

November 26, 2013

Pipestone County Commissioner Meeting  
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The Pipestone County Commissioners met with Chairman Harold (Butch) Miller, Commissioners Luke Johnson, William (Bill) Johnson, Bruce Kooiman, and Jerry L. Remund. County Administrator Sharon Hanson was also present. Chairman Miller called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Remund, seconded by W. Johnson to approve the agenda. Motion carried unanimously.

### **CONSENT AGENDA**

Motion by Kooiman, seconded by L. Johnson to approve the consent agenda as follows:

1. Minutes November 12, 2013 Commissioner Meeting
2. Hospital Warrants in the amount of \$35,1921.53
3. Auditor Warrant Payable to WEX Bank in the amount of \$294.03

Motion carried unanimously.

### **BUDGET WORK SESSION**

Administrator Hanson presented information on the 2014 Budget and the Board discussed the 2014 Budget.

### **MARY ANN DE GROOT – COPIER PURCHASE REQUEST**

Recorder Mary Ann DeGroot presented the following quotes for a copier to purchase with funds from the Recorder's Technology Fund: Century Business Products Kyocera TASKalfa 3051ci copier in the amount of \$6,785.00 and Marco Konica Minolta C224e Color Document System in the amount of \$6,791.00. Both copiers include maintenance and costs for copies. Recorder DeGroot recommends the quote from Kyocera TASKalfa 3051 ci copier plus Dual Scan Document Processor. Motion by L. Johnson, seconded by Kooiman to accept the quote from Century Business Products for the purchase of a Kyocera TASKalfa 3051ci copier in the amount of \$6,785.00 plus the Dual Scan Document Processor in the amount of \$183.75. Motion carried unanimously.

### **PERSONNEL**

Human Resources Coordinator Cathy Feste announced that Jeff Rowden has been hired as the full-time Deputy Sheriff effective October 20, 2013 and Josh Good has been hired as a full-time Jailer/Dispatcher to replace Rowden's position effective October 20, 2013.

Coordinator Feste requested approval to advertise for a part-time Jailer/Dispatcher to fill Good's

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vacated position. Motion by W. Johnson, seconded by Kooiman to authorize the advertisement and filling of a part-time Jailer/Dispatcher position in the Sheriff's Office. Motion carried unanimously.

Coordinator Feste requested approval of the updated Veteran's Service Officer job description. Motion by Remund, seconded by L. Johnson to approve the Veteran's Service Officer job description. Motion carried unanimously.

**HARLAN NEPP – RECOGNITION CEREMONY**

A recognition ceremony was held honoring Harlan Nepp, who will retire as Pipestone County's Veteran's Service Officer and Emergency Management Director effective December 31, 2013. Chairman Miller presented Mr. Nepp a plaque and certificate in recognition of his service. Amy Card, Regional Emergency Management Program Coordinator from Division of Homeland Security/Emergency Management and Reggie Worlds, Deputy Commissioner, Programs and Services from Minnesota Department of Veterans Affairs also presented Mr. Nepp with certificates of appreciation in honor of Mr. Nepp.

**STEVE EWING – HAM RADIO REPEATER**

Emergency Medical Services Director Steve Ewing requested approval to move and install an amateur radio (HAM) repeater, coax antenna line and antenna on the MN Department of Transportation Trosky Allied Radio Matrix for Emergency Response (ARMER) Tower. This is part of the Emergency Communications Plan for Pipestone County and the State of Minnesota and would act as a back-up system to other radio communications if needed in case of an emergency. Two quotes were received to install the equipment: RACOM in the amount of \$7,307.60 and Alpha Wireless in the amount of \$9,090.61. Motion by L. Johnson, seconded by W. Johnson to approve the quote from RACOM for installation of HAM radio equipment in the amount of \$7,307.60. Motion carried unanimously.

**RESOLUTION 59-44-13 EMPG GRANT FUNDING**

Amy Card, Regional Emergency Management Program Coordinator and Deputy Emergency Management Director Steve Ewing presented Resolution 59-44-13 requesting additional Emergency Management Performance Grant (EMPG) funding for years 2014, 2015, 2016 due to Pipestone County increasing staff resources and budgetary support for the Emergency Management program in 2014. The EMPG funding has a 50 percent federal and 50

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percent state cost-share cash or in-kind match requirement and will provide approximately \$20,000 in 2014. Motion by Remund, seconded by Kooiman to adopt Resolution 59-44-13 requesting additional Emergency Management Performance Grant (EMPG) funding for years 2014, 2015, 2016 due to Pipestone County increasing staff resources and budgetary support for the Emergency Management program in 2014. Motion carried unanimously.

**VETERAN'S SERVICE OFFICER APPOINTMENT**

Motion by Remund, seconded by Miller to appoint Marc Hall as the Veterans Service Officer for Pipestone County effective January 1, 2014 per Minnesota Statute 197.60. Motion carried unanimously.

**BUDGET WORK SESSION-CONTINUED**

Commissioners continued the 2014 Budget Discussion.

**COMMITTEE REPORTS**

The Commissioners reported on the following committee meetings:

Commissioner Kooiman: Hospital Plant Operations, Personnel Committee, Planning and Zoning Meeting, Primewest Health System, Southwest Regional Development Commission, Buffalo Ridge Transit Route Meeting, AMC District Meeting.

Commissioner W. Johnson: Southern Minnesota Opportunity Council, Southwest Mental Health, AMC District Meeting, Rural Energy Board.

Commissioner L. Johnson: Road and Bridge Committee, 911 Meeting, MHA Regional Meeting, Insurance Committee, MCIT Land Use Training, Area II, Redwood-Cottonwood Rivers Control Area, AMC District Meeting, Solid Waste Regional Meeting.

Commissioner Remund: Road and Bridge Committee, Hospital Plant Operations, Southwest Travel, Insurance Committee, Casey Jones Trail, Primewest Health System, Southwest Mental Health, AMC District Meeting.

Commissioner Miller: Regional Radio Board, Personnel Committee, K-5 Workgroup, AMC District Meeting, Rock-Pipestone Collaborative, Southwest Health and Human Services, County Extension.

Motion by Remund, seconded by W. Johnson to adjourn. Motion carried unanimously. Meeting adjourned at 11:31 a.m.

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Harold (Butch) Miller  
Pipestone County Board Chair

ATTEST:

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Sharon Hanson  
County Administrator

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