



Pipestone County COVID-19 Business Relief Assistance Grant Program

Who Is Eligible to Apply?

- ANY FOR PROFIT OR NON-PROFIT BUSINESS EARNING REVENUE AS A BUSINESS (SELLS TICKETS OR CHARGES FEES), OR INDIVIDUAL DBA A BUSINESS
- **EXCLUSIONS:**
 - NON-FRANCHISED CORPORATE CHAINS/ MULTI-STATE CHAINS
 - FARMS FILING AN IRS FORM SCHEDULE F IN PIPESTONE COUNTY MN
 - HOME BASED BUSINESSES (any business where the primary office is registered and located at the owner's residence or property), with the exception of event transportation services which are eligible to apply
 - BUSINESSES WHO PRIMARILY DERIVE INCOME FROM PASSIVE INVESTMENTS, RENTALS, PROPERTY MANAGEMENT
 - BUSINESSES WHO PRIMARILY DERIVE INCOME FROM GAMBLING, ADULT ENTERTAINMENT
 - GIG WORKERS AND/OR FREELANCE WORKERS
- MUST BE IN BUSINESS BY MARCH 1, 2020
- MUST HAVE BEEN ADVERSELY AFFECTED MONETARILY BY THE EXECUTIVE ORDERS ISSUED BY THE STATE OF MINNESOTA DURING THE DECLARATION OF EMERGENCY FROM THE COVID-19 VIRUS EVENT IMPACT PERIOD MARCH 1, 2020 THROUGH JANUARY 10, 2021
- BUSINESS ITSELF MUST BE LOCATED WITHIN THE CORPORATE LIMITS OF PIPESTONE COUNTY, MINNESOTA, REGARDLESS OF LOCATION OF OWNER(S)
- BUSINESS MUST HAVE NO CURRENT TAX LIENS ON RECORD WITH THE SECRETARY OF STATE OFFICE(S)
- BUSINESS MUST HOLD ALL CURRENT AND APPLICABLE LICENSES

Pipestone County does not discriminate on the basis of race, color, religion, gender, gender expression, age, national origin, disability, marital status, sexual orientation, or military status.

How Much is the Grant?

EACH QUALIFYING BUSINESS MAY RECEIVE A PRORATED PORTION OF THE PIPESTONE COUNTY STATE ALLOCATION OF \$256,250. INDIVIDUAL AMOUNT WILL NOT EXCEED THE APPLICANT'S IDENTIFIED NEED WITHIN THEIR APPLICATION

What Do I Need to Apply?

- COMPLETED PIPESTONE COUNTY COVID-19 BUSINESS RELIEF GRANT PROGRAM APPLICATION
- IF APPROVED FOR FUNDING, A COMPLETED PIPESTONE COUNTY COVID-19 BUSINESS RELIEF PROGRAM GRANT AGREEMENT

When is the Application Deadline & How to Submit?

MONDAY, FEBRUARY 15, 2021 at 4:30 P.M.

APPLICATIONS **MUST BE RECEIVED BY MONDAY, FEBRUARY 15, 2021 by 4:30 P.M.** THEY MAY BE SUBMITTED BY EMAIL TO tyler.reisch@PCMN.US, BY MAIL, OR IN PERSON TO:

PIPESTONE COUNTY AUDITORS OFFICE, 416 S. HIAWATHA AVE, 56164

When Will Funds Be Disbursed?

Funds will be disbursed by March 15, 2021 to grant recipients following review and approval by the Pipestone County COVID-19 Business Relief Assistance Grant Committee and a completed grant agreement. Funds will be mailed directly to recipients.

How Do I Prove the Need for the Grant?

Businesses must show within their application proof that funds will be used to cover operating related expenses that could not be met with existing revenue during the impact period of March 1, 2020 through January 10, 2021.

Eligible Uses of Grant Funds

Grant funding provided by the program may only be used for operational expenses incurred during the impact period of March 1, 2020 through January 10, 2021. Operating expenses are defined as day to day operations; such as payroll, rent, utilities, insurance, inventory, etc...

Ineligible Uses of Grant Funds

Funds under this program may not be used for any non-operational expenses; such as financing debt services, fines, political activities, building construction, etc...

Contact Information

PLEASE CONTACT US WITH ANY QUESTIONS AT THE FOLLOWING:

Mail	Phone	E-mail
Attn: Tyler Reisch Auditor Treasurer 416 S. Hiawatha Ave Pipestone, MN 56164	507-825-1140	tyler.reisch@PCMN.US



Pipestone County COVID-19 Business Relief Assistance Grant Application

Business Information

- REGISTERED BUSINESS NAME: _____
- DBA (if applicable): _____
- BUSINESS OWNER(S): _____
- PROPERTY ADDRESS: _____
- MAILING ADDRESS (if different from above): _____
- PHONE: (____) - _____ EMAIL: _____
- FEDERAL TAX ID: _____ MN TAX ID _____
- NAICS CODE: _____
 - *For the list of NAICS Codes, go to: <https://www.census.gov/eos/www/naics/>*
- TYPE OF BUSINESS: _____
(Restaurant, Retail, Type of Service, etc.)

Impact Information

Impact Period is March 1, 2020 through January 10, 2021

- 1) **Total Revenue** During Impact Period (including sales, PPP, grants, etc...) \$ _____
 - 2) **Total of all Business Expenditures** During Impact Period (including rent, utilities, operations, salaries, wages, etc...) \$ _____
 - 3) **Total of all Future Business-Related Expenditures** (including business-related needs or plans for future operations that are related to the COVID-19 event not listed as an expenditure in the above answer to line 2) \$ _____
 - 4) **TOTAL Business Expenditures** (line 2) **PLUS TOTAL Future Business-Related Expenditures** (line 3) ~ **ADD LINE 2 and LINE 3 AND ENTER TOTAL** ~ \$ _____
- TOTAL NEED: Revenue less Expenditures** ~ **SUBTRACT LINE 4 FROM LINE 1** ~ \$ _____

Written Narrative – Statement of Need

***Please briefly describe or list how your business was affected and why you need the grant funding, including but not limited to the following types of information:** a) lost revenue sources, b) prohibited events; c) other assistance programs for which you did not qualify and were excluded from funding or acceptance of assistance which made you ineligible for forgiveness of other loan programs; d) number of employees lost or hours reduced; e) amount of inventory lost due to inadequate notice of shutdowns/restrictions; f) taking out additional lines of credit/operating loan(s), etc...*

Acknowledgements & Signature

By initialing each of the lines below, the applicant agrees to the following statements:

_____ I certify that I am the owner of the business listed for review of this application and said business resides in the political physical boundaries of Pipestone County.

_____ I certify that I or my business have no outstanding tax liens with the Secretary of State Office's within the state of Minnesota.

_____ I certify that I or my business hold all current and applicable licenses.

_____ I acknowledge that the grant in need is the result of one of any executive orders by the state of Minnesota during the statewide emergency caused by the COVID-19 virus event.

_____ I acknowledge that this completed and signed application is only an application for the business assistance grant authorized by legislation passed in the state of Minnesota and signed into law on December 16, 2020. This application, even if favorably received, does not constitute a commitment on the part of Pipestone County to extend grant funds.

_____ I agree to notify Pipestone County, in writing, if any of the information within this application materially changes in any respect.

_____ I agree to hold harmless and indemnify Pipestone County and its board members, committee members, employees, agents, representatives, and associates against any claims, charge suits, damages, or other similar liability. In addition, I agree to further waive any claims against Pipestone County whether now, existing or arising in the future regarding any damages, losses, liability, costs, or expenses including attorney fees, incurred and arising from this application.

_____ I agree, if required, to submit a Minnesota Department of Revenue, Form REV185b, Authorization to Release Business Tax Information to certify prior assistance amounts and will be liable to pay back funds if found to have misrepresented any information or not spent money according to eligible uses.

_____ I understand that by submitting this application, Pipestone County is under no obligation to approve and/or extend assistance grant funds.

I, the undersigned, attest that I have read this application in its entirety as completed, and that the information on the application is accurate, true and complete.

Signature of Authorized Agent

Date

Title