

January 4, 2011

Pipestone County Commissioner Meeting  
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The Pipestone County Board of Commissioners met with Commissioners Marge DeRuyter, Jerry L. Remund, Marvin Tinklenberg, Harold (Butch) Miller and Bill Johnson for the Annual Organizational Meeting. County Administrator Sharon Hanson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

**NEWLY ELECTED OATH OF OFFICE**

Auditor Joyce Steinhoff presented Certificates of Election to District 2 Commissioner Harold (Butch) Miller and District 4 Commissioner Bill Johnson, County Treasurer Steve Weets, County Sheriff Dan Delaney, County Recorder Mary Ann De Groot, County Attorney James O'Neill and County Auditor Joyce Steinhoff. Judge David E. Christensen administered the Oath of Office to the elected officials.

**ELECTION OF BOARD CHAIR AND VICE-CHAIR**

Administrator Hanson called for nominations for Chair. Commissioner Miller nominated Commissioner Tinklenberg. Administrator Hanson called for further nominations. Hearing none, motion by Remund, seconded by DeRuyter to cease nominations and cast unanimous ballot for Commissioner Marvin Tinklenberg as Chair. Motion carried unanimously. Commissioner Tinklenberg assumed duties as Chair and presided over the meeting.

Chairman Tinklenberg called for nominations for Vice-Chair. Commissioner DeRuyter nominated Commissioner Remund. Chairman Tinklenberg called for further nominations. Hearing none, motion by Miller, seconded by Johnson to cease nominations and cast a unanimous ballot for Commissioner Jerry L. Remund as Vice-Chair. Motion carried unanimously.

Motion by Remund, seconded by DeRuyter to approve the agenda. Motion carried unanimously.

**RULES OF PROCEDURE - RESOLUTION 59-01-2011**

Motion by Miller, seconded by Remund to approve Resolution 59-01-2011 adopting the 2011 Rules of Procedure for the Pipestone County Board of Commissioners. Motion carried unanimously.

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**DESIGNATION OF OFFICIAL NEWSPAPER 2011 – RESOLUTION 59-02-2011**

Motion by Miller, seconded by Remund to adopt Resolution 59-02-2011 establishing the Pipestone County Star as the official legal newspaper for 2011 and the Edgerton Enterprise as the second newspaper. Motion carried unanimously.

**COMMITTEE ASSIGNMENTS – RESOLUTION 59-03-2011**

Motion by Miller, seconded by Johnson to appoint Willis Van Roeckel and Leon Mortland to the Planning/Zoning Commission for three year terms and to reappoint Wally Slinger to another three year term. Motion carried unanimously.

Motion by Remund, seconded by DeRuyter to appoint Ryan Weinkauff to the Board of Adjustment replacing Mike Moeller. Motion carried unanimously.

Motion by Remund, seconded by DeRuyter to adopt Resolution 59-03-2011 approving the listing of the 2011 committee assignments. Motion carried unanimously.

**COUNTY BOARD PER DIEMS – RESOLUTION 59-04-2011**

Motion by Miller, seconded by Remund to adopt Resolution 59-04-2011 setting the Pipestone County per diems for Commissioners at \$75.00 per day for attendance at approved Board and Commission meetings. Motion carried unanimously.

**DESIGNATED PUBLIC DEPOSITORIES – RESOLUTION 59-05-2011**

Commissioner Johnson presented a letter to the Board indicating his interest in the First Farmers and Merchants National Bank of Pipestone, Minnesota as a conflict of interest. Motion by Remund, seconded by Miller to approve Resolution 59-05-2011 as the 2011 designated depositories of the public funds of Pipestone County with acknowledgement of Commissioner Johnson's letter. Motion carried unanimously.

**AUDITOR WARRANT AUTHORIZATION – RESOLUTION 59-06-2011**

Motion by Miller, seconded by Remund to approve Resolution 59-06-2011 authorizing the County Auditor to issue checks for payment of county expenses in 2011. Motion carried unanimously.

**WORKERS' COMPENSATION ELECTED OFFICIAL RECOGNITION – RESOLUTION 59-07-2011**

Motion by Remund, seconded by DeRuyter to approve Resolution 59-07-2011 recognizing that all officers of Pipestone County elected or appointed to a regular term of office shall be included in the definition of "employee" as defined in Minn. Stat. 176.011, subd. 9 for

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purposes of coverage under the Workers' Compensation Laws of Minnesota. Motion carried unanimously.

**COMMISSIONER MEETING DATE/TIME/LOCATION**

Motion by Remund, seconded by Miller to set the dates, times and locations of the 2011 Board meetings as follows:

- 1<sup>st</sup> Tuesday 9:00 AM – County Board at MnDOT Conference Room (Highway Dept.)
- 2<sup>nd</sup> Tuesday 9:00 AM – County Board at Courthouse Commissioners Room
- 3<sup>rd</sup> Tuesday 9:00 AM – Family Services at Courthouse Commissioners Room
- 3<sup>rd</sup> Tuesday 1:00 PM – Hospital Board at Education Room (Lower Level Medical Center Building)
- 4<sup>th</sup> Tuesday 9:00 AM – County Board at Courthouse Commissioners Room.

Motion carried unanimously.

**2011 MILEAGE REIMBURSEMENT RATE**

Motion by Remund, seconded by Miller to set the 2011 Pipestone County mileage reimbursement rate for business travel at 51 cents per mile to coincide with the federal mileage reimbursement rate. Motion carried unanimously.

**2011 BOARD OF EQUALIZATION**

Motion by Miller, seconded by DeRuyter to set the 2011 Board of Equalization meeting date for Monday, June 13, 2011 at 7:00 PM. Motion carried unanimously.

**CONSENT AGENDA**

Motion by Remund, seconded by DeRuyter to approve the consent agenda as follows:

1. Approve Minutes of December 28, 2010

Motion carried unanimously.

**MARC HALL – HEATING/COOLING SERVICE CONTRACTS, TRANSPORTATION CONTRACTS**

Marc Hall, County Transit Manager and Acting Maintenance Supervisor, presented for approval maintenance and service contracts with Trane U.S. Inc. of Sioux Falls, South Dakota for spring and fall maintenance checks for the Pipestone County Emergency Services Building and the Pipestone County Family Services Building. Each contract would be for three years at a cost of \$1,879.57 per year. Motion by Miller, seconded by Remund to approve the service contracts with Trane of Sioux Falls, South Dakota for spring and fall maintenance checks for the Emergency Services Building and the Family Services Building at a cost of \$1,879.57 per contract per year for three years. Motion carried unanimously.

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Hall also presented for approval the annual contract between Pipestone County and the Minnesota Department of Transportation for 2011 transportation services in Pipestone County. Hall reported that there have been no changes in fee or reimbursement amounts. Motion by Remund, seconded by DeRuyter to approve the annual contract between Pipestone County and MnDOT for 2011 transportation services in Pipestone County. Motion carried unanimously.

**MINNESOTA HISTORICAL SOCIETY GRANT CONTRACT**

Administrator Hanson requested authorization to sign a Letter of Agreement between Pipestone County and the Minnesota Historical Society for the receipt of \$100,000.00 through the State Capital Projects Grants-in-Aid Program for preservation work on the Courthouse. Motion by Miller, seconded by Remund to authorize Hanson's signature on the Letter of Agreement to receive \$100,000.00 from the Minnesota Historical Society for Courthouse preservation work. Motion carried unanimously.

**DATA PRACTICES POLICY**

Administrator Hanson presented for approval Pipestone County Data Practices Policies as guidance for requests for information and how the County will respond. Motion by Miller, seconded by Remund to approve the Pipestone County Data Practices Policies. Motion carried unanimously.

**SOUTHWEST REGIONAL TRAIL PLAN – RESOLUTION 59-08-2011**

Administrator Hanson presented for approval Resolution 59-08-2011 supporting the Southwest Regional Trail Corridor Committee's prioritized list of unfunded trail projects as required by MnDOT. Motion by DeRuyter, seconded by Miller to support Resolution 59-08-2011 providing a prioritized list of unfunded trail projects to MnDOT. Motion carried unanimously.

Motion by Remund, seconded by Miller to adjourn. Motion carried unanimously.  
Meeting adjourned at 11:03 AM.

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Marvin Tinklenberg  
Pipestone County Board Chair

ATTEST:

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Sharon Hanson  
County Administrator

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