

May 17, 2011

Pipestone County Family Services Board Meeting
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The Pipestone County Local Social Services Board met with Chairman Tinklenberg and Commissioners Harold (Butch) Miller, Jerry Remund, Marge DeRuyter, William (Bill) Johnson, Lay Board Members Judy Zwart and Dar Bouman, County Administrator Sharon Hanson, Family Services Fiscal Supervisor Jenny Vander Plaats and Director Nicole Names. Family Services Case Aide Judy VandenBosch was absent. Chairman Tinklenberg called the meeting to order at 9:00 AM.

Motion by Remund, seconded by Johnson to approve the agenda with additions. Motion carried unanimously.

CONSENT AGENDA

Motion by Miller, seconded by Bouman to approve the following items on the consent agenda:

5. Minutes of April 19, 2011
6. Cases destroyed through May 13, 2011
7. Caseload trend from past three years
8. Approval of Warrant Register

Motion carried unanimously.

DECISION ITEMS

FINANCIAL

Director Names and Fiscal Supervisor Vander Plaats reviewed and discussed the Summary of Finances. Motion by Remund, seconded by Zwart to approve the Summary of Finances. Motion carried unanimously.

EQUAL EMPLOYMENT OPPORTUNITY and AFFIRMATIVE ACTION PLAN

Director Names provided the Minnesota Merit System Equal Employment Opportunity and Affirmative Action Plan and encouraged the Board to adopt this plan for Pipestone County. Motion by Remund, seconded by Johnson to adopt and approve the Minnesota Merit System Equal Opportunity and Affirmative Action Guidelines for the Family Service Agency and authorize Board Chair signature. Motion carried unanimously.

ZWART APPOINTMENT

Motion by Johnson, seconded by Miller to recommend the full Board to reappoint Judy Zwart to the local social services board. Motion carried unanimously.

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**DISCUSSION/INFORMATION ITEM
KIDS COUNT 2011**

Director Names provided data on Pipestone County children from the Kids Count Data Center.

**ANNOUNCEMENTS
JOINT COUNTY ADVISORY BOARD MEETING**

Director Names stated a Joint County Advisory Board meeting has been requested to review all joint county employee contracts and to discontinue one of the child support contracts.

FAMILY SERVICES EMERGENCY PLAN

Director Names has been working with Harlan Nepp, Cathy Feste and Jenny VanderPlaats to develop emergency plans for the family services building, including fire evacuation routes and tornado safety plans.

RECEPTIONIST STAFF

Director Names updated the Board on the receptionist position. Marie Gawarecki has been hired on a full-time, temporary basis while the current employee is on maternity leave.

MNCHOICES

Director Names stated three laptops have been ordered and received, per the MnChoices grant received from the Department of Human Services.

CHILD SUPPORT PROGRAM

Director Names informed the Board that Tammy Fishel will attend the meeting next month to provide information regarding Pipestone County's child support program.

NOBLES COUNTY UPDATE

Director Names provided an update on the continuing process of planning the integration of public health with family services in Nobles County. The Nobles County Board did vote to consolidate health and human services. Nobles County will be discussing options for agency structure and statutory requirements, including an Advisory Board.

MACSSA LETTER

Director Names discussed a letter received from MACSSA regarding the possibility of mandated contracting with any contractor of elderly waiver services.

COMMITTEE REPORTS

Commissioner Johnson provided a SW18 Consortium report.
Director Names; no Pipestone/Rock Collaborative report provided.
Chairman Tinklenberg provided a Prime West and SWHHS Collaborative report.
Commissioner Miller provided a SWHHS Collaborative report.
Board Member Bouman; no K-5 Workgroup report provided.

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Motion by Remund, seconded by DeRuyter to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 10:35 a.m.

Marvin Tinklenberg
Pipestone County Family Services Board Chairman

ATTEST:

Judy Zwart
Secretary

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