

April 12, 2011

Pipestone County Commissioner Meeting
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The Pipestone County Commissioners met with Chairman Marvin Tinklenberg, Commissioners Marge DeRuyter, Jerry L. Remund, Harold (Butch) Miller and William Johnson. County Administrator Sharon Hanson was also present. Chairman Tinklenberg called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Miller, seconded by Remund to approve the agenda as amended. Motion carried unanimously. Motion by Remund, seconded by Miller to approve the consent agenda as follows:

1. Minutes of April 5, 2011
2. Commissioner Warrants/Meal Reimbursements in the amount of \$211,117.13 and Hospital Warrants in the amount of \$533,205.77
3. Approve Auditor Warrant Payable to Visa in the amount of \$4.11 for Late Fee as a result of invoice distribution error.

Motion carried unanimously.

MARY THUM/JESSICA VANDERMARK – NATIONAL CHILDREN’S HEALTH STUDY

Mary Thum and Jessica Vandermark from the National Children’s Health Study gave an update on the biological and environmental data being collected and studied as a means to improve the health and well-being of children. This area of study includes Brookings County in South Dakota and Yellow Medicine, Pipestone and Lincoln Counties in Minnesota.

SHARON HANSON – SEIZED VEHICLE SALE

Administrator Sharon Hanson requested authority for the Pipestone County Sheriff to sell two seized vehicles on auction or by sealed bid. Motion by Miller, seconded by Remund to authorize the Sheriff to take sealed bids to be opened at a future Board meeting. Motion carried unanimously.

MARY ANN DEGROOT – PASSPORT ACCEPTANCE AGENT

County Recorder Mary Ann DeGroot reported that effective May 1, 2011 the Pipestone County Recorder’s Office will no longer process passport applications due to changes in regulations that prohibit the processing of two identity documents from the same office without certain required changes in office structure and staff. Pipestone County will continue to research ways to implement the required changes to provide passport services to citizens.

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JUDY OLDEMEYER – HIRING REPORT, DENTAL PLAN ADMINISTRATIVE SERVICE AGREEMENT

Human Resources Coordinator Judy Oldemeyer reported on the following positions which have recently been filled: Jeffrey Rowden as full-time Jailer/Dispatcher effective March 25, 2011 at Step 1 on the Jailer/Dispatcher pay plan, Tyler Rippentrop as full-time Jailer/Dispatcher effective April 6, 2011 at Step 1 on the Jailer/Dispatcher pay plan, Tabitha Long as Temporary Office Assistant effective April 11, 2011 at Step 1 on the Courthouse Union pay plan, and Cathryn Feste as full-time Human Resources Coordinator effective April 18, 2011 at Step 1 on the non-union, non-Merit pay plan.

Oldemeyer presented more information from a previous Board discussion on the 2010 Dakotacare Administrative Service Agreement (employee dental plan). The Board requested more information regarding bonding requirements to be presented at a future meeting.

KYLE KRIER – PUBLIC MEETING

Planning/Zoning and Conservation Administrator Kyle Krier appeared for a public meeting to discuss an application by Scott Roelofs to modify his current feedlot in the NE¼ of Section 1 in Fountain Prairie Township.

ED SCHOLTEN – REQUEST FOR OUT-OF-STATE TRAVEL

Jail Administrator Ed Scholten requested permission per state law and county policy to attend a Jail Administrators Conference in Cincinnati, Ohio from May 15 – May 19, 2011. Scholten has received a scholarship from the 5th District Jail Administrators to cover the cost of conference fees, air and ground transportation, meals and lodging. Pipestone County will be reimbursed for the expenses. Motion by Remund, seconded by Johnson to approve Jail Administrator Scholten's travel to the conference in Cincinnati, Ohio and the Auditor's Warrant in the amount of \$420.91 payable to VISA which includes the registration and air fare. Motion carried unanimously.

SHARON HANSON – PERFORMANCE EVALUATION

By request of Administrator Hanson, motion by Remund, seconded by DeRuyter to close the meeting to discuss the annual performance evaluation of County Administrator Sharon Hanson. Motion carried unanimously. Present: Commissioners Tinklenberg, DeRuyter, Remund, Miller, Johnson, Administrator Hanson, Human Resources Coordinator Oldemeyer. Meeting closed at 10:19 AM. Motion by Remund, seconded by DeRuyter to open the meeting. Motion carried unanimously. Meeting opened at 10:45 AM. Motion by Remund, seconded by

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Miller to approve the annual performance evaluation of County Administrator Sharon Hanson and grant a step increase. Motion carried unanimously.

EDGERTON AMBULANCE ASSOCIATION - FACILITY UPDATE

Mary Kreun, Ross Brands, Dennis Bleyenbug and Jason Snyder from the Edgerton Ambulance Association appeared to update the Board on plans for a new Emergency Services Building in Edgerton to house the fire station and ambulance service. The group also requested funding assistance from Pipestone County to construct the building. Consensus of the Board to take the matter under advisement.

FINANCE COMMITTEE MEETING AGENDA

Treasurer Steve Weets and Auditor Joyce Steinhoff joined the meeting for the Finance Committee agenda.

Treasurer Weets reviewed rates and reinvestments as part of the Treasurer's Report. Motion by Remund, seconded by DeRuyter to accept the Treasurer's Report of March 2011. Motion carried unanimously.

Auditor Steinhoff presented and reviewed a delinquent tax report.

Motion by Miller, seconded by Remund to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 11:45 a.m.

Marvin Tinklenberg
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator

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