

October 25, 2011

Pipestone County Commissioner Meeting
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The Pipestone County Commissioners met with Chairman Marvin Tinklenberg, Commissioners Marge DeRuyter, Jerry L. Remund, Harold (Butch) Miller and Bill Johnson. County Administrator Sharon Hanson was also present. Chairman Tinklenberg called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Remund, seconded by Johnson to approve the agenda. Motion carried unanimously. Motion by Miller, seconded by DeRuyter to approve the consent agenda as follows:

1. Minutes of October 11, 2011
2. Hospital Warrants in the amount of \$230,837.90

Motion carried unanimously.

TRAVEL SOUTHWEST-DAVE SMITH

Travel Southwest Board member Dave Smith joined the meeting to provide an update on Travel Southwest future and past activities.

COUNTY DITCH COMMITTEE RECOMMENDATION

Commissioner DeRuyter informed the Board that the Ditch Committee met on September 19, 2011 and made a motion recommending to the County Board that the Board authorize the Ditch Committee to increase the authority to spend from \$1,000 to up to \$5,000 on ditch repairs, similar to purchasing authority as established in County purchasing policy. Motion by Miller, seconded by Johnson to increase the authority of the Ditch Committee to spend \$5,000 per repair. Motion carried unanimously.

Commissioner DeRuyter also informed the Board that the Ditch Committee met on September 26, 2011 and made a motion to recommend to the County Board that the 2012 Ditch Assessment be set at \$10,200.00. Motion by Johnson, seconded by Remund to approve the 2012 Ditch Assessment of \$10,200.00. Motion carried unanimously.

AREA II ADDENDUM

Motion by Miller, seconded by Johnson to adopt Area II Addendum No. 10 that extends the Area II Joint Powers Agreement to December 31, 2013. All other terms and conditions shall remain unchanged with levy amounts not to exceed the previous year's levy. Motion carried unanimously.

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HEALTH INSURANCE COMMITTEE AND 2012 RECOMMENDATIONS

Kozlowski Insurance Agent Jerry Brockberg joined the meeting to discuss 2012 Insurance rates and policy options available through the Southwest West Central Service (SWWC) Cooperative and Blue Cross Blue Shield (BCBS). Agent Brockberg reviewed claims history and reported a five (5) percent (%) reduction in health premiums through SWWC and BCBS for 2012.

Human Resources Director Cathy Feste presented background information on dental options for Pipestone County and specific policy options with Delta Dental. The Insurance Committee recommends that the County terminate administration of the County self-insured dental fund through DakotaCare and contract with Delta Dental starting in 2012. Director Feste informed the Board that the Insurance Committee recommended that the County proceed with Delta Dental Dental Plan B and continue with SWWC BCBS 500 Deductible, 1500 Deductible and 1850 Deductible VEBA plan for 2012.

Motion by Miller, seconded by DeRuyter to accept the Insurance Committee's recommendation to proceed with Delta Dental Dental Plan B and continue with SWWC BCBS 500 Deductible, 1500 Deductible and 1850 Deductible VEBA plan for 2012. Motion carried unanimously.

Motion by Miller, seconded by DeRuyter to set the 2012 Cafeteria Plan contribution amount by the County at \$521.03. Motion carried unanimously.

Motion by Remund, seconded by DeRuyter to set the 2012 VEBA contribution amount by the County at \$495.00. Motion carried unanimously.

PERSONNEL

HR Director Feste presented total point valuations for the following positions as assigned by Rod Kelsey Consulting: Environmental Administrator 798, Office Support Specialist 420, Office Manager-Extension 446 and Assistant County Attorney at 843. HR Director Feste informed the Board that the Environmental Administrator position resulted in a pay range change from Range 12 to Range 13. Motion by Miller, seconded by DeRuyter placing Environmental Administrator Kyle Krier on Range 13 Step E effective October 25, 2011 from the previously held position of Range 12 Step B. Motion carried unanimously.

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Motion by Remund, seconded by DeRuyter to accept the point valuations of the following positions and points as noted: Environmental Administrator 798, Office Support Specialist 420, Office Manager-Extension 446 and Assistant County Attorney at 843 effective October 25, 2011. Motion carried unanimously.

OTHER BUSINESS

Motion by Remund, seconded by Johnson to delegate Marvin Tinklenberg as Delegate and Jerry Remund as Alternate Delegate for the MN Counties Intergovernmental Trust (MCIT) Voting Delegates for the 2011 MCIT Annual Meeting. Motion carried unanimously.

Motion by Remund, seconded by Johnson to designate the following as AMC Voting Delegates: Nicole Names, Bill Johnson, Harold (Butch) Miller, Jerry Remund, Marge DeRuyter, Marvin Tinklenberg, Joyce Steinhoff, Sharon Hanson. Motion carried unanimously.

Motion by Johnson, seconded by Miller to appoint Commissioners Marvin Tinklenberg (Primary), Jerry Remund (Alternate) and staff person HR Director Cathy Feste to the PrimeWest Affordable County Employee Health Insurance Project. Motion carried unanimously.

Motion by Johnson, seconded DeRuyter to set the next Budget Work Session for November 8, 2011 at 1:15 p.m. Motion carried unanimously.

Motion by Miller, seconded by DeRuyter to accept the quote of \$20,715.00 off the State Contract for a 2011 Dodge Caravan for use by the Family Services Department. Motion carried unanimously.

FEEDLOT PUBLIC MEETING

Soil and Water Conservation District Technician Angie Raatz and Jeremy VanEssen joined the meeting. A feedlot public meeting was held for Jeremy VanEssen, who is constructing a new feedlot to be located in the NW Quarter of the NE Quarter of Section 23 in Osborne Township.

HAZARDOUS WASTE BUILDING-SET BID LETTING DATES

The Board discussed a proposed Household Hazardous Waste Building for the purpose of hazardous waste collection and recycling as well as appliance collection and disposal. Motion by Miller, seconded by DeRuyter to authorize the advertisement for bids for a proposed household hazardous waste building and set the bid opening for November 17, 2011 at 2:00 p.m. in the Pipestone County Commissioners Room. Motion carried unanimously.

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PAYROLL/HR SOFTWARE DISCUSSION

The Board discussed payroll and HR software and the need to move forward with implementation. Recently IT Committee members Commissioners Miller and Johnson met with Computer Professionals and agreed that their proposal would best meet the needs of the County. Motion by Miller, seconded by Johnson to proceed with the HR/Payroll software proposal from Computer Professionals in order to implement twice a month payroll starting in January 1, 2012.

FINANCE COMMITTEE AGENDA

Treasurer Steve Weets and Auditor Joyce Steinhoff joined the meeting to discuss and present Finance Committee agenda items. Treasurer Weets presented information on Treasurer's Cash, Investment Rates and Fund Investments. Auditor Steinhoff reviewed a delinquent tax report.

Administrator Hanson presented an overview of the 2010 Financial Audit. Motion by Remund, seconded by DeRuyter to accept the 2010 Pipestone County Financial Audit as presented and completed by the MN State Auditor's Office. Motion carried unanimously.

Motion by Johnson, seconded by Miller to adjourn. Motion carried unanimously.
Meeting adjourned at 12:11 p.m.

Marvin Tinklenberg
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator

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