

September 13, 2011

Pipestone County Commissioner Meeting
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The Pipestone County Commissioners met with Chairman Marvin Tinklenberg, Commissioners Marge DeRuyter, Jerry L. Remund, and Harold (Butch) Miller. County Administrator Sharon Hanson was also present. Commissioner Bill Johnson absent. Chairman Tinklenberg called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Miller, seconded by Remund to approve the agenda. Yeas: DeRuyter, Tinklenberg, Miller, Remund. Nays: None. Absent: Johnson. Motion carried.

Motion by Remund, seconded by Miller to approve the consent agenda as follows:

1. Minutes of August 6, 2011 R&B
2. Commissioner's Warrants/Meal Reimbursements in the amount of \$131,668.38
Hospital Warrants in the amount of \$578,988.48
3. Treasurer's Report August 2011

Yeas: DeRuyter, Tinklenberg, Miller, Remund. Nays: None. Absent: Johnson. Motion carried.

VERIZON ANNUAL PURCHASE ORDER SCHEDULE

EMS Director Steve Ewing joined the meeting to request approval of a Verizon Federal Supply Schedule Purchase Order from September 8, 2011 through September 7, 2012. The purchase order solidifies current use of county cellular phones and estimates funds available. The actual costs incurred are billed by department on an annual basis.

Motion by Remund, seconded by DeRuyter, to approve the Verizon Federal Supply Schedule Purchase Order from September 8, 2011 through September 7, 2012. Yeas: DeRuyter, Tinklenberg, Miller, Remund. Nays: None. Absent: Johnson. Motion carried.

SMALL CITIES DEVELOPMENT GRANT, DRUG FREE WORKPLACE POLICY

County Administrator Sharon Hanson presented for approval the Procedural Guidelines for the Small Cities Development Grant. The background for the procedural guidelines were presented at the August 23, 2011 board meeting by the Southwest Minnesota Housing Partnership. The approval of the procedural guidelines is required as part of Grant sponsorship.

Motion by Remund, seconded by DeRuyter to approve the Pipestone County Small Cities Development Program Residential Owner Occupied Housing Rehabilitation Program Procedural Guidelines. Yeas: DeRuyter, Tinklenberg, Miller, Remund. Nays: None. Absent: Johnson. Motion carried.

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Administrator Hanson requested approval of a Drug Free Workplace Policy that is also a requirement of the Small Cities Development Grant. This policy would be incorporated into the Pipestone County Personnel Policy. Motion by DeRuyter, seconded by Miller to approve the Drug Free Workplace policy in Pipestone County effective September 13, 2011 and amend the Pipestone County Personnel Policy as noted. Yeas: DeRuyter, Tinklenberg, Miller, Remund. Nays: None. Absent: Johnson. Motion carried.

Motion by DeRuyter, seconded by Miller to further review the Tobacco Free Policy with the Personnel Committee and bring back to the Board at a future Commissioner meeting.

2012 PRELIMINARY LEVY RESOLUTOIN 59-38-11 AND 2012 PROPOSED BUDGET RESOLUTION 59-39-11

Motion by Miller, seconded by Remund to adopt Resolution 59-38-11 setting the 2012 preliminary levy at \$4,590,605 or a 5% increase over 2011 Levy. Yeas: DeRuyter, Tinklenberg, Miller, Remund. Nays: None. Absent: Johnson. Motion carried.

Motion by DeRuyter, seconded by Remund to adopt Resolution 59-39-11, approving the 2012 Preliminary Budget as follows:

		Levy Before	Program	Levy After
		Program Aid	Aid	Program Aid
01	REVENUE	2,963,760	691,843	2,271,917
13	ROAD & BRIDGE	916,999	0	916,999
15	FAMILY SERVICES	1,163,155	0	1,163,155
	Levy After Program Aid Reduction	5,043,914		4,352,071
	Total Referendum Levies			238,534
	Total Levy Taxes Payable 2012			4,590,605

Yeas: DeRuyter, Tinklenberg, Miller, Remund. Nays: None. Absent: Johnson. Motion carried.

DAVE HALBERSMA – RUTHTON HIGHWAY SHOP BID AWARD

County Engineer Dave Halbersma joined the meeting for the bid award to rebuild the Ruthton Highway Shop that was damaged in the July 1 tornado/wind storm. Pipestone County's insurance carrier, MCIT, will pay for the cost of the project. Motion by Miller, seconded by Remund to award the Ruthton Highway Shop bid to Sather Construction in the amount of \$93,400. Yeas: DeRuyter, Tinklenberg, Miller, Remund. Nays: None. Absent: Johnson. Motion carried.

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MEMORANDUM OF AGREEMENT BETWEEN U OF M AND PIPESTONE COUNTY

Motion by Remund, seconded by DeRuyter to approve Memorandum of Agreement between the University of Minnesota and Pipestone County effective January 1, 2012 through December 31, 2012 that will provide as follows:

<u>Program</u>	<u>Price</u>	<u>Funding to Support</u>
100% 4-H Program Coordinator	\$64,900	Program Coordinator working exclusively for Pipestone County
46% Ag Educator/4-H Program Director	\$38,364	Shared position with Murray County

Yeas: DeRuyter, Tinklenberg, Miller, Remund. Nays: None. Absent: Johnson. Motion carried.

AUDITOR'S WARRANT

Motion by Miller, seconded by DeRuyter to approve an Auditor's warrant in the amount of \$2,147.60 for the purchase of six (6) tablets for the Transit Department to be utilized with the computerized routing and tracking system. Yeas: DeRuyter, Tinklenberg, Miller, Remund. Nays: None. Absent: Johnson. Motion carried.

10:00 AM BID OPENING – GRAVEL PIT LAND RENTAL ROCK TOWNSHIP

County Attorney Jim O'Neill joined the meeting. Engineer Dave Halbersma opened and presented the following sealed bids received for land rental of 185 acres of Pipestone County located in Rock Township:

Rental Bidder	Amount per Acre
Gerald Sandbulte	\$250.00
Glen Van Eck	\$238.00
LeRoy Bosma	\$168.50
Mark and Paul Zebe	321.87
Zac Brands and Todd Van Essen	\$211.00
Baker Farms	\$238.08
K&M Enterprises	\$136.00

County Attorney Jim O'Neill and Engineer Halbersma reported that the bid security was acceptable. Motion by Miller, seconded by DeRuyter to accept the land rental bid from Mark and Paul Zebe in the amount of \$321.87 per acre. Yeas: DeRuyter, Tinklenberg, Miller, Remund. Nays: None. Absent: Johnson. Motion carried.

RESOLUTION 59-40- 11 EMPLOYEE RECOGNITION

Motion by Remund, seconded by Miller to approve Resolution 59-40-11 recognizing the following list of county employees and their years of service to Pipestone County.

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Julie Christ	5 years
Edison Dengler	5 years
Bill Folger	5 years
Quentin Johnson	5 years
Cathy Michaels	5 years
Casey Rippentrop	5 years
Jeff Sanow	5 years
Becky Sietsema	5 years
Lyle Schiebout	10 years
Keith Vreeman	10 years
Jerid Johnson	15 years
Marge Pankonen	20 years
Jeanne Backer	25 years
Don Harstad	30 years
Harlan Nepp	30 years

Yeas: DeRuyter, Tinklenberg, Miller, Remund. Nays: None. Absent: Johnson. Motion carried.

EMPLOYEE RECOGNITION PROGRAM

Chairman Tinklenberg presented employee recognition awards to the 2011 recipients for their years of service to Pipestone County.

Motion by DeRuyter, seconded by Remund to adjourn. Yeas: DeRuyter, Tinklenberg, Miller, Remund. Nays: None. Absent: Johnson. Motion carried. Meeting adjourned at 10:20 a.m.

Marvin Tinklenberg
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator

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