

December 27, 2011

Pipestone County Commissioner Meeting
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The Pipestone County Commissioners met with Chairman Marvin Tinklenberg, Commissioners Jerry L. Remund, Harold (Butch) Miller, and Bill Johnson. County Administrator Sharon Hanson was also present. Commissioner Marge DeRuyter absent. Chairman Tinklenberg called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Remund, seconded by Miller to approve the agenda. Yeas: Remund, Tinklenberg, Miller, Johnson. Nays: None. Absent: DeRuyter. Motion carried.

Motion by Johnson, seconded by Miller to approve the consent agenda as follows:

1. Minutes of December 13, 2011
2. Hospital Warrants in the amount of \$451,431.83
3. Approve Auditor Warrant Payable to Jeff and Debra Brockberg, ARMER Tower Site in the amount of \$7,713.60

Yeas: Remund, Tinklenberg, Miller, Johnson. Nays: None. Absent: DeRuyter. Motion carried.

CATHY FESTE – PERSONNEL, RESOLUTION 59-50-11

Human Resources (HR) Coordinator Cathy Feste presented for approval a cafeteria plan resolution 59-50-11 updating language to reflect Pipestone County's new dental carrier, Delta Dental of Minnesota. Motion by Remund, seconded by Johnson to approve Resolution 59-50-11 Cafeteria Plan to include Delta Dental of Minnesota. Yeas: Remund, Tinklenberg, Miller, Johnson. Nays: None. Absent: DeRuyter. Motion carried.

Coordinator Feste presented updates to the personnel policy regarding timesheets and payroll dates as a result of the County approving twice a month payroll and requirement for direct deposit. Motion by Remund, seconded by Miller approving the language that reflects the new language regarding the submission of time sheets, pay period designation and direct deposit requirement with direction for HR Coordinator Feste to revise the personnel policy as approved. Yeas: Remund, Tinklenberg, Miller, Johnson. Nays: None. Absent: DeRuyter. Motion carried.

HR Coordinator Feste presented a total point valuation, determined by Rod Kelsey, of 723 for the combined Transit Director/Building and Grounds Maintenance Supervisor with the position being combined at 75% for Transit Director and 25% Building and Grounds Maintenance as assigned by Rod Kelsey Consulting. HR Director Feste informed the Board that the new point valuation resulted in a pay range change for the Transit Director and Building and

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Grounds Maintenance job descriptions/positions from Range 11 to Range 12. Motion by Miller, seconded by Johnson accepting the Transit Director / Building and Grounds Supervisor combined position at Transit Director at 75% and Building and Grounds Supervisor at 25% point valuation at 723 and assign Marc Hall to the position of Transit Director 75%, Building and Grounds Supervisor 25% and place Director Hall on Range 12, Step K effective January 1, 2012. Yeas: Remund, Tinklenberg, Miller, Johnson. Nays: None. Absent: DeRuyter. Motion carried.

County Administrator Sharon Hanson presented the 2012-2014 County Engineer Employment Agreement between Pipestone County and Highway Engineer Dave Halbersma. Motion by Remund, seconded by Miller to approve the 2012-2014 Employment Agreement between Pipestone County Engineer David Halbersma and the County of Pipestone effective January 1, 2012 through December 31, 2014. Yeas: Remund, Tinklenberg, Miller, Johnson. Nays: None. Absent: DeRuyter. Motion carried.

Administrator Hanson presented for approval Letter of Agreements (LOA) which allow for rounding up hourly rates from four (4) decimal places to two (2) decimal places on the following pay plans: Jailer/Dispatchers, Deputies/Sergeants, and Courthouse Unions. Motion by Remund, seconded by Miller to approve the following LOA's that provides for a rounding up of hourly rates from four (4) decimal places to two (2) decimal places on the appropriate pay plans and defined in the LOA's:

LOA between Pipestone County and American Federation of State,
County and Municipal Employees (AFSME) Local Union 2424
Courthouse Unit Council No. 65

LOA between Pipestone County and Law Enforcement Labor Services,
Inc. (LELS) Local 167 Jailer/Dispatcher Unit

LOA between Pipestone County and Law Enforcement Labor Services,
Inc. (LELS) Local 167 Deputy Unit

Yeas: Remund, Tinklenberg, Miller, Johnson. Nays: None. Absent: DeRuyter. Motion carried.

DAN DELANEY – LAW ENFORCEMENT CONTRACT

Sheriff Dan Delaney presented for Board approval the law enforcement contract between Pipestone County and the City of Pipestone for services in law enforcement within the City of Pipestone. Motion by Miller, seconded by Johnson to approve the law enforcement contract between Pipestone County and the City of Pipestone for the sum of \$658,531.00 for the year

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2012. Yeas: Remund, Tinklenberg, Miller, Johnson. Nays: None. Absent: DeRuyter. Motion carried.

SHARON HANSON – GASB 54 POLICY

Administrator Hanson presented for approval a GASB 54 policy. This policy is precipitated by the changes to Generally Accepted Accounting Principles (GAAP) as required by the Government Accounting Standards Board Statement # 54 (GASB 54) and is required to be adopted formally by the County Board. Motion by Remund, seconded by Johnson to approve the GASB 54 policy. Yeas: Remund, Tinklenberg, Miller, Johnson. Nays: None. Absent: DeRuyter. Motion carried.

OTHER BUSINESS

Commissioner Johnson discussed the possibility of moving the Road and Bridge Meetings to the Commissioner's Room in the Courthouse starting in 2012. Consensus of the Board to consider at a future meeting.

KYLE KRIER – CONDITIONAL USE PERMIT

Conservation and Zoning Administrator Kyle Krier joined the meeting to request approval of a Findings of Fact, Conclusions and Recommendations in the matter of a Conditional Use Permit request by Pipestone County for the installation of one 330 foot ARMER Radio Communications Tower with the Tower to be constructed and owned by the Minnesota Department of Transportation and the property to be owned by Pipestone County. This property is located in the Southeast Quarter (SE1/4) of Section Ten (10) in Elmer Township. Motion by Miller, seconded by Johnson to approve the conditional use permit for the ARMER Radio Communications Tower located in the Southeast Quarter of Section 10 in Elmer Township. Yeas: Remund, Tinklenberg, Miller, Johnson. Nays: None. Absent: DeRuyter. Motion carried.

STEVE EWING – AMBULANCE VOLUNTEER SALARIES

Emergency Medical Services Coordinator Steve Ewing joined the meeting to request an increase in EMT's pay beginning in 2012. The request was to increase pay for a Basic Life Support (BLS) volunteer from \$15.00 per hour to \$16.00 per hour for call time and to add a pay tier for Advanced Life Support (ALS) volunteers at \$19.00 per hour for call time. Motion by Miller, seconded by Remund to approve the following ambulance volunteer pay rates:

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**AMBULANCE CALL REIMBURSEMENT:
LOCAL IN COUNTY CALL:**

BLS CURRENT AMOUNT: \$15.00/HR with 1 hour minimum

BLS PROPOSED AMOUNT \$16.00/HR with 1 hour minimum

ALS PROPOSED AMOUNT \$19.00/HR with 1 hour minimum

TRANSFERS TO SIOUX FALLS:

BLS CURRENT AMOUNT: \$45.00

BLS PROPOSED AMOUNT \$48.00

ALS PROPOSED AMOUNT \$57.00

OTHER TRANSFERS: BLS \$16.00 HR ACTUAL TIME
ALS \$19.00 HR ACTUAL TIME

STANDBY (ON CALL TIME)

CURRENT AMOUNT: \$1.00 HR

PROPOSED AMOUNT: \$1.50HR.

Yeas: Remund, Tinklenberg, Miller, Johnson. Nays: None. Absent: DeRuyter. Motion carried.

COMMITTEE REPORTS

Commissioners reported on the following committee meetings:

Commissioner Johnson: Southwest Regional Solid Waste, AMC Annual Conference, TNT Hearing, Law Enforcement Liaison Meeting, Friends of Casey Jones Trail, Active Living Partnership.

Commissioner Miller: Pipestone County Medical Center Work Session, Regional Radio Board, County Extension Meeting, AMC Annual Conference, Soil and Water Conservation, Building Committee, Personnel Committee

Commissioner Remund: Primewest, AMC Annual Conference, TNT Hearing, Law Enforcement Liaison Meeting, Travel Southwest, Southwest Mental Health Building, Nobles/Pipestone Collaborative, Building Committee.

Commissioner Tinklenberg: Rural Minnesota Energy Board, AMC Board Meeting, AMC Annual Conference, E911, SRDC, PIC, Personnel Committee.

Motion by Remund, seconded by Johnson to adjourn. Motion carried unanimously.

Meeting adjourned at 10:59 a.m.

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Marvin Tinklenberg
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator

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Meeting adjourned at 10:59 a.m.

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Pipestone County Board Chair

ATTEST:

Sharon Hanson
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