

March 26, 2013

Pipestone County Commissioner Meeting
March 26, 2013

The Pipestone County Commissioners met with Chairman Harold (Butch) Miller, Commissioners Luke Johnson, William (Bill) Johnson, Bruce Kooiman, and Jerry L. Remund. County Administrator Sharon Hanson was also present. Chairman Miller called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Remund, seconded by L. Johnson to approve the agenda. Motion carried unanimously.

PUBLIC COMMENT

Joan Stout asked questions regarding the appointment of the County Auditor.

CONSENT AGENDA

Motion by L. Johnson, seconded by W. Johnson to approve the consent agenda as follows:

1. Minutes of March 12, 2013 Commissioner Meeting
2. Minutes of March 19, 2013 Goal Work Session
3. Hospital Warrants in the amount of \$431,559.04
4. Approve Auditor Warrant payable to State of Minnesota Fleet Services in the amount of \$24,000.00

Motion carried unanimously.

APPOINTMENT OF COUNTY AUDITOR

Five applicants were considered for the vacated position of County Auditor. The Personnel Committee interviewed four applicants, one applicant withdrew. Personnel Committee recommendation was to appoint Tyler Reisch as County Auditor to fill out the current term until December 31, 2014. Discussion followed as to reasoning behind the Personnel Committee's recommendation. Motion by Kooiman, seconded by Remund to appoint Tyler Reisch as the Pipestone County Auditor effective April 15, 2013. Yeas: Kooiman, Miller, Remund. Nays: L. Johnson, W. Johnson. Motion carried.

Commissioner Miller stated that the Personnel Committee recommends a starting annual salary of \$45,000.00. Motion by Remund, seconded by Kooiman to set the County Auditor annual salary at \$45,000.00. Yeas: Kooiman, Miller, Remund. Nays: L. Johnson, W. Johnson. Motion carried.

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COUNTY ADMINISTRATOR – PERFORMANCE EVALUATION

By request of Administrator Hanson, motion by Remund, seconded by Kooiman to close the meeting as per Closed Session as Per MN Statutes 13D.05 Subd 3 (a) to discuss the annual performance evaluation of County Administrator Sharon Hanson. Motion carried unanimously. Meeting closed at 9:32 a.m. Present: Commissioners L. Johnson, W. Johnson, Kooiman, Miller, Remund, Administrator Hanson, Human Resources Coordinator Feste.

Motion by L. Johnson, seconded by Remund to open the meeting. Motion carried unanimously. Meeting opened at 10:10AM. Motion by Remund, seconded by W. Johnson to approve a satisfactory annual performance evaluation of County Administrator Sharon Hanson. Motion carried unanimously.

Motion by L. Johnson, seconded by W. Johnson for Administrator Hanson to remain on 17-E on the non-union pay plan. Motion carried unanimously.

PERSONNEL

Human Resources Coordinator Cathy Feste requested approval of the Senior Staff Engineer point valuation by compensation consultant Rod Kelsey to a Grade 13 on the non-union pay plan and the appointment of Assistant Engineer Nick Bergman to this position effective April 1, 2013. Motion by Remund, seconded by W. Johnson to accept the point valuation from Rod Kelsey for the Staff Engineer position on Range of 13 on the non-union pay plan, assign Nick Bergmann to the Senior Staff Engineer position effective April 1, 2013 and place him on step 13-I of the non-union pay plan. Motion carried unanimously.

Administrator Hanson presented a letter of agreement between Pipestone County and AFSCME Council 65, Local 2424 agreeing that Deputy Auditor I Janet Bouman shall receive an additional \$500.00 per month and Deputy Auditor II Sandy Erickson shall receive an additional \$250.00 per month during the vacancy of the County Auditor. Effective date for this agreement is March 1, 2013 and will end when the new County Auditor starts on April 15, 2013, in which case the monthly payment will be prorated. Motion by Remund, seconded by Kooiman to approve the letter of agreement between Pipestone County and AFSCME Council 65, Local 2424 authorizing extra compensation for Deputy Auditors I and II during the vacancy of the County Auditor. Motion carried unanimously.

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10:30 AM BITUMINOUS OVERLAY PROJECTS BID OPENING

County Engineer David Halbersma and Assistant Engineer Nick Bergmann joined the meeting for the Bituminous Overlay bid opening. The following bids were received for SAP 59-615-037, CP 2013-100, and CP 2013-200:

Contractor	Bid Amount
Central Specialties	\$546,966.48
McLaughlin & Schultz	\$543,746.22
Gunnick, Inc.	\$588,486.52

Bids were taken for review by the County Attorney's office. Engineer Halbersma will present bid for award at April 2, 2013 Road and Bridge Meeting.

COMMITTEE REPORTS

Commissioners reported on the following committee meetings:

Commissioner Kooiman: Personnel Committee, Southwest Regional Development Commission Transportation Committee, Goal Work Session, met with Senator Weber and Representative Schomacker.

Commissioner W. Johnson: R&B Public Hearing, Solid Waste, Pipestone Retail Committee, SW 18 Consortium, Toward Zero Deaths meeting, Southwest Health and Human Services, Southwest Mental Health, Goal Work Session, Active Living, Rural Energy Board, AMC Legislative Conference Health and Human Service Committee, met with Senator Weber and Representative Schomacker.

Commissioner L. Johnson: Road and Bridge Public Hearing, Redwood-Cottonwood Rivers Control Area, 911 Committee, Solid Waste Committee, Solid Waste Regional Committee mtg, Area II, Goal Work Session, AMC Legislative Conference Ag and Rural Development Committee, AMC Environmental Committee, met with Senator Weber and Representative Schomacker.

Commissioner Remund: Road and Bridge Public Hearing, County EDA, Primewest, Toward Zero Deaths, Building and Grounds, Southwest Mental Health, Goal Work Session, AMC Legislative Conference Public Safety Committee, AMC Extension Committee, met with Senator Weber and Representative Schomacker.

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Commissioner Miller: Extension Committee, State Auditor Meeting regarding 2012 County Audit, Road and Bridge Public Hearing, Plum Creek Library Board, Personnel Committee, Rock-Pipestone Collaborative, Southwest Health and Human Services, Soil and Water Conservation District meeting, Southwest Private Industry Council, Goal Work Session, AMC Legislative Conference, AMC General Government Committee, met with Senator Weber and Representative Schomacker. Resource and Conservation Development meeting.

Motion by Remund, seconded by W. Johnson to adjourn. Motion carried unanimously. Meeting adjourned at 11:40 a.m.

Harold (Butch) Miller
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator