

March 15, 2011

Pipestone County Family Services Board Meeting  
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The Pipestone County Local Social Services Board met with Chairman Tinklenberg and Commissioners Harold (Butch) Miller, Jerry Remund, Marge DeRuyter, William (Bill) Johnson, Lay Board Members Judy Zwart and Dar Bouman, County Administrator Sharon Hanson, Family Services Fiscal Supervisor Jenny Vander Plaats, Director Nicole Names and Family Services Case Aide Judy VandenBosch. Chairman Tinklenberg called the meeting to order at 9:00 AM.

Motion by Remund, seconded by Miller to approve the agenda. Motion carried unanimously.

**CONSENT AGENDA**

Motion by Miller, seconded by Remund to approve the following items on the consent agenda:

5. Minutes of February 15, 2011
6. Cases destroyed through March 11, 2011
7. Caseload trend from past three years
8. Approval of Warrant Register

Motion carried unanimously.

**DECISION ITEMS**

**FINANCIAL**

Director Names and Fiscal Supervisor Vander Plaats reviewed and discussed the new financial report format and the Summary of Finances. Motion by Remund, seconded by Johnson to approve the Summary of Finances. Motion carried unanimously.

**RECEPTIONIST**

Motion by Remund, seconded by DeRuyter to approve advertising and hiring of a temporary, full-time receptionist. Motion carried unanimously.

**CONTRACT**

Motion by Miller, seconded by Zwart to approve and sign a contract amendment with Minnesota Department of Human Services for processing of MinnesotaCare applications. Motion carried unanimously.

**DISCUSSION/INFORMATION ITEM**

**DHS FINANCIAL REPORTING**

Director Names shared a letter received from the Minnesota Department of Human Services commending Pipestone County Family Service Agency for exemplary performance in meeting DHS required quarterly fiscal reports.

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**GRANTS**

Director Names informed the Board of various grant opportunities either awarded to Family Services or will be pursuing, namely SWEPT for emergency preparedness training or supplies; Blandin Foundation for technology; and MnChoices for laptop purchasing.

**NOBLES COUNTY UPDATE**

Director Names provided an update on the continuing process of planning the integration of public health with family services in Nobles County.

**COMMITTEE REPORTS**

Commissioner Johnson provided a SW18 Consortium report.  
Chairman Tinklenberg; no Pipestone/Rock Collaborative report at this time.  
Chairman Tinklenberg; no Prime West report at this time.  
Chairman Tinklenberg provided a SWHHS Collaborative report.  
Board Member Bouman provided a K-5 Workgroup report.

Motion by Bouman, seconded by Miller to adjourn the meeting. Motion carried unanimously.  
The meeting adjourned at 10:20 a.m.

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Marvin Tinklenberg  
Pipestone County Family Services Board Chairman

ATTEST:

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Judy Zwart  
Secretary