

November 1, 2011

Pipestone County R&B Meeting
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The Pipestone County Commissioners met with Chairman Marvin Tinklenberg and Commissioners Marge DeRuyter, Bill Johnson, Harold (Butch) Miller, Jerry L. Remund, Highway Engineer David Halbersma and County Administrator Sharon Hanson present. Chairman Tinklenberg called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by DeRuyter, seconded by Johnson to approve the agenda as amended. Motion carried unanimously.

PROJECT UPDATES

Engineer Halbersma presented updates on projects under contract and projects in the planning stage.

Motion by Remund, seconded by DeRuyter to approve final payment to A&H Contracting, LLC for Project SP 59-070-03 No Passing Zone Signs, in the final payment amount of \$3,357.50. Motion carried unanimously.

Engineer Halbersma presented the following quotes for bridge design work for Bridge replacement 59505: Erickson Engineering at \$2,700.00 plus 4.5% of construction cost, Widseth Smith and Nolting at \$3,070.00 plus 4.5% of construction cost and Stantec at \$2,900.00 plus \$14,150.00. Motion by Miller, seconded by DeRuyter to approve of bridge design consultant Erickson Engineering at the cost of \$2,700.00 plus 4.5% of construction cost for Bridge replacement 59505. Motion carried unanimously. Engineer Halbersma will return to the Board at a later date for consideration of the bridge replacement design work quotes for bridge replacement L3605.

TENTATIVE FIVE YEAR CONSTRUCTION PLAN REVISIONS

Engineer Halbersma presented a proposed change to the Tentative Five Year Construction Plan that would delay County State Aid Highway (CSAH) 15 overlay from 2012 to 2013 to better coordinate with other overlay patch areas in the County for 2013.

MAINTENEANCE ISSUES/UPDATES

Engineer Halbersma provided an update on maintenance items/issues. Engineer Halbersma presented options on gravel hauling in the County by using a private gravel pit in

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addition to the County owned gravel pit based on haul costs. Consensus of the Board to consider at the next Road and Bridge meeting.

Engineer Halbersma informed the Board that the County expects to receive \$45,784.28 through the Federal Emergency Management Agency for work completed by the Highway Department as a result of the July 1, 2011 storm damage.

Engineer Halbersma presented the following quotes for cutting edges: KRIS Engineering for \$8,503.19, H&L Masabi for \$7,663.73, Sioux City Foundry for \$8,079.75. Motion by Remund, seconded by DeRuyter to approve the purchase of truck and motor grader cutting edges from H&L Masabi in the amount of \$7,663.73. Motion carried unanimously.

Engineer Halbersma provided the Board an update on Highway 23 overlay project and the proposed detour routes.

HUMAN RESOURCES, PAYROLL AND TIMESHEET SOFTWARE

Motion by Miller, seconded by Johnson to approve the following quote from Computer Professionals for Human Resources, Payroll and Timesheet software to enable twice a month payroll starting January 1, 2012:

Human Resource Module	
Purchase	\$10,000.00
Installation & Training	\$ 1,500.00
2011 Monthly Maint	\$ 208.00
2012 Monthly Maint	\$ 212.00

Payroll Module	
Purchase	\$ 4,500.00
Installation & Training	\$ 750.00
2011 Monthly Maint	\$ 154.00
2012 Monthly Maint	\$ 160.00

Payroll Web Timesheet Input Module	
Purchase	\$ 3,250.00
Installation & Training	\$ 600.00
2011 Monthly Maint	\$ 154.00
2012 Monthly Maint	\$ 160.00

and authorize County Administrator signature. Motion carried unanimously.

OTHER BUSINESS

Motion by DeRuyter, seconded by Miller to approve the following items on the consent agenda:

1. Minutes of October 25, 2011 Commissioners Meeting

Motion carried unanimously.

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COMMITTEE REPORTS

Commissioner Miller reported on attending the following meetings: LELS Union negotiation, Personnel Committee, Soil and Water Conservation Board, Regional Radio Board, IT Committee, Plum Creek Library Board, District 8 AMC meeting.

Commissioner Johnson reported on attending the following meetings: IT Committee, Active Living meeting, Southern Minnesota Opportunity Council, AMC District 8 meeting.

Commissioner DeRuyter reported on attending the following meetings: RCRCA, Area II, Yellow Ribbon/Armed Services Committee, District 8 Land Use Committee, PCMC Health Advisory meeting, AMC District 8 meeting, 911 Committee meeting.

Commissioner Remund reported on attending the following meetings: Insurance Committee, Travel Southwest, Rock/Pipestone Collaborative, District 8 meeting.

Commissioner Tinklenberg reported on attending the following meetings: Edgerton Chamber, Edgerton City Council, Nurse Family Partnership, Personnel Committee, Health Insurance Committee, Southwest Regional Development Commission, AMC Board, County EDA Board, 911 Committee, AMC District 8 meeting.

Motion by DeRuyter, seconded by Miller to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 11:02 a.m.

Marvin Tinklenberg
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator