

December 20, 2011

Pipestone County Family Services Board Meeting
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The Pipestone County Local Social Services Board met with Chairman Jerry Remund, Commissioners Marvin Tinklenberg, William Johnson, Harold Miller and Marge DeRuyter, Lay Board Members Judy Zwart and Dar Bouman, County Administrator Sharon Hanson, Family Services Fiscal Supervisor Jenny Vander Plaats, Family Services Case Aide Judy VandenBosch and Director Nicole Names. Chairman Remund called the meeting to order at 9:00 AM.

Motion by Miller, seconded by Tinklenberg to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Tinklenberg, seconded by Bouman to approve the following items on the consent agenda:

5. Minutes of November 15, 2011 regular Board
6. Cases destroyed through December 16, 2011
7. Caseload trend from past three years
8. Approval of Warrant Register

Motion carried unanimously.

DECISION ITEMS

FINANCIAL

Director Names and Fiscal Supervisor Vander Plaats reviewed and discussed the Summary of Finances. Motion by Tinklenberg, seconded by Johnson to approve the Summary of Finances. Motion carried unanimously. A 2012 budget update was given.

COUNTY BURIALS

Director Names reviewed and discussed the county burial increase from the November 2011 Family Services Board Meeting. Motion by Miller, seconded by DeRuyter to approve the requested increase to Hartquist Funeral Home excluding the request for weekend and holiday county paid burials. Motion carried unanimously.

EMPLOYEE CONTRACTS

Director Names requested approval of several employee contracts between Pipestone County Family Service Agency and Nobles County Family Service Agency. Director Names also requested approval for a discontinuation of an employee contract with Nobles County. Motion by Miller, seconded by Zwart to approve the accounting technician and three supervisor contracts and the discontinuation of the foster care licenser contract. Motion carried unanimously.

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PROVIDER CONTRACTS

Director Names requested approval of several provider contracts as follows:

- a. **Southwest Health and Human Services (CSO)** – for their purchase of Pipestone’s child support officer time of eight (8) to 12 hours weekly at \$37/hour. This is the same rate as the contract we previously held with Nobles County.
- b. **Southwest Health and Human Services (Office Support)** – updated contract for office Support to the current monthly rate of \$1416.67.
- c. **IV-D** - an agreement between family services, the county attorney and the sheriff’s office for child support services. No change in rates.
- d. **New Life Treatment Center** – a contract renewal for detoxification, inpatient and outpatient services; no rate change.
- e. **Lutheran Social Services of SD** – for the purchase of residential mental health treatment services for adolescents with significant mental health needs. No rate change.
- f. **Progress** (2) contract renewals; no rate change.
 1. shredding
 2. cleaning of Public Services Building
- g. **Mankato Rehabilitation Center Inc. (MRCI)** – contract renewal for the continuation of the fiscal agent for this program. Mandated rate reduction of 2 % by Legislature.
- h. **Southwest Mental Health Center** (3) updated contracts for a variety of mental health services (psychotherapy, diagnostic/psychological testing, education/prevention, assessments, medication management, etc.).
 1. Pipestone County Family Services will pay \$141,928 on an annual basis for these services. We paid \$143,433 in 2010.
 2. Community Support Services - Pipestone County Family Services will pay \$40,061 in 2012 for this DHS mandated service.
 3. Family Support Services – Pipestone County Family Services will pay \$34/hour for this service. No change in rates.
- i. **MN Department of Human Services** - This agreement is between DHS and Pipestone County Family Service Agency for information privacy and security to implement and ensure compliance by the county with all current and future requirements of HIPAA and other laws pertaining to privacy and security.

Motion by Tinklenberg, seconded by Miller to approve the provider contracts with Southwest Health and Human Services, the Title IV-D Agreement, New Life Treatment Center, Lutheran Social Services of South Dakota, Progress, Mankato Rehabilitation Center Inc, three (3) contracts with Southwest Mental Health Center and MN DHS Information Privacy and Security Agreement. Motion carried unanimously.

DISCUSSION/INFORMATION ITEM

MINNESOTA RIVER AREA AGENCY ON AGING

Robin Weiss and Gail Radke presented information on the process and services available of the long-term care options expansion available to area seniors.

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MANDATED REPORTER INFORMATION

Director Names reviewed the MN Department of Human Services mandated reporter requirements.

COST OF PRINTING AND MAILING BOARD PACKETS

Director Names discussed the cost of printing and mailing board packets. Family Services will begin using CD's on a trial basis.

ANNOUNCEMENTS

APPLY MN – BREAST CANCER COVERAGE

Director Names reviewed the application process for women who need treatment for breast or cervical cancer and the conditions listed for eligibility, as requested from a previous Board meeting.

CHILDREN'S SERVICES SUPERVISOR

Director Names provided an update on the hiring of a Children's Social Services Supervisor from Nobles County. Nobles County is currently in the process of hiring another supervisor and Pipestone County plans to continue contracting for their supervision services.

PRIMEWEST AWARDS

Commissioner Tinklenberg presented Director Names with three (3) awards from PrimeWest Health for 100% compliance on the MSHO/MSC+ Care Plan Audit and the Home and Community Based Delegation Audit.

NOBLES COUNTY UPDATE

Director Names provided an update on the continuing process of public health's contract and MDH rules review, agency staffing and transition planning.

COMMITTEE REPORTS

Commissioner Johnson provided SW18 Consortium and SWMHC Board reports.

Chairman Remund; no report given at this time.

Commissioner Tinklenberg provided SWHHS Collaborative Governing Board upcoming agenda and PrimeWest reports.

Board Member Bouman; no report given at this time.

Commissioner Miller; no report given at this time.

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Motion by Tinklenberg, seconded by DeRuyter to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 11:22 a.m.

Jerry Remund
Pipestone County Family Services Board Chairman

ATTEST:

Judy Zwart
Secretary

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