

June 28, 2011

Pipestone County Commissioner Meeting  
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The Pipestone County Commissioners met with Chairman Marvin Tinklenberg and Commissioners Marge DeRuyter, Harold (Butch) Miller, Bill Johnson, and County Administrator Sharon Hanson present. Commissioner Jerry L. Remund absent. Chairman Tinklenberg called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Miller, seconded by Johnson to approve the agenda as amended. Yeas: DeRuyter, Tinklenberg, Miller, Johnson. Nays: None. Absent: Remund. Motion carried.

Motion by Johnson, seconded by Miller to approve the consent agenda as follows:

1. Minutes of June 13, 2011 County Board of Equalization
2. Minutes of June 14, 2011
3. Hospital Warrants in the amount of \$447,845.53
4. Culvert Purchase off the State Contract payable to Contech Construction Products in the amount of \$5,369.54

Yeas: DeRuyter, Tinklenberg, Miller, Johnson. Nays: None. Absent: Remund. Motion carried.

#### **LISA GRAPHENTEN – SMALL CITIES DEVELOPMENT GRANT AGREEMENT**

Lisa Graphenteen from the Southwest Minnesota Housing Partnership (SWMHP) requested signature on a Small Cities Development Grant Agreement that was awarded for a Minnesota Department of Employment and Economic Development (DEED) grant that would provide rehabilitation, repair and relocation funds to property owners in Pipestone County that had flood damage from the flood of September 2010. The County sponsored the grant following a public hearing process in January 2011. The amount that was awarded to Pipestone County was \$255,872.

Motion by Miller, seconded by DeRuyter to approve the agreement between Pipestone County and State of Minnesota through DEED for the Small Cities Development Grant which will provide \$255,872 to Pipestone County residents that qualify for the funds and authorize County Board Chair and County Administrator signatures. Yeas: DeRuyter, Tinklenberg, Miller, Johnson. Nays: None. Absent: Remund. Motion carried.

#### **DAN DELANEY – SHERIFF'S OFFICE REQUESTS**

Sheriff Dan Delaney joined the meeting to request the purchase of two automated external defibrillators (AEDs) to put in his squad cars. Motion by Johnson, seconded by Miller

June 28, 2011

to purchase the two (2) AEDs from ZOLL for \$2745.90. Yeas: DeRuyter, Tinklenberg, Miller, Johnson. Nays: None. Absent: Remund. Motion carried.

Sheriff Delaney requested a transfer of the newly replaced county car, a 2006 Chevrolet Impala, to his department. If the transfer is approved, the 2000 Chevrolet Impala will be sold at surplus auction or by sealed bids. Motion by Miller, seconded by DeRuyter to approve the transfer of the 2006 Chevrolet Impala to the Sheriff's department and to sell the 2000 Chevrolet Impala at surplus auction or by sealed bid. Yeas: DeRuyter, Tinklenberg, Miller, Johnson. Nays: None. Absent: Remund. Motion carried.

Sheriff Delaney requested the adoption of Resolution 59-29-2011 that sets a deadline of April 1, 2012 for Pipestone County to be in compliance with the Federal Communications Commission's (FCC) narrowbanding rules. Motion by DeRuyter, seconded by Miller to adopt Resolution 59-29-2011 approving an amendment ensuring Pipestone County's compliance with a narrowbanding deadline of April 1, 2012.

Sheriff Delaney presented information on a professional services agreement with Alpha Wireless to integrate Pipestone County into the ARMER system. The cost for these services would be \$15,000 upon completion of the project. Sheriff Delaney did not request Board action at this time, but presented for informational purposes only.

#### **PRINTER QUOTES**

Information Technology Coordinator Bill Folger joined the meeting and presented the following quotes for an HP LaserJet P4015 printer that would print checks with magnetic toner: Ebay in the amount of \$1,129.99 and American Communications in the amount of \$1,351.35. A request for the purchase of toner from 4UToner.com in the amount of \$237.99 was also made. Motion by Miller, seconded by Johnson to approve the quote from Ebay in the amount of \$1,129.99 for a check-printing printer and the quote from 4UToner.com for the necessary toner in the amount of \$237.99 and expend the funds out of the Recorder Compliance Fund. Yeas: DeRuyter, Tinklenberg, Miller, Johnson. Nays: None. Absent: Remund. Motion carried.

#### **STEVE EWING – AMBULANCE PURCHASE**

Emergency Services Director Steve Ewing joined the meeting to request a purchase of an ambulance and to keep the ambulance to be replaced due to the low trade-in value and use while other ambulances are not available. Director Ewing presented the following No Trade/No Bond

June 28, 2011

quotes for a 2011 Chevrolet G4500 Duramax Diesel Ambulance Chassis and Module through the North Central EMS Cooperative: 94 Services in the amount of \$143,971.00, Clarey's Safety Equipment in Rochester, MN in the amount of \$149,100.00, and Everest Emergency Vehicles in St. Paul, MN in the amount of \$147,404.00. Motion by Miller, seconded by Johnson to purchase a new ambulance from 94 Services in Monticello, MN in the amount of \$143,971.00 through the North Central EMS Cooperative. Yeas: DeRuyter, Tinklenberg, Miller, Johnson. Nays: None. Absent: Remund. Motion carried.

Motion by Miller, seconded by DeRuyter to implement and maintain the operation of a third ambulance in Pipestone County as requested. Yeas: DeRuyter, Tinklenberg, Miller, Johnson. Nays: None. Absent: Remund. Motion carried.

### **FLAG POLE ADDITION**

Sheriff Dan Delaney requested the addition of two flag poles to the east side annex of the Courthouse. Currently there is one flagpole with a United States and Minnesota flag in that location. The addition of the two flag poles would include moving the Minnesota flag to its own pole and adding a POW MIA flag to the other. Commissioners directed Delaney to gather more information regarding the flag pole installation and report back at a later date.

### **JOYCE STEINHOFF – FORFEITED TAX SALE RESOLUTIONS**

Auditor Joyce Steinhoff requested authorization of the public sale of the two parcels on the 2011 "List of Tax-Forfeited Land" in Pipestone County with base prices to be offered for sale at public auction.

Motion by Miller, seconded by Johnson to adopt Resolution 59-30-11 that sets the date of the List of Tax-Forfeited Land" as presented by Auditor Steinhoff for Wednesday July 20, 2011 at 10:00 a.m. Yeas: DeRuyter, Tinklenberg, Miller, Johnson. Nays: None. Absent: Remund. Motion carried.

Motion by Miller, seconded by Johnson to set the basic sale price of the Jasper tax forfeiture parcel # R17.600.1240 at 50% of the County Assessor's reported value, which is \$2500. Yeas: DeRuyter, Tinklenberg, Miller, Johnson. Nays: None. Absent: Remund. Motion carried.

Motion by Johnson, seconded by Miller to set the base sale price of the Pipestone tax forfeiture parcel # R18.685.0840 at \$2500, which was 41.7% of the County Assessor's reported

June 28, 2011

value, Yeas: DeRuyter, Tinklenberg, Miller, Johnson. Nays: None. Absent: Remund. Motion carried.

Motion by Miller, seconded by DeRuyter to approve Resolution 59-31-2011 resolving that all parcels of tax-forfeited land listed on List of Tax-Forfeited Land be classified as non-conservation land, that the basic sale price of each parcel be approved and authorization for a public sale of this land be granted with sale held at 10:00 AM, Wednesday, July 20, 2011 by the Auditor in the Commissioners Room in the Pipestone County Courthouse Yeas: DeRuyter, Tinklenberg, Miller, Johnson. Nays: None. Absent: Remund. Motion carried.

Motion by Miller, seconded by Johnson to approve Resolution 59-32-2011 that sets the terms of sale of tax-forfeited land in Pipestone County. Yeas: DeRuyter, Tinklenberg, Miller, Johnson. Nays: None. Absent: Remund. Motion carried. A complete copy of the tax-forfeiture land list and adopted Resolutions can be reviewed at the County Auditor's Office during normal business hours.

#### **HAZARDOUS WASTE FACILITY AGREEMENT**

Administrator Hanson presented an Agreement for Services between Architecture Inc and Pipestone County as presented in proposal on May 24, 2011. Motion by Miller, Seconded by DeRuyter to approve Agreement for Services between Architecture Inc and Pipestone County in the amount of \$20,000 and allow for an additional \$1,500 for printing expenses. Yeas: DeRuyter, Tinklenberg, Miller, Johnson. Nays: None. Absent: Remund. Motion carried.

#### **COURTHOUSE UNION CONTRACT**

Administrator Sharon Hanson presented for approval the bargaining agreement between the American Federation of State, County and Municipal Employees (AFSCME) and Pipestone County (Courthouse Unit) with effective dates of January 1, 2011 through December 31, 2012. Motion by Miller, seconded by Johnson to approve the bargaining agreement between AFSCME (representing the Courthouse Unit) and Pipestone County effective January 1, 2011 through December 31, 2012. Yeas: DeRuyter, Tinklenberg, Miller, Johnson. Nays: None. Absent: Remund. Motion carried.

#### **STATE SHUTDOWN DISCUSSION**

Pipestone County Department Heads Dave Halbersma, Sheriff Dan Delaney, Transit Director Marc Hall, Probation Agent Jeff Arendt, Treasurer Steve Weets and Joyce Steinhoff

June 28, 2011

discussed the impact of the upcoming July 1 Minnesota state shutdown on their respective departments. Commissioners advised that everything shall keep running as normal and they will revisit the subject at the July 12, 2011 board meeting if the state shutdown is still in place.

### **FEEDLOT PUBLIC MEETING**

At 11:10 AM the Commissioners held a public meeting to consider an application by Mike Baustian for a permit to expand a feedlot with a capacity of 500 animal units or more in the SW¼ of Section 27 in Eden Township.

### **2012 BUDGET WORK SESSIONS**

Administrator Hanson presented information on the 2012 budget.

The County Board scheduled a future budget work session for August 26, 2011 at 9:00 a.m. and August 30, 2011 at 9:00 a.m.

### **PERFORMANCE MANAGEMENT PROGRAM**

Administrator Hanson presented information on a performance management program offered by the state of Minnesota requesting voluntary participation from counties. A county that elects to participate in the standard measure program for 2011 is eligible for reimbursement of \$.14 per capita in local government aid, not to exceed \$25,000 and is also exempt from levy limits for taxes payable in 2012. Consensus of the Board to not participate in the program at this time.

### **CLOSED SESSION – TAX PETITION**

Motion by Miller, seconded by DeRuyter to close the meeting per MN Statute 13D.05, Subd. 3(b) to discuss a pending tax petition made by Pipestone Industrial LLC. Yeas: DeRuyter, Tinklenberg, Miller, Johnson. Nays: None. Absent: Remund. Motion carried. Meeting closed at 11:41 AM.

The following were in attendance during the closed session: Chairman Marvin Tinklenberg, Commissioners Marge DeRuyter, Harold (Butch) Miller, and Bill Johnson, County Administrator Sharon Hanson, County Attorney Jim O'Neill, County Assessor Joyce Schmidt, County Auditor Joyce Steinhoff, and Human Resources Coordinator Cathy Feste.

Motion by Miller, seconded by Johnson to open the closed session. Yeas: DeRuyter, Tinklenberg, Miller, Johnson. Nays: None. Absent: Remund. Motion carried. Meeting opened at 12:12 p.m.

June 28, 2011

5

June 28, 2011

**SHARON HANSON – COURTHOUSE GRANT APPLICATION**

County Administrator Sharon Hanson requested permission to submit a pre-application to the Minnesota Historical Society for a grant up to \$100,000 grant to be used for courthouse entry step repairs. Consensus of the Board directing Administrator Hanson to move forward with the application process.

**2010 ANNUAL MPCA COUNTY FEEDLOT OFFICER REPORT**

Motion by Miller, seconded by DeRuyter to approve the 2010 Annual Minnesota Pollution Control Agency County Feedlot Officer Report Grant Agreement with funds provided through the Board of Water and Soil Resources and authorize Board Chair signature. Yeas: DeRuyter, Tinklenberg, Miller, Johnson. Nays: None. Absent: Remund. Motion carried.

Motion by Johnson, seconded by DeRuyter to adjourn the meeting. Yeas: DeRuyter, Tinklenberg, Miller, Johnson. Nays: None. Absent: Remund. Motion carried. Meeting adjourned at 12:23 p.m.

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Marvin Tinklenberg  
Pipestone County Board Chair

ATTEST:

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Sharon Hanson  
County Administrator