 131st St to Hwy 23 (1.68 miles) 3.24 miles total

Pipestone County would take over all maintenance and construction responsibilities from Grange Township on the following segments of road:

- 100th Ave from 171st St to 181st St (1 mile)
- 135th Ave from Hwy 23 to 161st St (0.4 miles)
- 161st St from 135th Ave to 140th Ave (0.5 miles) 1.9 miles total

Motion by Johnson, seconded by Nath to approve the road swap with Grange Township.

Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Engineer Bergman stated that Sioux Valley Energy would like to replace their line along 60th Ave from 111th St to south of 41st St. They would like to install their line one foot outside of the existing right-of-way, which is currently prohibited by County Ordinance. Engineer Bergman stated there is a segment of concern, the one-mile segment North of Highway 30, which is adjacent to the location of the new elementary school. Engineer Bergman reviewed several options and the Consensus of the Board was to allow Sioux Valley Energy to place the poles as requested as long as they are willing to pay relocation costs if needed.

PIPESTONE COUNTY FEE SCHEDULE PUBLIC HEARING

Vice Chairman Kooiman convened the Pipestone County Fee Schedule Public Hearing at 10:00AM. County Administrator Steve Ewing reviewed the changes and additions. No public comment was received. Motion by Nath, seconded by Kooiman to approve the Pipestone County Fee Schedule effective January 1, 2020 as presented. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried. The Pipestone County Fee Schedule is located on the County's website at www.pipestone-county.com.

TAX ABATEMENT PUBLIC HEARING, RESOLUTION 59-43-19

Vice Chairman Kooiman opened the Home Tax Abatement Public Hearing at 10:15a.m. County Auditor/Treasurer Tyler Reisch explained the following tax abatement application for Board consideration pursuant to Minnesota Statute 469.1813 and 116J.993 through 116J.995: Adam LaBrune for Parcel ID 01.026.0800 located in Aetna Township, Pipestone County.

It has been proposed that the Board of Commissioners of the County of Pipestone grant a Property Tax Abatement on the property in an amount not to exceed 100 percent (%) of the County’s portion of the real estate taxes related to new residential home construction on the subject properties for a period not to exceed three (3) years. The estimated value of abatement for Adam LaBrune is approximately \$935.00 annually. No public comment was received. Motion by Wildermuth, seconded by Johnson to approve Resolution 59-43-19 for the Home Tax Abatement for Adam Labrune for Parcel ID 01-026-0800. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

2020 FUEL BID OPENING

Engineer Nick Bergman opened bids for January through June, 2020 diesel and gasoline for the highway shop, and outlying shops. The following bids were submitted:

Bidder	Gasoline		Diesel					
	10% Ethanol	“margin”	Pipestone Shop			Outlying Shops		
			B5	B20	“margin”	B5	B20	“margin”
BioAg Energy Services, LLC	\$2.274	\$0.10	\$2.247	\$2.258	\$0.05	\$2.387	\$2.398	\$0.19

Engineer Bergman took the bid for review.

RESOLUTION 59-44-19 2020 COUNTY BUDGET ADOPTION, RESOLUTION 59-45-19

2020 TAXES PAYABLE LEVY

Motion by Nath, seconded by Wildermuth to adopt Resolution 59-44-19 to set the 2020 budget as follows: Revenues: \$10,805,205 and Expenditures \$18,054,104 and adopting Resolution 59-45-19 Taxes Payable Levy at \$7,248,899. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

2020 COMMISSIONER PER DIEM

Motion by Johnson, seconded by Nath to set the 2020 Commissioners per diem rate at \$100.00. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

FUEL BID AWARD

December 17, 2019

Engineer Bergman recommended awarding the fuel bid to BioAg Energy Services, LLC. Motion by Wildermuth, seconded by Johnson to award the gasoline and diesel bid for January through June 2020 to BioAg Energy Services, LLC. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Motion by Wildermuth, seconded by Nath to adjourn. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried. Meeting adjourned at 10:43a.m.

Bruce Kooiman
Pipestone County Board Vice-Chairman

ATTEST:

Steven Ewing
County Administrator

December 17, 2019