

November 22, 2011

Pipestone County Commissioner Meeting  
November 22, 2011

The Pipestone County Commissioners met with Chairman Marvin Tinklenberg, Commissioners Marge DeRuyter, Bill Johnson, Jerry L. Remund and Harold (Butch) Miller. County Administrator Sharon Hanson was also present. Chairman Tinklenberg called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Commissioner Remund made an announcement that Chairman Marv Tinklenberg will be one of the 2011 recipients of the AMC Outstanding Service Award.

Motion by Miller, seconded by Remund to approve the agenda. Motion carried unanimously.

Motion by Remund, seconded by Johnson to approve the consent agenda as follows:

1. Minutes of November 8, 2011
2. Minutes of November 17, 2011 Special Meeting
3. Hospital Warrants in the amount of \$428,679.69
4. Approve Auditor Warrant in the amount of \$2,369.12 payable to VISA.

Motion carried unanimously.

#### **HOUSEHOLD HAZARDOUS WASTE FACILITY**

Conservation, Planning & Zoning Administrator Kyle Krier joined the meeting to present several contracts that are up for renewal and to discuss bids received for the Household Hazardous Waste Facility.

On November 17, 2011 Pipestone County held a bid opening for the Pipestone County Household Hazardous Waste Facility. Bids received can be found in the minutes of the November 17, 2011 special meeting.

Motion by Remund, seconded by DeRuyter to reject all bids and send back to the Building Committee to re-evaluate the Household Hazardous Waste Facility plans and specifications and contemplate redesign due to the higher than expected cost of the project. Motion carried unanimously.

#### **AERIAL FLIGHT AGREEMENT-PICTOMETRY**

Administrator Krier presented an agreement for services from Pictometry International Corporation to perform an aerial photography flight in 2012 for an update of the Pictometry enhanced mapping system for Pipestone County's geographic information system (GIS)

November 22, 2011

November 22, 2011

program. Cost of the flight is \$56,613.00 with \$50,000 of the cost being paid for by the Pipestone County Soil and Water Conservation District. Motion by Miller, seconded by Johnson to approve the agreement between Pictometry International Corporation and Pipestone County for the 2012 aerial photography flight with a cost of approximately \$55,893.00. Motion carried unanimously.

**PIPESTONE COUNTY CARDBOARD COMPENSATION AGREEMENT**

Administrator Krier presented for approval a cardboard compensation agreement between Pipestone County and D's Sanitation in which D's Sanitation will transport cardboard from Pipestone to Tri County Recycling in Slayton, MN for payment of \$4.00 per mile (round trip) with a minimum of four tons per load. The contract is effective December 1, 2011 through December 31, 2012. Motion by Miller, seconded by DeRuyter to approve the 2012 cardboard compensation agreement between Pipestone County and D's Sanitation for hauling cardboard from Pipestone to Tri County Recycling for \$4.00 per mile (round trip) with a minimum of four tons per load. Motion carried unanimously.

**RECYCLING CONTRACT / QUONSET BUILDING CONTRACT**

Administrator Krier proposed a two-year renewal of the recycling contract with Van Dyke Sanitation. Van Dyke's Sanitation's Obligations include (1) Haul recyclable materials to the Murray County Recycling Center as stipulated in the Tri-County Agreement (2) All recycling sheds shall be kept free of garbage and a dumpster shall be provided at each recycling shed location (3) Schedule other businesses in the County that wish to drop off recyclables. Total renewal cost for the two year-contract is \$202,392.00 or \$101,196.00 annually. Motion by Miller, seconded by Remund to approve the two-year Van Dyke Recycling Contract effective January 1, 2012 to December 31, 2013 at an annual cost of \$101,196.00. Motion carried unanimously.

Administrator Krier presented for approval a contract between Pipestone County and Van Dyke Sanitation for the use of the steel Quonset building located at the Pipestone County Fairgrounds for the storage of recyclable materials. This contract is effective January 1, 2012 through December 31, 2013. The cost for the use of the building is \$300.00 per month. Motion by Remund, seconded by DeRuyter to approve the contract between Pipestone County and Van

November 22, 2011

November 22, 2011

Dyke Sanitation for the use of the Quonset building at the Fairgrounds for storage of recyclable materials in 2012 and 2013 for \$300.00 per month. Motion carried unanimously.

**MURRAY COUNTY RECYCLING CENTER – TRI-COUNTY AGREEMENT**

Administrator Krier presented the Murray County Recycling Center Tri-County Recycling Agreement for consideration. This agreement states that Murray County will process Pipestone County recyclable materials at the Murray County Recycling Center at \$50.00 per ton of recyclable materials. Motion by Miller, seconded by Johnson to approve the Murray County Recycling Center Tri-County Recycling Agreement effective January 1, 2012 through December 31, 2013 between Murray County and Pipestone County with Pipestone County recyclable materials billed at \$50.00 per ton. Motion carried unanimously.

**COUNTY FEEDLOT PROGRAM**

Motion by Remund, seconded by Miller to approve the 2012-2013 County Feedlot Program Delegation Agreement and Work Plan between Pipestone County and Minnesota Pollution Control Agency that details feedlot inspection and program requirements and authorize Board Chair signature. Motion carried unanimously.

**SEPTIC SYSTEM ASSESSMENTS**

Administrator Krier explained that via past County Board adoption of septic system loan programs through Pipestone County, MN Department of Agriculture and Minnesota Pollution Control Agency, the County has the ability for the benefit of the landowner to assess the cost of the septic system upgrade to the individual landowner property tax statement via the loan program terms and agreements. Motion by Remund, seconded by DeRuyter to approve the notification by Administrator Krier the 2012 assessment of septic system upgrades made available to landowners via existing septic system loan programs. Motion carried unanimously. The Planning and Zoning Office has on file the complete listing of septic system assessments for taxes payable 2012.

**BOARD OF WATER AND SOIL RESOURCES ANNUAL BLOCK GRANT AGREEMENT**

Motion by Miller, seconded by DeRuyter to approve the annual Board of Water and Soil Resources Block Grant Agreement (BWSR) between BWSR and Pipestone County for the following programs and amounts:

November 22, 2011

November 22, 2011

This grant agreement is for the following grant programs:

Comprehensive Local Water Management Base Grant	\$	15,247
Wetland Conservation Act Base Grant	\$	8,778
DNR Shoreland Management Base Grant	\$	2,615
MPCA County Feedlot Base Grant	\$	46,662
MPCA/BWSR SSTS Base Grant	\$	18,941
<b>TOTAL</b>	<b>\$</b>	<b><u>92,243</u></b>

Motion carried unanimously.

### **REGIONAL LOGGING**

Commissioner Miller explained that the Finance Committee of the Regional Radio Board (RRB) recommended to the RAC/RRB that the regional logging concept be adopted as an acceptable way to accomplish logging for the Southwest Region. The RAC/RRB is currently gathering information on county interest. Motion by Miller, seconded by Remund stating Pipestone County's interest in participating in the regional logging system concept. Motion carried unanimously.

### **ACS CONTRACT – TAX/CAMA**

County Treasurer Steve Weets and IT Coordinator Bill Folger joined the meeting to discuss renewing a contract with Affiliated Computer Services (ACS) for the tax support system and the CAMA USA appraisal system. This is a five-year contract running from 1/1/2012 through 12/31/2016. Costs for the system in 2012 will be \$8,046 per quarter with the rate increasing by 2% each year for the duration of the contract. Motion by Miller, seconded by Remund, to approve the proposed five-year ACS contract renewal between Pipestone County and Minnesota Counties Computer Cooperative effective January 1, 2012 through December 31, 2016 for tax support system and the CAMA USA appraisal system through ACS at a cost of \$8.046 per quarter and 2% increase each year . Motion carried unanimously.

IT Coordinator Bill Folger requested approval from the board to repurpose the use of a server that is currently being used to house Manatron tax software. Motion by Remund, seconded by DeRuyter to remove the Manatron software from the server and repurpose it for other uses within the county. Motion carried unanimously.

IT Coordinator Folger stated that the old AS400 system was decommissioned on August 1, 2011 and he is planning on selling the system on eBay for a value of approximately \$700.00.

November 22, 2011

November 22, 2011

**MARKET VALUE CREDIT**

County Administrator Sharon Hanson presented a three-minute video produced by Minnesota Public Radio (MPR) which explains the changes to Market Value Credit as a result of the MN Legislature repealing Market Value Credit Homestead starting in 2011. Consensus of the Board to show the MPR video at the Truth and Taxation Meeting.

**2012 BUDGET UPDATE**

Administrator Hanson provided an update on the 2012 Budget

**SW MENTAL HEALTH CENTER BUILDING PROJECT**

Motion by Miller, seconded by Remund to approve recommendation from Family Services Board to dedicate a \$107,000 loan to the Southwest Mental Health Center Building Project. This loan is to come from the Family Services fund and has a payback of 30 years at 2% interest with final terms via agreement between Southwest Mental Health and Pipestone County in 2012. Motion carried unanimously.

**EMERGENCY MANAGEMENT PERFORMANCE GRANT AGREEMENT**

**RESOLUTION 59-44-11**

Motion by Remund, seconded by DeRuyter to approve Resolution 59-44-2011 authorizing execution of grant agreement with State of Minnesota Department of Public Safety for the 2011 Emergency Management Performance Grant. The grant totals \$14,853.00 with a matching requirement of \$14,853.00. Motion carried unanimously.

**MNDOT DELEGATED CONTRACTING AGREEMENT 59-45-11**

Motion by DeRuyter, seconded by Miller to approve Resolution 59-45-2011 authorizing the County Administrator and Highway Engineer to act on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth in Minnesota Department of Transportation Agency Agreement No. 00059. Motion carried unanimously.

**PERSONNEL**

Motion by Miller, seconded by Johnson to remove from the table a request from the November 8, 2011 meeting regarding the Building and Grounds Supervisor and Transit Director job descriptions. Motion carried unanimously. HR Coordinator Cathy Feste presented job descriptions for the Building and Grounds Supervisor and Transit Director. Motion by Miller,

November 22, 2011

November 22, 2011

seconded by Johnson to approve the job descriptions and have them sent to Rod Kelsey for scoring with an individual working in 25% Building and Grounds Maintenance Supervisor duties and 75% Transit Director duties. Motion carried unanimously.

**SWRRB MEMORANDUM OF UNDERSTANDING**

Motion by Miller, seconded by Johnson to approve The Southwest Regional Radio Board's Memorandum of Understanding (MOU) between the State of Minnesota and the Southwest Regional Radio Board and its local units of government including Pipestone County that establishes a Strategic Technology Reserve (STR) to provide basic communication after a catastrophic loss of public safety communications resources with equipment detailed in Appendix A of the MOU. Motion carried unanimously.

**COMMITTEE REPORTS**

Commissioners reported on the following committee meetings:

Commissioner Johnson: Casey Jones Trail, IT Committee, Pipestone Active Living Partnership, Soil & Waste Committee.

Commissioner Miller: Soil & Water Conservation District Meeting, IT Committee, Bid Opening, Personnel Committee.

Commissioner DeRuyter: RCRC, Budget Session, Minnesota Association of County Health Plans, Yellow Ribbon Committee, Bid Opening

Commissioner Remund: PrimeWest, Plan Operations, Pipestone/Rock Family Services Collaborative.

Commissioner Tinklenberg: Edgerton City Council Meeting, SRDC Board Meeting, Rural Minnesota County Based Purchasing Meeting, County Hazardous Waste Building Bid Opening, Personnel Committee.

Motion by Remund, seconded by Johnson to adjourn. Motion carried unanimously. Meeting adjourned at 11:18a.m.

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Marvin Tinklenberg  
Pipestone County Board Chair

ATTEST:

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Sharon Hanson  
County Administrator

November 22, 2011