

October 1, 2013

Pipestone County R&B Meeting
October 1, 2013

The Pipestone County Commissioners met with Chairman Harold (Butch) Miller, Commissioners Luke Johnson, William (Bill) Johnson, Bruce Kooiman and Jerry L. Remund. County Administrator Sharon Hanson and County Engineer David Halbersma also present. Chairman Miller called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Remund, seconded by W. Johnson to approve the agenda. Motion carried unanimously.

PROJECT UPDATES, UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE,
RESOLUTION 59-37-13

Engineer Halbersma provided an update on project updates, project under contract and projects in the planning stage.

Engineer Halbersma informed that the City of Pipestone 2nd St. Reconstruction Project has been finalized and final payment amount approval is ready for approval by the Board. Engineer Halbersma informed the Board that because the Project involved Federal grant dollars, a formal resolution is needed to approve final payment. Motion by Remund, seconded by L. Johnson to adopt Resolution 59-37-13 for project SP 59-627-003 (City of Pipestone 2nd Street Reconstruction Project) has in all things been completed, and the County accepts said completed project for and in behalf of the Pipestone County Highway Department and authorized final payment in the amount of \$39,697.53 Motion carried unanimously.

Engineer Halbersma informed the Board that work has been completed on the City of Pipestone first Safe Routes to School Project SP 59-591-002, however Engineer Halbersma reported that documentation needed to make a partial payment to the contractor was not received in a timely manner in order to make payment to the contractor within the time requirements of MN Statute and the Federal Program requirements. Reports required by the Federal Program were also not submitted in a timely manner. Both requirements could result in loss of federal funding. Engineer Halbersma has communicated the issues to the City of Pipestone.

FORMER HOLLAND SHOP PROPERTY

Engineer Halbersma informed the Board that the new Holland Shop has been completed and he has been in contact with County Attorney Jim O’Neill regarding proper procedures on how to sell the former Holland Shop property. Attorney O’Neill advised that per MN Statutes 373.01 the County must seek bids by advertisement, published for three weeks, prior to seeking other selling options such as seeking out a broker or real estate agency. In addition, Engineer Halbersma stated that if after three weeks and seeking of bids, the County wishes to utilize a broker or real estate agency, the County must sell the property at ninety percent (90%) of the appraised value. Engineer Halbersma requested direction on wishes of the Board on who shall appraise the property. Motion by Kooiman, seconded by L. Johnson directing Engineer Halbersma to contact Jensen Land Management Appraisal Services regarding the cost to appraise the former Holland Shop property. Motion carried unanimously. Motion by L. Johnson, seconded by Kooiman authorizing the advertisement of bid, and with reservation with mineral rights as per MN statute 373.01 for the former Holland Shop property with bid review at the November 5, 2013 R&B meeting. Motion carried unanimously.

ENGINEERING/SIGN TECHNICIAN POSITION

Engineer Halbersma provided an update on the Engineering/Sign Technician Position that was recently posted seeking applications. Engineer Halbersma will review applications and bring back information back to the Board on position status.

MAINTENANCE ISSUES UPDATES

Engineer Halbersma reported on maintenance issues and updates.

Engineer Halbersma reported that the new mower tractor that was ordered several months ago is still due to be assembled which could result in the tractor not being delivered until after January 1, 2014.

AREA II JOINT POWERS AGREEMENT ADDENDUM

Motion by Remund, seconded by Kooiman to authorize Commissioner L. Johnson to sign the Area II Joint Powers Agreement Addendum that extends the Joint Powers Agreement an additional two years with an effective date of January 1, 2014 through December 31, 2015. Motion carried unanimously.

October 1, 2013

CONSENT AGENDA

Motion by L. Johnson, seconded by W. Johnson to approve the consent agenda as follows:

1. September 24, 2013 Minutes

Motion carried unanimously.

Chairman Miller recessed the meeting at 9:45 a.m.
Chairman Miller excused himself from the meeting.

Vice-Chairman W. Johnson reconvened the meeting at 10:15 a.m. at the Fey Industries Headquarters in Edgerton, Minnesota. Fey Industries President Norman Fey and Vice-President Mike Fey provided the Board with a tour of Fey Industries.

Vice-Chairman W. Johnson adjourned the meeting. The meeting adjourned at 12:30 p.m.

Harold (Butch) Miller
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator