

December 24, 2013

Pipestone County Commissioner Meeting
December 24, 2013

The Pipestone County Commissioners met with Chairman Harold (Butch) Miller, Commissioners Luke Johnson, Bruce Kooiman, and Jerry L. Remund. County Administrator Sharon Hanson was also present. Commissioner William (Bill) Johnson absent. Chairman Miller called the meeting to order at 9:00 a.m. with the Pledge of Allegiance to the Flag.

Motion by Remund, seconded by L. Johnson to approve the agenda. Yeas: L. Johnson, Kooiman, Miller, Remund. Nay: None. Absent: W. Johnson. Motion carried.

CONSENT AGENDA

Motion by Remund, seconded by Kooiman to approve the consent agenda as follows:

1. Minutes of December 12, 2013
2. Minutes of December 17, 2013 Special Meeting
3. Hospital Warrants in the amount of \$463,306.56
4. Auditor Warrant Payable to Pipestone SWCD in the amount of \$20,000.00 and Auditor Warrant Payable to Plum Creek Library System in the amount of \$19,825.50.

Yeas: L. Johnson, Kooiman, Miller, Remund. Nay: None. Absent: W. Johnson. Motion carried.

2014 COST OF LIVING ADJUSTMENT, NON-UNION

Sheriff Dan Delaney advocated that Jail Administrator Ed Scholten and Captain Mike Hamann should receive a three (3) percent (%) Cost of Living Adjustment (COLA). Motion by Remund, seconded by L. Johnson to set the 2014 COLA for Jail Administrator Ed Scholten and Captain Mike Hamann at three (3) percent (%). Yeas: L. Johnson, Kooiman, Miller, Remund. Nay: None. Absent: W. Johnson. Motion carried.

Motion by L. Johnson, seconded by Kooiman to set the 2014 COLA for Non-Union employees at two (2) percent (%) COLA. Yeas: L. Johnson, Kooiman, Miller, Remund. Nay: None. Absent: W. Johnson. Motion carried.

2014 ELECTED OFFICIAL SALARIES, 2014 COMMISSIONER SALARY/PER DIEMS

Motion by Kooiman, seconded by Remund to set the 2014 salary for County Auditor Tyler Reisch at \$48,000.00. Yeas: L. Johnson, Kooiman, Miller, Remund. Nay: None. Absent: W. Johnson. Motion carried.

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Motion by L. Johnson, seconded by Kooiman to set the 2014 salary for County Recorder Mary Ann DeGroot at \$60,000.00. Yeas: L. Johnson, Kooiman, Miller, Remund. Nay: None. Absent: W. Johnson. Motion carried.

Motion by L. Johnson to set the 2014 salary for County Sheriff Dan Delaney at \$78,000.00. Chairman Miller not hearing a second to the motion, made a motion, seconded by Kooiman to set the 2014 salary for County Sheriff Dan Delaney at \$78,591.00. Yeas: L. Johnson, Kooiman, Miller, Remund. Nay: None. Absent: W. Johnson. Motion carried.

Motion by L. Johnson, seconded by Remund to set the 2014 salary for Treasurer Steve Weets at \$67,000.00. Yeas: L. Johnson, Kooiman, Miller, Remund. Nay: None. Absent: W. Johnson. Motion carried.

Motion by Remund, seconded by Kooiman to set the 2014 salary for County Attorney Jim O'Neill at \$46,958.09. Yeas: L. Johnson, Kooiman, Miller, Remund. Nay: None. Absent: W. Johnson. Motion carried.

Motion by Miller, seconded by Kooiman to set the 2014 salary for Assistant County Attorney Scott Barduson at \$23,895.73. Yeas: L. Johnson, Kooiman, Miller, Remund. Nay: None. Absent: W. Johnson. Motion carried.

Motion by Kooiman, seconded by Remund to set the 2014 salary for Assistant County Attorney Damain Sandy at \$43,828.54. Yeas: L. Johnson, Kooiman, Miller, Remund. Nay: None. Absent: W. Johnson. Motion carried.

Motion by Remund, seconded by Kooiman to set the 2014 Commissioner salary at \$18,462.05. Yeas: L. Johnson, Kooiman, Miller, Remund. Nay: None. Absent: W. Johnson. Motion carried.

Motion by Remund, seconded by Miller to set the 2014 Commissioner Per Diem Rate at \$75.00 per day. Yeas: L. Johnson, Kooiman, Miller, Remund. Nay: None. Absent: W. Johnson. Motion carried.

COUNTY ENGINEER DAVID HALBERSMA-ROAD AND BRIDGE ITEMS

County Engineer David Halbersma informed the Board that two bridge contracts for Projects: SAP Projects 59-599-81, SAP 59-599-080 with Prahm Construction Co. and SAP Projects 59-617-16, SAP 59-608-22 with M&K Construction Co. are nearly complete and just waiting for weather to improve to complete the projects. Both contracts require the County to

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have a five (5) percent (%) contract retainage. Engineer Halbersma requested that the contract retainage be reduced to one (1) percent (%) because Projects are near completion. Motion by Kooiman, seconded by Remund to reduce the contract retainage from five (5) percent (%) to one (1) percent (%) for two bridge contracts: SAP Projects 59-599-81, SAP 59-599-080 with Prahm Construction Co. and SAP Projects 59-617-16, SAP 59-608-22 with M&K Construction Co. Yeas: L. Johnson, Kooiman, Miller, Remund. Nay: None. Absent: W. Johnson. Motion carried.

Engineer Halbersma informed the Board that the Highway Shop in Pipestone is in need of a ventilation fan and Engineer Halbersma has consulted MNOSHA and MCIT regarding options and appropriate remedies. Engineer Halbersma presented a quote of \$5,115.00 plus freight and electrical from Quist Plumbing and Heating with installation by the Highway Department. Motion by Remund, seconded by L. Johnson to accept the quote from Quist Plumbing Heating in the amount of \$5,115.00 plus freight and electrical for a ventilation fan for the Pipestone Highway Shop. Yeas: L. Johnson, Kooiman, Miller, Remund. Nay: None. Absent: W. Johnson. Motion carried.

Engineer Halbersma informed the Board that there is some interest from Lincoln County in sharing the position of County Engineer with Pipestone County and after some further consideration, Engineer Halbersma recommends that the County at least have some initial discussions regarding sharing the County Engineer. Consensus of the Board to consider this interest and have an initial meeting with Lincoln County to discuss further.

PCMC FUNDRAISING CONSULTANT-BRAD BURRIS

Pipestone County Medical Center Chief Executive Officer (CEO) Brad Burris presented a request to proceed with Kraemer Management Service, contingent on successful references, for fundraising feasibility study for the Pipestone County Medical Center. Motion by Miller, seconded by L. Johnson to authorize CEO Burris to proceed with Kraemer Management Service, contingent on successful reference review, for fundraising feasibility study for the Pipestone County Medical Center. Yeas: L. Johnson, Kooiman, Miller, Remund. Nay: None. Absent: W. Johnson. Motion carried.

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HIAWATHA SNO BLAZERS CLUB AND PIPESTONE COUNTY TRAIL

AGREEMENT

County Auditor Tyler Reisch presented a Hiawatha Sno Blazer Club Trail Agreement, as recommended by the Minnesota Department of Natural Resources, that details responsibilities of the Sno Blazers Club and Pipestone County with regard to funds, trails and equipment related to the snowmobile trails located in Pipestone County. Consensus of the Board to table until January 7, 2014 Organizational Meeting to allow Auditor Reisch to research liability insurance requirements.

5-YEAR RECYCLING CONTRACT, QUONSET RENTAL AGREEMENT, MURRAY COUNTY RECYCLING AGREEMENT

Environmental Administrator Kyle Krier presented for approval contracts for the Pipestone County recycling program.

Motion by Kooiman, seconded by L. Johnson to approve the contract between Van Dyke Sanitation and Pipestone County, effective January 1, 2014 through December 31, 2018, that defines the obligations of Van Dyke Sanitation and Pipestone County to provide for the collection and disposal of recyclable materials in Pipestone County at an annual cost of \$106,255.80. Yeas: L. Johnson, Kooiman, Miller, Remund. Nay: None. Absent: W. Johnson. Motion carried.

Motion by L. Johnson, seconded by Kooiman to approve the contract between Van Dyke Sanitation and Pipestone County that allows the use of the 4-H steel Quonset building located at the Pipestone County Fairgrounds for the storage of recyclable materials and equipment at an annual cost of \$3,780.00, effective January 1, 2014 through December 31, 2014. Yeas: L. Johnson, Kooiman, Miller, Remund. Nay: None. Absent: W. Johnson. Motion carried.

Motion by Miller, seconded by L. Johnson to approve the agreement between Murray County and Pipestone County for the purpose of processing recyclable materials at the Murray County Recycling Center, effective January 1, 2014 through December 31, 2018, Pipestone County will be billed \$50 per ton of recyclable processed on a monthly basis. Yeas: L. Johnson, Kooiman, Miller, Remund. Nay: None. Absent: W. Johnson. Motion carried.

PIPESTONE COUNTY FEE SCHEDULE-PUBLIC HEARING

Chairman Miller opened the Pipestone County Fee Schedule Public Hearing at 10:37 a.m. for the Pipestone County Fee Schedule Revision. Sheriff Delaney explained the Fee Schedule Revision to add a \$25.00 per DVD fee. Chairman Miller hearing no public comment closed the Pipestone County Fee Schedule Public Hearing at 10:39 a.m. Motion by L. Johnson, seconded by Remund to adopt the Pipestone County Fee Schedule effective January 1, 2014 as presented. Yeas: L. Johnson, Kooiman, Miller, Remund. Nay: None. Absent: W. Johnson. Motion carried.

SWHHS INFORMATION TECHNOLOGY AND PUBLIC SERVICES LEASE

AGREEMENT

Motion by Remund, seconded by L. Johnson to approve the Information Technology agreement and Public Services Lease agreement between Pipestone County and Southwest Health and Human Services (SWHHS) effective January 1, 2014 through December 31, 2014 with the following additional terms:

Information Technology Agreement: SWHHS shall compensate annually to the County for IT Coordinator and connectivity services in the amount of \$5,000.00 for IT Services and \$3,750.00 for connectivity services, for a total of \$8,750.00, payable by SWHHS to the County. This amount will be paid in quarterly installments of \$2,187.50, due on the 1st of every quarter.

Lease Agreement: During the term of this Lease Tenant shall pay to the County as and for basic rent the sum of \$38,000.00 for rent and \$20,000 for utilities/maintenance for a total of \$58,000 for 12 months, which shall be payable in equal quarterly installments of \$14,500.00 and which shall be payable on the first day of each quarter.

Yeas: L. Johnson, Kooiman, Miller, Remund. Nay: None. Absent: W. Johnson. Motion carried.

COMMITTEE REPORTS

The Commissioners reported on the following committee meetings:

Commissioner Kooiman: Hospital Plant Operations, Hospital Fundraising meeting, Truth in Taxation, AMC Annual Conference, Strategic Planning Session, 911 Committee meeting.

Commissioner L. Johnson: Area II Legislative Breakfast, Redwood-Cottonwood Rivers Control Area, Truth in Taxation, AMC Annual Conference, Soil and Water District Meeting, Open Meeting Law Training held in Murray County, Strategic Planning Session, 911 Committee meeting, Ditch Committee.

Commissioner Remund: Hospital Plant Operations, Truth in Taxation, AMC Annual Conference, Strategic Planning Session.

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Commissioner Miller: Hospital Fundraising meeting, Truth in Taxation, AMC Annual Conference, Chief Elected Officials Board, Strategic Planning Session, Southwest Health and Human Services.

Motion by Remund, seconded by Kooiman to adjourn. Yeas: L. Johnson, Kooiman, Miller, Remund. Nay: None. Absent: W. Johnson. Motion carried. Meeting adjourned at 11:15 a.m.

Harold (Butch) Miller
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator