

January 18, 2011

Pipestone County Family Services Board Meeting  
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The Pipestone County Local Social Services Board met with Chairman Tinklenberg and Commissioners Harold (Butch) Miller, Jerry Remund, Marge DeRuyter, William (Bill) Johnson, Lay Board Members Judy Zwart and Dar Bouman, County Administrator Sharon Hanson, Family Services Fiscal Supervisor Jenny Vander Plaats, Family Services Case Aide Judy VandenBosch, and Director Nicole Names. Chairman Tinklenberg called the meeting to order at 9:00 AM.

Motion by Remund, seconded by Miller to approve the agenda. Motion carried unanimously.

**CONSENT AGENDA**

Motion by Miller, seconded by DeRuyter to approve the following items on the consent agenda:

5. Minutes of December 21, 2010
6. Cases destroyed through January 14, 2011
7. Caseload trend from past three years
8. Approval of Warrant Register

Motion carried unanimously.

**DECISION ITEMS**

**FINANCIAL**

Director Names and Fiscal Supervisor Vander Plaats reviewed and discussed the Summary of Finances. Motion by Remund, seconded by Bouman to approve the Summary of Finances. Motion carried unanimously.

Director Names and Fiscal Supervisor VanderPlaats discussed the destruction of Family Service records. Motion by Miller, seconded by Remund to approve the destruction of records according to the guidelines set by the Minnesota Department of Human Services. Motion carried unanimously.

**DISCUSSION/INFORMATION ITEM**

**PIPESTONE COUNTY FAMILY SERVICES ORIENTATION TO AGENCY PROGRAMS & SERVICES PACKET (includes Acronyms Listing)**

Director Names presented information on Pipestone County Family Service programs and services, including acronyms and budgeting.

**SHIP GRANT UPDATE**

Case Aide VandenBosch provided results from the recent county-wide SHIP (statewide health improvement) grant survey and on the MN Biggest Loser Challenge.

January 18, 2011

1

January 18, 2011

**NOBLES COUNTY UPDATE**

Director Names updated the Board on the process of planning the integration of public health with family services in Nobles County.

**COMMITTEE REPORTS**

Board Member Zwart; no Public Health report at this time.

Chairman Tinklenberg provided a Prime West report.

Board Member Bouman; no K-5 Workgroup report at this time.

Motion by Remund, seconded by Miller to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 10:29 a.m.

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Marvin Tinklenberg  
Pipestone County Family Services Board Chairman

ATTEST:

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Judy Zwart  
Secretary

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