

April 9, 2013

Pipestone County Commissioner Meeting  
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The Pipestone County Commissioners met with Chairman Harold (Butch) Miller, Commissioners Luke Johnson, William (Bill) Johnson, Bruce Kooiman, and Jerry L. Remund. County Administrator Sharon Hanson and appointed County Auditor Tyler Reisch were also present. Chairman Miller called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Remund, seconded by Kooiman to approve the agenda. Motion carried unanimously.

Motion by L. Johnson, seconded by Kooiman to approve the consent agenda as follows:

1. Minutes of April 2, 2013 Road & Bridge Meeting
2. Commissioner Warrants/Meal Reimbursements in the amount of \$269,097.34 and Hospital Warrants in the amount of \$382,588.53
3. Treasurer's Report – March 2013

Motion carried unanimously.

#### **INTRODUCTION OF APPOINTED COUNTY AUDITOR TYLER REISCH**

Appointed County Auditor Tyler Reisch introduced himself to the Board and staff present in the Commissioners Room. Mr. Reisch was appointed by the County Board, effective April 15, 2013, to fill out the remainder the County Auditor term that was vacated by the retirement of Joyce Steinhoff.

#### **RESOLUTION 59-17-13 PURCHASE TRANSIT BUS, ACCOUNT FUND TRANSFER**

Transit Director Marc Hall presented Resolution 59-17-13 that authorizes a purchase of a new transit bus. Motion by Remund, seconded by Kooiman to adopt Resolution 59-17-13 that authorizes the purchase of a new bus from an approved vendor in the approximate amount of \$70,000, with cost allocation to eighty (80) percent State/Federal Share and twenty (20) percent local share of the contracted amount. Motion carried unanimously.

Motion by L. Johnson, seconded by W. Johnson to approve the fund transfer of \$9,678.49 from General Revenue Transit to Transit Restricted Reserve Account. Motion carried unanimously.

#### **ELECTRONIC PATIENT CARE REPORT SYSTEM**

Emergency Medical Services Director Steve Ewing joined the meeting to present a request to purchase an electronic patient care report system that would allow the County

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Ambulance Emergency Medical Technicians and Paramedics to enter patient care reports electronically versus hard copy paper, thereby reducing double entry and time reporting. EMS Director Ewing obtained the following two quotes off the State Contract from Tri-Tech that would work with the current Tri-Tech billing software and Pipestone County Medical Center (PCMC) software:

Option 1: TriTech Fusion EPCR. 3 year agreement

Annual Service cost	\$ 4,732.42 with tax
Implementation costs	\$ 1,864.97 Citrix license and on-site training w/tax
Hardware \$1503.89 ea.	\$ 7,519.45 no tax
Total first year investment	\$14,116.84
Annual costs year 2 and 3	\$4,732.42

Option 2: I-PCR Forte Holdings I- Pad Annual agreement

Annual Service cost	\$9,618.75 with tax
Set up/Billing integration	\$0
Hardware 3 I-pads with cellular included	\$0
Hardware purchase 2 IPads w/cellular	\$1,346.60 no tax
Keyboard/cases 5 ea. \$100.00 ea	\$ 500.00 no tax
Verizon I-pad data service \$200.00 mo.	\$2,400.00
Total First year investment	\$13,865.35
Annual costs year 2 and 3	\$12,018.75

Discussion followed regarding other equipment purchases made by the Pipestone County Ambulance Association and the consensus by the Board that if a Board member wants to view the income/expense statement of the Pipestone Ambulance Association, they can view with Director Ewing. Director Ewing stated that he recommended Option 1 and that this would be purchased for Edgerton and Jasper Ambulance services in addition to Pipestone County Ambulance.

Motion by Kooiman, seconded by Remund to approve the purchase of the TriTech EMS Fusion EPCR system for Pipestone Edgerton and Jasper Ambulance services with 3 year agreement in the amount of 4,732.42 and \$1,864.97 for training and Citrix License and \$7,519.45 plus shipping for 5 Lenovo X230 Convertible tablet/notebook computers and required accessories utilizing Minnesota State Contract. Motion carried unanimously.

**NATIONAL INCIDENT MANAGEMENT SYSTEMS SIGNATURE**

Emergency Management Director Harlan Nepp presented information on the National Incident Management Systems (NIMS) that is mandated by Homeland Security Presidential

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Directive, as well as training recommendations for select personnel in Pipestone County.

Director Nepp was seeking authorization to have Board Chair Miller sign the NIMS Guidelines document. Motion by L. Johnson, seconded by W. Johnson to authorize Chairman Miller to sign the NIMS Guidelines document that provides an overview of the efforts necessary to address and implement the National Incident Management System (NIMS) as mandated by the Homeland Security Presidential Directive (HSPD) 5, Management of Domestic Incidents. This guideline and procedure serves as the Pipestone County NIMS Implementation Plan, and will ensure that all personnel will receive adequate and appropriate training and that the fundamentals of NIMS are incorporated into the response operations of Pipestone County. Motion carried unanimously.

**BRIDGE REPLACEMENTS BID, HOLLAND SHOP BIDS, RESOLUTION 59-15-13**

County Engineer David Halbersma joined the meeting to present bids for award for Bridge Replacements SAP 59-608-022, SAP 59-617-016, Holland Shop, and Resolution 59-15-2013 Minnesota Department of Transportation (MNDOT) Master Contract.

Engineer Halbersma informed the Board that the bid bonds received were deemed acceptable by the County Attorney for Bridge Replacements SAP 59-608-022, SAP 59-617-016 and Holland Shop bids. Engineer Halbersma reported a correction to the bid received from Structural Specialties. The correct bid amount was \$778,958.30.

Motion by Remund, seconded by Kooiman to award Bridge Replacements SAP 59-608-022, SAP 59-617-016 bid to M&K Bridge Construction, Inc. in the amount of \$734,626.00. Motion carried unanimously.

Engineer Halbersma and the Board discussed the Holland Shop bids and the costs between building new and remodeling the existing Holland Shop. Engineer Halbersma, based on knowledge of bids received for the new shop estimated the cost to remodel at approximately \$30,000 and to build new at approximately \$80,000 which includes selling the current shop building and land. Discussion followed on costs to remodel and whether or not more information on remodeling costs should be obtained. Chairman Miller called the question. Motion by Kooiman, seconded by Remund to approve the Holland Shop bid from Doom and Cuypers, Option 1 with standard insulation, in the amount of \$114,553.00. Yeas: Kooiman, Miller, Remund. Nays: L. Johnson, W. Johnson. Motion carried.

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Motion by W. Johnson, seconded by L. Johnson, adopting Resolution 59-15-13, that authorizes the County Engineer and MNDOT to work collaboratively on state and local roads as stated in the MNDOT Master Contract, that work orders can be established and that payments to and from the MNDOT to accomplish these work orders are authorized, and authorize the County Engineer and County Administrator to sign the MNDOT Master Contract Agreement. Motion carried unanimously. The MNDOT Master Contract is updated every five years.

**HOSPITAL GENERAL OBLIGATOIN BOND REFUNDING ANALYSIS**

Northland Securities representatives George Eillertson and Tom Pfannenstiel joined the meeting along with Treasurer Steve Weets, PCMC Chief Financial Officer Dave Keeler, to discuss a possible Refunding of the County's \$2,140,000 2005 General Obligation Hospital Refunding Bond. Mr. Eillertson and Mr. Pfannenstiel provided an overview of the possible refunding as well as a refunding analysis. A decision on the refunding could be considered in August, with the 2005 Bonds called on February 1, 2014. Motion by L. Johnson, seconded by Remund to direct Northland Securities to continue to analyze refunding and come back to the Board in August for possible future action, if refunding is desireable. Motion carried unanimously.

**SOUTHWEST MINNESOTA WORKFORCE COUNCIL AND PRIVATE INDUSTRY**

**COUNCIL ANNUAL UDPATE**

Southwest Minnesota Workforce Center representatives Linda Spronk and Chelsea Trump joined the meeting to provide an update on Southwest Minnesota Workforce Council and Private Industry Council activities and reports for calendar year 2012.

**INFORMATION TECHNOLOGY COMPUTER PURCHASE**

Information Technology Coordinator Bill Folger presented a quote to purchase eleven (11) Dell OptiPlex 9010 computers. This purchase replaces four year old computer workstations and was budgeted for replacement in the 2013 Budget. Motion by Kooiman, seconded by W. Johnson to approve the purchase of eleven (11) Dell OptiPlex 9010 computers off the state contract as follows:

11 Dell OptiPlex 9010 computers	X	\$ 1,141.84	Total	\$13,188.39
11 Office 2013 License	X	\$236.00	Total	\$2,596.00
		Grand Total		\$15,784.39

Motion carried unanimously.

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**REDWOOD-COTTONWOOD RIVERS CONTROL AREA JPA**

Redwood-Cottonwood Rivers Control Area (RCRCA) Board Representative

Commissioner L. Johnson reported that the RCRCA Board is requesting a twenty-five (25) percent increase in appropriations for the 2014 County Budget and that the last increase was twelve years ago and included voluntary reductions in appropriations. Pipestone County's proposed appropriation for 2014 would be increased from \$780.00 annually to \$975.00 annually. Motion by Kooiman, seconded by W. Johnson to authorize Commissioner L. Johnson to ratify the twenty-five (25) percent appropriation increase at the next RCRCA Board meeting. Motion carried unanimously.

**OTHER BUSINESS**

Administrator Hanson brought forth proposed legislation language regarding the aggregate tax. Chairman Miller pointed out that the legislation does not pertain to Pipestone County as Pipestone County does not currently have an aggregate tax. Consensus of the Board to rely on AMC for future legislation pertaining to counties and respond when necessary.

Motion by Remund, seconded by Kooiman to adjourn. Motion carried unanimously.

Meeting adjourned at 11:40 a.m.

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Harold (Butch) Miller  
Pipestone County Board Chair

ATTEST:

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Sharon Hanson  
County Administrator