

December 12, 2013

Pipestone County Commissioner Meeting
December 12, 2013

The Pipestone County Commissioners met with Chairman Harold (Butch) Miller, Commissioners Luke Johnson, William (Bill) Johnson, Bruce Kooiman, and Jerry L. Remund. County Administrator Sharon Hanson was also present. Chairman Miller called the meeting to order at 1:00p.m. with the Pledge of Allegiance to the Flag.

Motion by Remund, seconded by Kooiman to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by L. Johnson, seconded by Kooiman to approve the consent agenda as follows:

1. Truth in Taxation Minutes of December 2, 2013
2. Minutes of December 3, 2013
3. Commissioners Warrants/Meal Reimbursements in the amount of \$831,997.88 and Hospital Warrants in the amount of \$817,312.92
4. Treasurer's Report of November 2013

Motion carried unanimously.

RESOLUTION 59-45-13 2014 TAXES PAYABLE LEVY

Motion by Kooiman, seconded by W. Johnson to adopt the 2014 Taxes Payable Levy at \$4,926,323.00. Motion carried unanimously.

RESOLUTION 59-46-13 2014 COUNTY BUDGET ADOPTION

Motion by L. Johnson, seconded by W. Johnson to adopt the 2014 budget as follows:

	2014	2014	2014	2014	2013	NET \$	NET %
	PROPOSED	FROM	PROPOSED	PROPOSED	NET	INCREASE/	INCREASE/
DEPARTMENT	INCOME	RESERVES	EXPENSES	(NET	(NET	(DECREASE)	(DECREASE)
				EXPENSE)	EXPENSE)	TO	TO
						EXPENSE	EXPENSE
REVENUE	2,781,267	94,068	5,959,999	(3,178,732)	(2,871,537)	307,195	10.70%
ROAD & BRIDGE	5,354,818		6,208,594	(853,776)	(867,250)	(13,474)	-1.55%
WELFARE	0		1,139,836	(1,139,836)	(1,150,292)	(10,456)	-0.91%
DITCH FUND	40,800		40,800	0	0	0	0.00%
HOSP GENERAL OBL BLDG 2022	0		220,395	(220,395)	(238,088)	(17,693)	-7.43%
COUNTY RECORDER RESERVE ACCT	44,000		66,900	(22,900)	(1,700)	21,200	
E911	91,500		91,500	0	300	300	
SOLID WASTE	267,000		246,662	20,338	42,883	22,545	
LAW LIBRARY	9,300		16,000	(6,700)	(4,000)	2,700	
PUBLIC SERVICES BUILDING	58,000		19,105	38,895	38,000		
ELECTIONS	0		0	0	(6,200)		
CONSERVATION	62,000		30,000	32,000	25,000		

December 12, 2013

1

December 12, 2013

	Levy Before	Program	Levy After				
	Program Aid	Aid	Program Aid				
REVENUE	3,178,732	466,416	2,712,316				
ROAD & BRIDGE	853,776	0	853,776				
WELFARE	1,139,836	0	1,139,836				
LEVY AFTER PROGRAM AID	5,172,344		4,705,928				
REFERENDUM LEVY			220,395				
Total Levy Taxes Payable 2014			4,926,323				

Motion carried unanimously.

Commissioner L. Johnson presented an article from the Star Tribune regarding State of Minnesota Budget surplus. Discussion followed on providing input to AMC as to issues facing Pipestone County.

BILL FOLGER – ONLINE VIDEOS OF COMMISSIONER MEETINGS

Information Technology Coordinator Bill Folger presented information on posting Commissioner Meeting videos online, including broadband availability in Pipestone County, popularity of providing this service, and data from other Counties regarding number of online views of Commissioner Meetings. IT Coordinator Folger provided two options for hosting of online videos of Commissioner Meetings as follows:

- Revize Software Systems Setup - \$600.00 Annual - \$600.00
- Microsoft Media Services Setup - \$0 Annual - \$0

IT Coordinator Folger estimated the labor cost to set up the systems would be approximately \$1,000.00 and recommended using Microsoft Media Services to post Commissioner Meeting videos online for one year to determine if public demand is high enough to continue this service.

Motion by L. Johnson to post Commissioner Meeting videos on YouTube. Chairman Miller called for a second to the motion. Hearing none, motion failed for lack of a second.

Motion by Remund to advertise in the official newspaper once per month for the public to request a DVD at a cost of \$1.00 per DVD and \$1.00 per mailing and for a trial period of one year. Chairman Miller called for a second to the motion. Hearing none, the motion failed for lack of a second.

December 12, 2013

Motion by Miller, seconded by Kooiman to advertise on the Pipestone County website that DVDs of the Commissioner Meetings are available and provide them to the public free of charge upon request for a period of six (6) months. Motion carried unanimously.

2013 TAX FORFEITURE SALE-AUDITOR TYLER REISCH, RESOLUTION 59-47-13, 59-48-13, 59-49-13

The Board set the following 2013 List of Tax-Forfeited Land for Public Sale:

Municipality/Address	PID	Value
City of Pipestone	18.270.0480	\$3,700.00
City of Pipestone	18.645.2850	\$5,500.00
City of Pipestone	18.685.0120	\$12,200.00
City of Pipestone	18.685.0520	\$8,300.00
City of Pipestone	18.710.1030	\$4,100.00
City of Pipestone	18.720.2760	\$17,200.00
City of Woodstock	21.200.0270	\$4,300.00 plus \$522.36 Special Assessment
City of Woodstock	21.200.0750	\$1,400.00
City of Woodstock	21.200.0980	\$1,400.00

Motion by Remund, seconded by W. Johnson to adopt Resolution 59-47-13 that sets the base price of tax forfeited lands as listed, classifies the land as non-conservation and authorizes the public sale of tax forfeited land as listed. The Resolution also approves notice of Tax Forfeiture Sale for January 9, 2014 at 10:00 a.m. in the Pipestone County Commissioners Room with terms as per MN Statute MS 282.01. Motion carried unanimously.

Motion by L. Johnson, seconded by W. Johnson to adopt Resolution 59-48-13, and Resolution 59-49-13 which approves terms of the sale of tax-forfeited land and provides notice of the sale. Motion carried unanimously.

The approved list of Tax-forfeited property does not include parcel no. 18.112.0090, the former Pipestone Central School that was tax forfeited by owner Richard Haase. County Attorney Jim O'Neill presented information on how to address the personal property from Central School. The County can choose to follow statutory procedures; which includes a public auction of the personal property through the Sheriff's Office, public notice, and notice to owner. The County could also ask Mr. Haase for a Bill of Sale and dispose of the personal property as it sees fit, which would include auctioning the personal property with the building. Attorney O'Neill recommended the Board close the meeting to discuss the terms of obtaining a bill of sale from Mr. Haase.

December 12, 2013

Motion by L. Johnson, seconded by W. Johnson to close the meeting per MN Statute 13D.05, Subd. 3(c) (3) to discuss obtaining a bill of sale for Parcel No 18.112.0090 Pipestone Central School. Motion carried unanimously. Meeting closed at 2:10 p.m.

The following were in attendance during the closed session: Chairman Harold (Butch) Miller, Commissioners Luke Johnson, William Johnson, Bruce Kooiman and Jerry L. Remund, County Administrator Sharon Hanson, County Attorney Jim O'Neill, Sheriff Dan Delaney, Auditor Tyler Reisch, Treasurer Steve Weets and HR Coordinator Cathy Feste.

Motion by L. Johnson, seconded by W. Johnson to open the closed session. Motion carried unanimously. Meeting opened at 2:53 p.m.

PERSONNEL – CAFETERIA PLAN RESOLUTION 59-50-13, HIRING

Human Resources Coordinator Cathy Feste presented for approval a cafeteria plan resolution 59-50-13 updating language to include the \$6,350 Minimum Value Plan and \$183.00 Health Savings Account (HSA) contribution as a health insurance option. Motion by L. Johnson, seconded by W. Johnson to adopt Resolution 59-50-13 Cafeteria Plan to include the \$6,350 Minimum Value Plan and \$183.00 HSA contribution. Motion carried unanimously.

Human Resources Coordinator Cathy Feste announced that Crystle Dougherty will be reducing her hours from full-time Dispatcher/Jailer to part-time Dispatcher/Jailer effective January 1, 2014. Coordinator Feste requested approval to advertise for a full-time Dispatcher/Jailer to fill Dougherty's vacated position. Motion by Kooiman, seconded by Remund to authorize the advertisement and filling of a full-time Dispatcher/Jailer position in the Sheriff's Office. Motion carried unanimously.

Coordinator Feste asked for feedback from the Board on the current hiring process, which requires Board approval prior to advertisement for all existing and new positions. Motion by Miller, seconded by W. Johnson to allow advertising for replacement of existing positions without prior authorization from the Board, but to notify the Board via email. New positions will continue to go through the personnel committee and then the full Board for approval. Ayes: L. Johnson, W. Johnson, Kooiman, Miller. Nays: Remund. Motion carried.

SOLID WASTE MANAGEMENT PLAN EXTENSION

Motion by L. Johnson, seconded by Remund to approve a letter to Minnesota Pollution Control Local Government Assistance and Solid Waste Policy Coordinator Arlene Vee to

December 12, 2013

request an extension of Pipestone County's Solid Waste Management Plan to July 1, 2014 to properly address the new regional components of this plan for the Southwest region. Motion carried unanimously.

2014 PLUM CREEK OUTREACH SERVICES CONTRACT

Motion by Miller, seconded by Remund to approve the Outreach Library Service contract between Plum Creek Library System and Pipestone County for 2014 with semi-monthly stops at Holland, Jasper, Ruthton, and Woodstock for a total cost of \$1,000.00 per month. Motion carried unanimously.

Motion by Remund, seconded by L. Johnson to adjourn. Motion carried unanimously.
Meeting adjourned at 3:17p.m.

Harold (Butch) Miller
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator