

November 12, 2013

Pipestone County Commissioner Meeting
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The Pipestone County Commissioners met with Chairman Harold (Butch) Miller, Commissioners Luke Johnson, William (Bill) Johnson, Bruce Kooiman, and Jerry L. Remund. County Administrator Sharon Hanson was also present. Chairman Miller called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Remund, seconded by W. Johnson to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by L. Johnson, seconded by Kooiman to approve the consent agenda as follows:

1. Minutes November 5, 2013 Commissioner Meeting
2. Commissioner Warrants/Meal Reimbursements in the amount of \$264,716.71 and Hospital Warrants in the amount of \$309,660.29
3. Treasurer's Report – October 2013

Motion carried unanimously.

DAN DELANEY – LAW ENFORCEMENT CONTRACTS, TOWER ABANDONMENT

AGREEMENT

Sheriff Delaney presented the 2014 contracts between the County of Pipestone and the municipalities within the County for law enforcement services. The term of each contract is January 1, 2014 to December 31, 2014.

Motion by Kooiman, seconded by Remund to approve the Law Enforcement Contract between Pipestone County and the City of Edgerton for the sum of \$52.45 per resident for 1,189 residents for a total cost not to exceed \$62,360.00 for the year 2014. Motion carried unanimously.

Motion by Remund, seconded by W. Johnson to approve the Law Enforcement Contract between Pipestone County and the City of Trosky for the sum of \$34.97 per resident for 86 residents for a total cost not to exceed \$3,007.00 for the year 2014. Motion carried unanimously.

Motion by L. Johnson, seconded by W. Johnson to approve the Law Enforcement Contract between Pipestone County and the City of Hatfield for the sum of \$34.97 per resident for 54 residents for a total cost not to exceed \$1,888.00 for the year 2014. Motion carried unanimously.

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Motion by Remund, seconded by Miller to approve the Law Enforcement Contract between Pipestone County and the City of Ihlen for the sum of \$34.97 per resident for 63 residents for a total cost not to exceed \$2,203.00 for the year 2014. Motion carried unanimously.

Motion by Miller, seconded by Remund to approve the Law Enforcement Contract between Pipestone County and the City of Jasper for the sum of \$52.45 per resident for 633 residents for a total cost not to exceed \$33,200.00 for the year 2014. Motion carried unanimously.

Motion by L. Johnson, seconded by Kooiman to approve the Law Enforcement Contract between Pipestone County and the City of Ruthton for the sum of \$34.97 per resident for 241 residents for a total cost not to exceed \$8,427.00 for the year 2014. Motion carried unanimously.

Motion by L. Johnson, seconded by W. Johnson to approve the Law Enforcement Contract between Pipestone County and the City of Woodstock for the sum of \$34.97 per resident for 124 residents for a total cost not to exceed \$4,336.00 for the year 2014. Motion carried unanimously.

Motion by L. Johnson, seconded by Miller to approve the Law Enforcement Contract between Pipestone County and the City of Holland for the sum of \$34.97 per resident for 187 residents for a total cost not to exceed \$6,539.00 for the year 2014. Motion carried unanimously.

Motion by Kooiman, seconded by Remund to approve the Law Enforcement Contract between Pipestone County and the City of Pipestone for the sum of \$626,900.00. for the year 2014. Dispatch cost is \$146,759.00 and Law Enforcement Cost is \$480,141.00. Motion carried unanimously.

Sheriff Delaney presented an Agreement for approval with Mr. Jason Wiese that releases the County of Pipestone from any obligation to restore Mr. Wiese's property to its original condition at the tower site located on his property in consideration of the sum of \$4,000.00 payable to Mr. Wiese by the County. Pipestone County will ensure the tower has been set down and Pipestone County's equipment has been removed. Motion by Kooiman, seconded by W. Johnson to approve the Agreement between Pipestone County and Mr. Jason Wiese that releases the County from any obligation to restore Mr. Wiese's property to its original condition at the tower site located on his property in consideration of the sum of \$4,000.00 payable to Mr. Wiese

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by the County on or before November 30, 2013, and approve the amount payable to Mr. Wiese as an Auditor Warrant. Motion carried unanimously.

TYLER REISCH – PRISM GRANT, SNOWMOBILE GRANT APPLICATIONS

Auditor Tyler Reisch presented a request to approve a grant application that will help the County implement new software that will help the Minnesota Department of Revenue modernize how they collect, track, and use the property tax data that they receive from counties as required by Minnesota Statutes. The new software is called PRISM (Property Record Information System of Minnesota). The County would receive a portion of \$300,000 split evenly between all approved grantees. Motion by L Johnson, seconded by Kooiman to approve the PRISM grant application and authorize Board Chairman signature. Motion carried unanimously.

Motion by Remund, seconded by W. Johnson to approve the Fiscal Year 2014 Snowmobile Maintenance Grant Agreement between Pipestone County and the Minnesota Department of Natural Resources with authorization to execute agreement as per adopted Resolution 59-13-13. Motion carried unanimously.

PERSONNEL – COMPARABLE WORTH REQUEST FOR PROPOSAL, NEW APPOINTMENT, SALARY PLAN PLACEMENTS

Human Resources Coordinator Cathy Feste presented updated point valuation for the Assessor job description that was approved by the Board in July. Compensation Consultant Rod Kelsey evaluated this position at a Range 13 (794 points) on the Pipestone County Non-union Pay Plan. Motion by L. Johnson, seconded by Kooiman approving the placement of the Assessor position on Range 13 and moving Assessor Joyce Schmidt to step 13-E on the Non-union Pay Plan effective July 9, 2013. Motion carried unanimously.

Coordinator Feste requested approval of appointment of Steve Ewing to the EMS Director/EM Director position effective January 1, 2014 as recommended by the Personnel Committee. This combined position has been evaluated a Range 12 by Compensation Consultant Rod Kelsey, and the Personnel Committee recommends moving Steve Ewing to step 12-E effective January 1, 2014. Motion by Kooiman, seconded by W. Johnson approving the appointment of Steve Ewing to the EMS/EM Director role effective January 1, 2014, approving the Range 12 pay classification for the EMS/EM Director position, and placing Director Ewing on step 12-E effective January 1, 2014. Motion carried unanimously.

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Coordinator Feste requested approval of a letter of agreement between Pipestone County and AFSCME Council 65, Local 2424 establishing a new salary range on the Courthouse Union Pay Plan for the position of Deputy EMS/EM Director. The position was rated a Range 10 by Compensation Consultant Rod Kelsey. Motion by L. Johnson, seconded by Miller to approve the Letter of Agreement between Pipestone County and AFSCME Council 65, Local 2424 effective for the 2013 and 2014 that establishes a salary range for the Deputy EMS/EM Director position. Motion carried unanimously.

Coordinator Feste and Pipestone County Medical Center Human Resources Director Judy Raschke presented a Request for Proposal (RFP) to complete a Pipestone County Classification and Compensation Plan. The current comparable worth plan was completed in 2002. The development and maintenance of a Classification and Compensation plan is required in order to comply with the Pay Equity law and helps the County ensure that there are updated job descriptions, internal equity, individual equity, and external competitiveness. The Pipestone County Medical Center is also included in the RFP as Pipestone County and the Pipestone County Medical Center are considered one entity for Pay Equity reporting. The proposal requires consulting firms to submit bids by December 31, 2013, with implementation of the study to begin by March 1, 2014 and the entire project completed by March 1, 2015 for the new Classification and Compensation plan to be effective in 2016. Motion by Remund, seconded by Kooiman to approve the Request for Proposal that will provide a Pipestone County Classification and Compensation Plan. Motion carried unanimously.

SHARON HANSON – SW/WC HEALTH COST MANAGEMENT DOLLARS

County Administrator Sharon Hanson requested consideration of Board support for the Southwest/West Central Cooperative Health Cost Management Program which provides dollars for development of a wellness program and health screening assessments. The total amount available to Pipestone County in 2014 is \$4,650.00. Consensus of the Board to table the decision for support of the program.

BUDGET REVIEW

Administrator Hanson and the Board reviewed the 2013 3rd Quarter Budget report, 2014 Preliminary Budget revisions and 2014 Budget status and options.

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STRATEGIC PLAN UPDATE

Consensus of the Board to setting the next County Strategic Plan Update for December 17, 2013 at 9:00a.m.

Motion by L. Johnson, seconded by Kooiman to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 11:34a.m.

Harold (Butch) Miller
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator